How to access the food pantry in Morlan Hall

Two easy steps:

1. Encode your Chapman Student ID card
2. Follow the step-by-step directions to the Food Pantry in Morlan Hall
Now that you’ve been given digital access to the food pantry, you need to update (or encode) your Chapman student ID card with access from Information Services and Technology (IS&T).

1. This is a simple quick process. Slide your ID card face up, picture first into the encoder.
2. The encoder will make some sounds and lights will flash. It will quickly give your card back, and you should officially have access to the food pantry.
Where can I encode my Chapman student ID card?

• **The Rotunda inside the Leatherby Libraries**
  • Monday – Friday (7:00 AM – 12:00 AM)
  • Saturday (10:00 AM – 7:00 PM)
  • Sunday (10:00 AM – 12:00 AM)

• **The front desk of the Argyros Forum (AF) Student Union**
  • Sunday – Saturday (8:00 AM – 10:00 PM)

• **The Public Safety Office** lobby
  • 418 N. Glassell St.
  • 24 Hours a day

• **The Office of Residence Life and First Year Experience**
  • 2nd floor of the Davis Community Center
  • 8:00 AM – 5 PM
My card is encoded. Where is Morlan Hall? How do I get to the food pantry?

- Morlan Hall is located at: 575 N. Center St, Orange, CA 92867

- The following slides contain step-by-step directions with images from the Keck Center for Science and Engineering, on the corner of Walnut Ave. and Center St. to the new food pantry location.

- Overview of how to get to the food pantry.
Start at the Keck Center for Science and Engineering

• Use the crosswalk to safely cross Walnut Ave.
Continue along the sidewalk
Continue forward.
Continue forward.
Veer to the right, then to the left
Continue forward.
Turn right.
Move forward on the path
Veer to the left towards North Morlan, walking down the hallway, and passing the Morlan lounge.
The food pantry will be located on your left at North Morlan 172 (blue door).
Approach the blue door on the left and insert your ID card face up and head-first into the reader.
Once inside the food pantry, feel free to take food items that would last you up to a week.

*The Food pantry is restocked weekly.
Need assistance accessing the food pantry?

• If you need assistance accessing the food pantry please email pantry@chapman.edu.

• If your card is not working when you insert it into the card reader, and need immediate assistance, please contact Public Safety at (714) 997-6763, and ask to be transferred to a “Live in staff on duty”