I. Call To Order: Meeting commenced @ 8:03PM  
   a. Present:  
      i. Ansley Wong  
      ii. Courtney Wong  
      iii. Alyssa Nowlen  
      iv. Saba Amid  

II. New Business:  
   a. Open Forum  
      i. Institutional Resources for Graduate School Preparation  
      ii. Psychological and Disability Services  

III. Old Business:  
   a. University and Academic Affairs Outreach  
      i. Open Forum in Committee Meetings – December 6th  
      ii. Feedback Poster – Student Union  
      iii. Blackboard Page  
   a. Study Space on Campus  
      i. Revising the Study Space Survey  
   b. Sustainability on Campus  
      i. Encourage students to bring their own cups to Starbucks  
         i. Cocoa and Conversation Event is week before Finals (Monday and Thursday 10am-12pm)  
         ii. Submitting funding to Senate on Friday  

IV. Senator Updates:  
   c. Senator: Courtney Wong  
      i. Emailing the Panther about the Green Tip of the week still looking into it.  
      ii. Meeting with the Sustainability Committee tomorrow  
   d. Senator: Alyssa Nowlen  
      i. Booked a couple rooms as study spaces for Schmid College. Going to make flyers to advertise them and attending classes to let students know.  
      ii. Met with the TLT advisory board. Looking to gain students’ perspective of TLT.  
   e. Senator: Saba Amid  
      i. Talked to RAs regarding SGA interactions with residence life.  
   f. Senator: Ansley Wong  
      i. Attallah Student Leadership Council – Working with the Newsletter Committee specifically to make their work flow process easier  
      ii. Classroom Spaces – Working with members of the Classroom Workings Group to get student and faculty feedback on classroom spaces.  
      iii. Starbucks Phone Chargers – Working with Kwikboost to renew warranty  

V. Meeting Adjournment: Meeting concluded @ 9:00PM