This guide will tell you what to register for in music and how to register.

You will register for almost all music courses during the summer.

Please read this entire Guide. Contact me with any questions: graziano@chapman.edu

Registration Starting points

1. During Summer, make sure to do the online tutorial from the Advising Center and attend one of the live webinars in June. Music students can contact Dina Bartoloni Mai (bartolon@chapman.edu) in the Academic Advising Center for questions about GE classes.

2. After your tutorial and Advising Center webinar, add your preferred First Year Foundations (FFC 100) course sections and as many other General Education (GE) class options as you can to your shopping cart. You will register for those classes in July during your assigned registration date and time. You may not end up registering for all the GE classes, but it is good to choose them in case.

3. Your required music courses must take first priority. You need to register for them, even if you have to change your GE courses to do so.

Piano Lessons (non-piano/non-KCA majors):

If you are a Piano Major OR Keyboard Collaborative Arts Major:

- You will have piano or KCA lessons as your primary lessons and pass the piano proficiency exam after several semesters
- Skip to Theory and Aural Skills sections

If Piano is your primary instrument and you are a BA Music Major, Composition Major, Conducting Major, or Music Education Major, continue in this section.

- You will have piano lessons as your primary lessons and pass the piano proficiency exam after several semesters
- Follow steps 1-4

If piano is NOT your primary instrument, you take 4 credits of piano and then pass the piano proficiency exam.

- Follow steps 1-4

Steps:
1. In a separate email in a few days I will send you a link to fill out a google form about your piano background
2. After you fill out the form, Dr. Park will assign you to a piano teacher and put you in contact with your teacher
3. You will be given a permission code to register for piano lessons, with instructions on how to do that
4. You will contact your piano teacher to schedule your lesson time for fall semester

Continued on next page
IF VOICE is your instrument—Sight Singing Placement Exam:

New Music Majors with VOICE as instrument, no matter what your specific music major is, are required to take the Sight Singing Placement Exam.

- This will be an online exam during the summer, conducted via zoom.
- There will be a specific day/time for the exam, and everyone will be in a waiting room on zoom and take the exam one-by-one.
- I will send you the exam day/time information and instructions.

The Placement Exam will ask you to:

- Sight read a 6-8 measure melody in a major or minor key with some leaps
- Identify the key of the excerpt
- Students will be given the starting pitch and have one minute to study prior to singing
- The excerpt may be sung in any method: solfeggio, numbers, a single vowel etc.
- Rhythms and pitches need to be

Results of exam:

- You will be informed of the results the day after the exam.
- If you score at a certain level, no action necessary.
- If you score below the required level, you will take MUS 097 Rudiments of Sight Singing in Fall 2020. I will send you a permission code and instructions on registering for this during summer.
- Rudiments of Sight Singing is a great class that is very useful. If you pass the exam but still want to take this class, let me know—it will help you!

Theory and Aural Skills:

Everyone will register for MUS 133 Theory I and MUS 135 Aural Skills I.

Use this link to the Theory I & Aural Skills I Sign Up Sheet:

https://docs.google.com/spreadsheets/d/1vK57NebosRT0bQFaRfl3oSmYL9zDO4cuG5lfhbD6Tu0/edit?usp=sharing

- There are 2 (TWO) TABS in the sheet. One for MUS 133 Theory I & one for MUS 135 Aural Skills I
- Sign up for both Theory and Aural skills—go to BOTH tabs
- Sign up for the section you want
- Once everyone has signed up, I will send you a specific permission code to register for your section of theory and another code for your section of aural skills.
- Sign up asap if you want a particular section.

TRANSFER STUDENTS and First Year students who wish to pass out of Theory I:

- Register for Theory I and Aural Skills I just in case, so you have a spot if you need it. Follow instructions above.
- Let me know you want to take the Music Theory Placement Exam.
- The Placement Exam is given during Orientation Week, August 24-28. It may be an online exam this year.
- I will give you details: what’s on the exam, what to study, when it will be.
- The exam will tell us which level of Theory and Aural Skills you will start in.

Continued on next page
Lessons in Your Primary Instrument:

Everyone will register for Lessons in their primary instrument.

Placement with a teacher for applied music lessons (any instrument, voice, or private coaching lessons) is determined by the appropriate Area Director and is based on many factors. Students may request a specific teacher but are not guaranteed placement with that teacher.

Once you are assigned to a teacher, I will send you a permission code to register for your lessons. I will tell you the course number and section and give instructions on how to register for lessons with a code.

- Voice Lessons: If Voice is your primary instrument, Dr. Sherburn will contact you with questions so she can assign you to a teacher.
- Piano Majors: If you are a piano major, Dr. Fong will assign you to a teacher.
- Piano Lessons: If your instrument is piano but you are not a piano major, Dr. Park will assign you to a teacher when you fill out the google form for piano lessons (see above).
- Keyboard Collaborative Arts: If you are a KCA major, you will study with Dr. Thomas.
- String Lessons: If your majors instrument is in strings, Prof. Fitzpatrick will assign you to a teacher.
- Woodwinds & Brass Lessons: If your majors instrument is in woodwinds or brass, Prof. Hall will assign you to teacher.
- Guitar Lessons: If your majors instrument is guitar, Prof. De Arakal will assign you to a teacher.
- Percussion Lessons: If your majors instrument is percussion, Dr. Terry will assign you to a teacher.

Once assigned, I will send you a permission code with instructions on how to register!

Studio Class for your primary instrument:

- Performance majors must take Studio Class, a group “lesson” of all the students in your teacher’s studio.
- Some other music majors must take Studio Class as well.
- If you are assigned to take Studio Class, I will send a permission code, the course # and section #, with instructions, when I send your code and instructions for lessons.

Small Ensemble (Chamber Music) classes:

- Performance majors must take Small Ensemble Classes.
- Some other music majors must take Small Ensemble Classes as well.
- If you are assigned to take a Small Ensemble Class, I will send a permission code, the course # and section #, with instructions, when I send your code and instructions for lessons.

Composition Majors:

- You will register for MUS 277 Composition Seminar. I will send you a permission code and instructions.
- You may be assigned to play in New Music Ensemble, MUS 322G. If you are, you will receive a permission code for that course as well.

Continued on next page
Music Education Majors:

You should register for one of the **Instrumental Methods Classes** for Fall 2020, either:

- MUS 124 String Methods OR
- MUS 127 Percussion Methods

*You can register for these on your own without a permission code.*

*You should register for one of them during your registration period in July.*

They meet at the same time, so you can only take one.

Large Ensemble classes:

- **Everyone** is required to take Large Ensembles as part of the music degree.
- Students are assigned to their Large Ensemble after placement auditions.
- All new music majors with voice, strings, woodwinds, brass, percussion as instrument will audition for Large Ensemble.
- You will register later in summer or at the start of the fall semester for Large Ensemble Classes.

INSTRUMENTAL

**If your primary instrument is Strings, Woodwinds, Brass:**

- Placement Auditions for Instrumental Ensembles will take place this summer and will be online.
- Students will be placed in one or both of these:
  - The Chapman Orchestra
  - The Chapman University Wind Symphony
- We also have The Chapman University Big Band ensemble and the Jazz Combo ensemble; students can choose to audition for these as an elective.
- In July, I will send you information about the auditions.
- You will then receive pdf excerpts to play for the Orchestra and Wind Symphony auditions. You will record and upload the recording as instructed.
- The recordings will be due in August at some point. It has not yet been determined when in August, but I will let you know.
- Big Band and Jazz Combo will not require pre-prepared excerpts for that audition.
- After the auditions, you will be informed of your ensemble placement.
- I will then send you a permission code to register for your ensemble, with instructions.

**If Piano or Guitar is your major instrument:**

- You will **not** do required Large Ensemble during your first semester.
- You may audition for Big Band or the Jazz Combo as an elective.
- In July, I will send you information about the auditions. They will take place this summer and will be online.
- Big Band and Jazz Combo will not require pre-prepared excerpts for that audition.

**If Percussion is your major instrument:**

- We are planning for auditions to be IN-PERSON during Orientation week August 24-August 30.
- You may be placed in The Chapman Orchestra or The Chapman Wind Symphony.
- You may audition for Big Band or the Jazz Combo as an elective.
- In July, I will send you information about the auditions, when they are and how to sign up.
- You will then receive pdf excerpts for percussion, that you will play at the in-person audition.
- Big Band and Jazz Combo will not require pre-prepared excerpts for that audition.
- After the auditions, you will be informed of your ensemble placement.
- I will then send you a permission code to register for your ensemble, with instructions.
VOCAL:

- Placement Auditions for Vocal ensembles will take place this summer if they are online.
- If they are in person, it will be during the week before the Fall semester begins, Orientation Week August 24-August 30.
- I will send you information in the next weeks about when and how they will take place, and what you need to do.
- Students will be placed in one of these:
  - University Choir
  - University Singers
  - University Treble Choir
- We also have The Chapman Opera and the Vocal Jazz Choir; students can choose to audition for these as an elective.
- After the auditions, you will be informed of your ensemble placement.
- I will then send you a permission code to register for your ensemble, with instructions.

General Policies for Everyone:

Minimum Grade Requirement
A minimum grade of "C" must be achieved in all required courses in music theory, music history, music cultures, music technology for all major programs in music. All courses in the major must be taken for a letter grade, except studio class, the senior recital, and the information literacy class. Composition majors must achieve a minimum grade of B in all courses in the major. Bachelor of Music (Pre-Music Education Certification) majors must achieve a minimum grade of C in all courses listed above and in the three music education practicum courses in pedagogy and literature.

**What that means:** you need a C in your theory and aural skills class during your first year. If you are a composition major, you need a B.

Course Re-Take Policy
Regarding minimum grades for required courses in music theory, history, cultures, technology, and any required in Composition and Music Education: If a student achieves less than a "C" (or a B if Composition major), the class must be re-taken. A student may re-take a class twice. Approval of the Hall–Musco Conservatory of Music Chair is required for a student to take a core class for a third time. If a student still does not achieve at least a "C" after taking a class three times, the student must reapply and re-audition to the Hall–Musco Conservatory of Music.

**What that means:** If you earn less than a C in theory or aural skills, or if you’re a composition major and earn less than a B, you have to retake the theory or aural skills class until you earn the minimum grade.

But you will do fine!! Most students have no problems at all. If anyone needs extra help, we have lots of ways to help. We have an excellent Student Tutoring Program and our teachers are wonderful with lots of office hours. I am here to help, so ask me any questions you have!