Welcome and Introductions
RLFYE Mission and Values

MISSION:
- Develop each student holistically
- Support successful transitions throughout the university
- Foster engagement through living and learning opportunities
- Create a safe and inclusive environment to maximize intellectual and personal growth

VALUES:
- Care – Citizenship – Community – Leadership – Learning
Expectations of an Orientation Leader

- Assist with the setup and implementation of all programs offered during Orientation
- Encourage and facilitate student involvement in all Orientation programs
- Co-lead an Orientation group of first year or transfer students
- Work collaboratively with other OLs, faculty, and staff during Orientation
- Serve as a general resource and representative of Chapman to new students and families
Application Process for Orientation Leaders

- **Step 1**
  - Written Application
    - Demographic Questions
    - Resume
    - 3 Short Answer Questions

- **Step 2**
  - Interview
    - Group Interview
    - One 30-minute interview with 2 staff members
Hiring Timeline for Orientation Leaders

- Application Opens: Tues. January 5
- Application Due Date: Tues. March 23 @ 11:45pm
- Group Process Interviews:
  - Tuesday March 30th - Monday April 5th
  - Individual Interview Sign-Up Notification: Thursday April 8th
- Individual Interviews: Mon. April 12th - Wed. April 21st
- Offer Notifications: Friday April 30th
Life After Offer Letters Go Out – Orientation Leader

- **Hired:**
  - Accept or Decline Offer by Friday, May 7th
    - Stay Tuned for Training and Important Information!

- **Alternate List:**
  - Accept or Decline Alternate Offer by Friday, May 7th and Stay Tuned!

- **Not Hired:**
  - Request File Review and Consider Reapplying!
Expectations of a Resident Advisor

- Serve as a resource, role model, and leader
- Build intentional relationships
- Collaborate to maintain a safe community
- Support and promote student development
- Create fun and unique events
- Be a team member
- Bring a community together
- Maintain good academic standing

- On-campus August 2021 – May 2022
  - Virtual Activities – Summer 2021
Eligibility – Resident Advisor

- **Academics**
  - Full-time student status
  - Undergrads: between 12-18 credits per semester
  - Grads: no less than 6 credits per semester
  - Good academic standing (2.5 cumulative and semester GPA)
  - No classes Fridays 3pm-5pm (unless pre-approved)
  - Maximum 10 hours of co-curricular employment and/or activities

- **Studying Abroad**
  - Cannot study abroad in Fall 2021 or Spring 2022
Time Commitment – Resident Advisor

- June 2021 – May 2022
- Approximately 20 hours / week on average
  - Resident interactions, programs, community building
- Serve on a staff duty rotation
- Weekly small staff meetings
- Bi-weekly all RA staff meetings
- Weekly 1 on 1 meetings with supervisor
Compensation + Benefits – Resident Advisor

- First Year Communities: Room + Meal Plan
- Upperclassmen Areas: Single Apartment + Commuter Meal Plan
- Gain invaluable and transferable life skills:
  - Conflict mediation, administration, interpersonal communication, time management, leadership, problem solving
  - Make new, lasting friendships and connections
  - Learn more about resources at Chapman
  - Give back to the Chapman Community
  - Increase professional development
    - interview preparedness
    - resume building
Application Process – Resident Advisor

- **Step 1**
  - Written Application
    - Demographic Questions
    - Resume
    - Cover Letter
    - Short Answer Questions

- **Step 2**
  - Interview
    - One 45-minute interviews with 2 professional staff members and 1 student staff member
Hiring Timeline – Resident Advisor

- Application Opens: Tues. January 5
- Application Due Date: Sun. Feb. 14 @ 11:45pm
- Interview Offer Notifications: Week of February 22nd
- Interview Scheduling: Week of February 22nd
- New RA Interviews: Thurs. Feb. 25 - Fri. March 5
- Offer Notifications: Mid. March
- New Staff Orientation
  - May 2021
- August Training (Tentative):
Life After Offer Letters Go Out – Resident Advisor

▪ Hired:
  ▪ Accept or Decline Offer
    ▪ Stay Tuned for Training and Important Information!

▪ Alternate List:
  ▪ Accept or Decline Alternate Offer and Stay Tuned!

▪ Not Hired:
  ▪ Request File Review and Consider Reapplying!
Student Staff Panel Discussion + Q and A

- Lead RA: Pablo Arias – Glass Hall
- RA: Stephani Sommer – Chapman Grand
- Orientation Leader: Breil Bonaguro
Questions?

- Email: rlfyeslection@chapman.edu
Expectations of a Fenestra Community Coordinator (FCC)

- Create and implement orientation events
- Plan and facilitate First Year Programs
- Assist students with their academic needs
- Conduct a 'weekly presence' program in their assigned Fenestra Living-Learning Community
Application Process – FCC

• Step 1
  • Written Application via https://chapman.peopleadmin.com
    • Demographic Questions
    • Resume
    • Cover Letter

• Step 2
  • Interview
    • One 30 minute interviews with 2 staff members
Hiring Timeline – FCC

• Application Opens: Mon. March 22nd
• Application Due Date: Fri. April 16th
• Interview Offer Notifications: April 19th
• Individual Interviews:
  • Wednesday March 21st- Friday April 23rd
• Offer Notifications: Wednesday April 28th
Life After Offer Letters Go Out – FCC

• Hired:
  • Accept or Decline Offer
    • Stay Tuned for Training and Important Information!

• Alternate List:
  • Accept or Decline Alternate Offer and Stay Tuned!

• Not Hired:
  • Request File Review and Consider Reapplying!