Overview

For FALL—at reading all directions—you will register for:

- Appropriate Theory and Aural Skills classes (see below)
- MUS 097 Rudiments of Sight Singing IF appropriate (see below)
- Large Ensemble
- Small Ensemble IF appropriate (see below)
- Private lessons on your instrument or voice
- Studio Class IF appropriate (see below)
- Secondary Piano lessons (if piano is not your primary instrument)
- IF composition major, MUS 277 Composition Seminar
- FFC General Education Course
- Other GE courses

PLEASE READ ALL PAGES of this guide—you need it all!!!!!

Registration Starting points

1. During Summer, register for as many GE classes as the GE Advisor for music (Dina Bartoloni Mai) advises you to take.

2. During Summer, make sure to either attend an in-person group advising session with the Academic Advising Center, or if you are unable to attend on campus, complete the online tutorial and then schedule a phone advising appointment with Dina Bartoloni Mai (bartolon@chapman.edu) in the Academic Advising Center by calling 714-744-7959, if you haven’t already.


4. Registration for music classes takes place during Orientation Week in August, the week before classes start.

5. Register for music courses using permission codes that I will give you, a separate code for each class that only works for that class and only for you at your my.chapman registration shopping cart.

6. Music courses are taken in specific sequence—if you miss one you may fall a year behind schedule.

7. Some of these music courses may conflict with GE courses for which you’ve already registered. Music courses must take first priority and you need to register for the music courses, even if you have to drop your GE courses.

Orientation Week is August 19 through August 25, 2018, before classes begin on Monday August 26.
During Orientation Week, you do the following:

1. Theory Placement Exam—All Music Majors
2. Sight-Singing Placement Exam—Music Majors with Voice as instrument
3. Placement Auditions for Large and Small Ensembles—All Music Majors
4. Placement Auditions for Piano Lessons—All Music Majors (EXCEPT piano majors and KCA majors)
5. Placement Auditions for Voice Lesson Teacher—Students with Voice as instrument
6. New Music Student Meeting with Music Chair and Music Advisor

For questions about your music courses, please contact:

- Dr. Amy Graziano, Chair of Hall-Musco Conservatory of Music (graziano@chapman.edu)
  OR
- Dr. Jessica Sternfeld (sternfel@chapman.edu), Director of Student Affairs for the Hall-Musco Conservatory of Music, who will advise you throughout your four years.

**Theory Placement Exam**

You will take a Music Theory test during Orientation Week and begin piano lessons during your first semester. You are expected to be able to read music, both clefs. Brush up on your theory. If you do not have music theory background, we suggest finding a summer course at a local community college to help prepare you for the theory exam and for piano lessons.

All new music majors will:

- Take the THEORY PLACEMENT EXAM during Orientation Week.

- Day, Time, and place for Theory Placement Exam will be sent over the summer in the Orientation Week Information for MUSIC (will be sent end July). You will sign up using the link on the Orientation Week Scheduler to take the Theory exam.

- Results for the theory exam will be emailed to you the day after the exam.

- You will be placed in one of five (5) semesters of music theory and aural skills:
  
  o You **could** be placed into MUS 098 Rudiments of Music. If placed into MUS 098,
    - You will not take any theory during your first semester.
    - Register for MUS 098 for SPRING, SECOND semester of your First Year, using a permission code I will send you.
    - You will take MUS 133 Theory I, and MUS 135 Aural Skills I, in Fall of your SOPHOMORE year, once you have completed MUS 098. Many students are placed in Rudiments each Fall and they still graduate on time.
You could be placed into MUS 133 Theory I & MUS 135 Aural Skills I. This is the traditional first semester theory to take. You will take these during your FIRST Fall semester.

- You will be able to choose your section of MUS 133 and MUS 135 IF YOU RESPOND QUICKLY TO MY EMAIL and will register using a permission code I will send you. If you do not respond quickly you will be assigned to a section.

You could be placed into MUS 233 Theory III & MUS 235 Aural Skills III. You will take these during your FIRST Fall semester.

- You will be able to choose your section of MUS 233 and MUS 235 IF YOU RESPOND QUICKLY TO MY EMAIL and will register using a permission code I will send you. If you do not respond quickly you will be assigned to a section.

You could be placed into MUS 134 Theory II & MUS 136 Aural Skills II OR into MUS 234 Theory IV & MUS 236 Aural Skills IV.

- You will not take theory or aural skills during Fall semester, but register for these classes for Spring, your second semester, using a code I will send you.

**Note that Theory level and Aural Skills level do not have to match. For example, a student could be placed into Theory III and Aural Skills I.**

### About the Theory Placement Exam

The Theory Placement Exam is administered during Orientation Week to determine which Theory and Aural Skills courses are the correct ones for a student to begin with at Chapman.

The test presents questions that progress through the five semesters of Music Theory and Aural Skills. Students take as much of the test as they can, stopping when they no longer know the material. If a student progresses beyond the Theory I level on the test, the student will also take an Aural Skills test after completing the written theory test.

**To place in Theory I (MUS 133):** Be able to identify note names in Treble Clef and Bass Clef, build major scales and minor scales (natural, harmonic, melodic - both ascending and descending), identify intervals, create intervals, identify chords (major, minor, augmented, diminished, major 7, minor 7, dominant 7, half and fully diminished 7), create chords, and be familiar with time signatures and basic rhythms.

You may use the following links to try online exercises similar to the questions that will place you into Theory I level:

- **Notes** = [https://www.musictheory.net/exercises/note/oyyayrybnyyyyy](https://www.musictheory.net/exercises/note/oyyayrybnyyyyy)
- **Key Signatures** = [https://www.musictheory.net/exercises/keysig/b999yydyyyy](https://www.musictheory.net/exercises/keysig/b999yydyyyy)
- **Scales** = [https://www.musictheory.net/exercises/scale-construction/oyrwxyyya9dynyyy](https://www.musictheory.net/exercises/scale-construction/oyrwxyyya9dynyyy)
- **Intervals** = [https://www.musictheory.net/exercises/interval/oyrwy9y99999bnyyyy](https://www.musictheory.net/exercises/interval/oyrwy9y99999bnyyyy)
- **Chords** = [https://www.musictheory.net/exercises/chord/drwa9d9xynnyyyy](https://www.musictheory.net/exercises/chord/drwa9d9xynnyyyy)
If placed into Theory I (MUS 133), your theory sequence will proceed as normal and will not be delayed a year. If you are placed into Rudiments of Music (MUS 098) you will be one year behind in your theory sequence. This is normal. Many students are placed in Rudiments each Fall and still graduate on time.

**To place in Theory II (MUS 134):** Demonstrate understanding of diatonic tonality and 4-part voice leading up through augmented sixth chords, the Neapolitan chord, secondary functions and diatonic modulation.

**To place in Theory III (MUS 233):** Demonstrate understanding of chromatic functional tonality: distant modulation, common-tone diminished seventh chords, altered dominants, tall tertians, elements of form including sonata, etc.

**To place in Theory IV (MUS 234):** a student must demonstrate understanding of 20th/21st century materials: advanced non-tonal scales, non-tertian chords, serialism, set theory, sound mass, minimalism, etc.

**Sight-Singing Placement Exam**

New Music Majors with VOICE as primary instrument (no matter what your major):

- Take the Sight-Singing Placement Exam during Orientation Week.
- Day/time/place for exam will be sent over summer in Orientation Week Information for MUSIC. You will sign up on the Orientation Week Scheduler for a time slot to take the Sight-Singing Placement Exam.
- The Placement Exam will ask you to:
  - Sight read a 6-8 measure melody in a major or minor key with some leaps
  - Identify the key of the excerpt
  - Students will be given the starting pitch and have one minute to study prior to singing
  - The excerpt may be sung in any method: solfeggio, numbers, a single vowel etc.
  - Rhythms and pitches need to be correct
- You will be informed of test results the day after the exam.
- If you pass, no action necessary.
- If you do not pass the placement exam, you must register for MUS 097 Rudiments of Sight Singing (2 credits) during your first FALL semester.
- I will send you a permission code to register for MUS 097.
**Placement Auditions for Ensembles**

- During Orientation Week, you will do an ENSEMBLE PLACEMENT AUDITION for large and small ensembles.
- Date/time/place for Ensemble Placement Auditions will be sent over summer in the *Orientation Week Information for MUSIC*.
- Once you have the *Orientation Week Information for MUSIC*, sent out in late July, you will sign up for an audition using the audition scheduler link.

**Large Ensembles—Instrumental**

- These majors MUST take one large ensemble each semester:
  - Performance majors in Conducting, Strings, Winds, Brass, and Percussion
  - Use link to sign up on Orientation Week Scheduler for an audition time for your instrument.
  - You will be placed in either The Chapman Orchestra or in The Chapman Wind Symphony.

- These majors should, but don’t have to, take one large ensemble each semester during the first year:
  - Piano, Keyboard Collaborative Arts, Guitar, and the following if instrument (not voice) is primary instrument: Bachelor of Music (Pre-Music Education Certification), Bachelor of Music in Composition, and Bachelor of Arts in Music majors.

- If you are interested in Big Band, the audition is in ADDITION to your large ensemble placement audition. Any instrument can audition for Big Band. Sign up for an audition spot using the link to the scheduler in the *Orientation Week Information for MUSIC*.

**Large Ensembles—Vocal**

- Performance majors in VOICE MUST register for one of the Choirs each semester.
  - Sign up for an audition time for the choirs. You will be placed in one of the three choirs.

- These majors should, but don’t have to, take one of the Choirs each semester during the first year:
  - Bachelor of Music (Pre-Music Education Certification) (vocal), Bachelor of Music in Composition (with voice), and Bachelor of Arts in Music majors (with voice).

- If you are interested in Opera Chapman, the audition is in ADDITION to your choir placement audition. Any singer can audition for Opera Chapman.
Small Ensembles—Instrumental

As part of the ensemble placement audition, instrumental students will be placed into small ensembles:

- **String majors:**
  - You must register for MUS 322B Small Ensemble Strings, in the FIRST SEMESTER (Fall).
  - You will be assigned to a small group—trio, quartet, quintet, etc.—and play with that group for the semester.
  - String Majors are strongly recommended to take String Ensemble every semester and the Director of String Studies requires you to start in your first semester.

- **Woodwinds majors:**
  - You must register for MUS 322E Small Ensemble Woodwinds, in the FIRST SEMESTER (Fall).
  - You will be assigned to a small group—trio, quartet, quintet, etc.—and play with that group for the semester.
  - Woodwind Majors are strongly recommended to take Woodwind Ensemble every semester and the Director of Woodwind & Brass Studies requires you to start in your first semester.

- **Brass majors:**
  - You must register for MUS 322F Small Ensemble Brass, in the FIRST SEMESTER (Fall).
  - You will be assigned to a small group—trio, quartet, quintet, etc.—and play with that group for the semester.
  - Brass Majors are strongly recommended to take Brass Ensemble every semester and the Director of Woodwind & Brass Studies requires you to start in your first semester.

- **Percussion majors:**
  - You must register for MUS 322C Chapman Percussion Ensemble, in the FIRST SEMESTER (Fall).
  - Percussion Majors are strongly recommended to take Percussion Ensemble every semester and the Director of Percussion Studies requires you to start in your first semester.

- **Guitar majors:**
  - You must register for MUS 322A Small Ensemble Guitar, in the FIRST SEMESTER (Fall).
  - Guitar majors are required to take Guitar Ensemble every semester. If you do not register for Guitar Ensemble, you will fall behind by one semester.

- **Piano majors:**
  - You must register for MUS 322D Small Ensemble Piano, in the FIRST SEMESTER (Fall).
  - Piano majors should take Piano Ensemble every semester.
Registering for Ensembles:

- Once you are placed in a large and/or small ensemble, you will receive a code to use to register for the ensemble(s).
- The code will be given to you directly (by Dr. Graziano or by the area director) OR will be posted on the board outside Dr. Graziano’s office.
- Small Ensemble course numbers listed above. The following chart lists course numbers to register for Large Ensembles:

<table>
<thead>
<tr>
<th>Large Ensemble</th>
<th>Course Number</th>
<th>Director of Ensemble</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Choir</td>
<td>MUS 207</td>
<td>Professor Coker</td>
</tr>
<tr>
<td>University Singers</td>
<td>MUS 209</td>
<td>Professor Coker</td>
</tr>
<tr>
<td>Opera Chapman Scenes (Fall)</td>
<td>MUS 219</td>
<td>Professor Atherton</td>
</tr>
<tr>
<td>Chapman Women’s Choir</td>
<td>MUS 214</td>
<td>See Professor Coker</td>
</tr>
<tr>
<td>The Chapman Wind Symphony</td>
<td>MUS 215</td>
<td>Professor Frelly</td>
</tr>
<tr>
<td>The Chapman Orchestra</td>
<td>MUS 221</td>
<td>Professor Wachs</td>
</tr>
<tr>
<td>Big Band Jazz Ensemble</td>
<td>MUS 218</td>
<td>Professor Alva</td>
</tr>
</tbody>
</table>

**For your First year and Sophomore year, you will use the 200-level course number, above. Starting in your junior year you will register for Large Ensemble using the 300-level course number.

Piano Placement Audition (secondary piano, not primary instrument)

All Music Majors (all music degrees) with instruments other than piano—any other instrument—voice, strings, winds, brass, percussion, guitar:

- During Orientation Week, you will sign up for a piano placement audition with DR. JANICE PARK. You will follow the link sent in the Orientation Week Information for MUSIC, and sign up for an audition spot. Dr. Park will place you with a piano teacher.

- AFTER you are assigned a piano teacher, you will register for MUS 104 Piano, with your TEACHER’S SECTION NUMBER.

- You will receive a permission code to use to register for piano lessons.

- Most students take MUS 104, for 1 credit, for ½ hour lesson each week.

- All music majors are required to take 4 credits of piano and pass the piano proficiency exam.

- If you pass the piano proficiency exam before the 4 credits are complete, you do not have to complete the remaining credits of piano.
If piano is your primary instrument (no matter what your major) you do not take secondary piano lessons:

- Those with Piano as primary instrument register for piano as the primary instrument EVERY semester (all majors other than KCA = MUS 104; Keyboard Collaborative Arts majors = MUS 107).

- Follow instructions below under Applied Lessons to register for your piano lessons.

- Those with Piano as primary instrument will have the secondary piano requirement of 4 credits of piano waived from their degree program.

- ALL music majors MUST pass the Piano Proficiency Exam, even those with piano as primary instrument.

**Applied Lessons—Individual Instruction in YOUR INSTRUMENT (including VOICE)**

**Important:**
- Placement with a teacher for applied music lessons (any instrument, voice, or private coaching lessons) is determined by the appropriate Area Director and is based on many factors. Students may request a specific teacher but are not guaranteed placement with that teacher.

**During Orientation Week:**

- **Students with Voice as Primary Instrument:**
  - Will do a Placement Audition for Voice Lessons. You will sign up using the link from the *Orientation Week Information for MUSIC*.
  - If you have sent in a teacher preference to Dr. Sherburn and she has already placed you with a teacher, you DO NOT need to do the Placement Audition for Voice Lessons.
  - If you are not sure whether or not you’ve been assigned to a teacher, ask Dr. Sherburn sherburn@chapman.edu

- **For Instruments Other Than Voice:** see area Director for placement with a teacher for lessons.

- You register for lessons at the end of Orientation week, after being placed with a teacher. You will be given a code to use to register.

- Your instrument/voice has a specific course number—you will register for YOUR INSTRUMENT (the course number). EX: MUS 106 for Voice Lessons.
  - Every teacher has a different section number for your instrument—you will register for your TEACHER’S section number. EX: MUS 106-01 for Voice Lessons with Dr. Sherburn.
The following chart has the course number for YOUR instrument and the Director of that instrument area—*make sure to see the director during Orientation Week*:

<table>
<thead>
<tr>
<th>Instrument</th>
<th>Course #</th>
<th>Who to see for teacher placement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Voice</td>
<td>MUS 106</td>
<td>Professor Sherburn</td>
</tr>
<tr>
<td>Strings</td>
<td>MUS 123</td>
<td>Professor Becker</td>
</tr>
<tr>
<td>Woodwinds &amp; Brass</td>
<td>MUS 123</td>
<td>Professor Hall</td>
</tr>
<tr>
<td>Percussion</td>
<td>MUS 123</td>
<td>Professor Terry</td>
</tr>
<tr>
<td>Guitar</td>
<td>MUS 103</td>
<td>Professor De Arakal</td>
</tr>
<tr>
<td>Piano—solo for piano majors</td>
<td>MUS 104</td>
<td>Professor Fong</td>
</tr>
<tr>
<td>Piano—solo for majors OTHER than piano or KCA</td>
<td>MUS 104</td>
<td>Professor Park</td>
</tr>
<tr>
<td>Collaborative Piano (KCA)</td>
<td>MUS 107</td>
<td>Professor Thomas</td>
</tr>
</tbody>
</table>

The following chart lists the minimum number of CREDITS you need to take of your instrument, depending on your MAJOR in music. When you register for lessons YOU set the number of credits.

<table>
<thead>
<tr>
<th>Major</th>
<th>How many credits/semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Performance Major—All Instruments including Voice</td>
<td>2 credits = 1 hour lesson per week</td>
</tr>
<tr>
<td>Instrument Conducting</td>
<td>1 credit = ½ hour lesson per week</td>
</tr>
<tr>
<td>Bachelor of Music (Pre-Music Education Certification)—both Vocal and Instrumental emphases</td>
<td>1 credit = ½ hour lesson per week</td>
</tr>
<tr>
<td>Composition—both Emphases</td>
<td>1 credit = ½ hour lesson per week</td>
</tr>
<tr>
<td>Bachelor of Arts in Music—All Instruments including Voice</td>
<td>1 credit = ½ hour lesson per week</td>
</tr>
</tbody>
</table>

### Studio Class (.5 credits)

- Vocal Performance Majors:
  - Register for MUS 116 Studio Class-VO, with the section number for your teacher. Each teacher has his/her own section # for studio class. EX: Prof. Sherburn is MUS 116 VO1.

- Piano Performance Majors:
  - Register for MUS 116 KB1 Studio Class-Piano, with Dr. Matthews.

- Keyboard Collaborative Arts Majors:
  - register for MUS 116 KCA with Dr. Thomas.

- Guitar Performance Majors:
  - register for MUS 116 GU, Studio Class-Guitar, with Prof. Cogan.

- String Performance Majors:
  - Violin: register for MUS 116 OR6 with Prof. Fitzpatrick
  - Viola: register for MUS 116 OR7 with Prof. Becker
  - Cello: register for MUS 116 OR8 with Prof. Mezo
  - String Bass: register for MUS 116 OR09 with Prof. Black
• Woodwinds Performance Majors:
  o Register for MUS 116 Studio Class, with the section number for your teacher. Each teacher has his/her own section # for studio class.

• Brass Performance Majors:
  o Register for MUS 116 Studio Class, with the section number for your teacher. Each teacher has his/her own section # for studio class.

• Percussion Performance Majors:
  o register for MUS 116 OR5 with Prof. Terry

• Conducting Majors are recommended to take MUS 116 CON1 Studio Class Score Reading.

• For any music majors with PIANO as instrument but NOT a piano or KCA major:
  o register for MUS 116 KB2 with Dr. Park

For Majors in BM (Pre-Music Education Certification), BM in Composition, and BA in Music:
• Take Studio Class, as listed above for your instrument or voice, if recommended by your area director and teacher.
• Bachelor of Music (Pre-Music Education Certification) Majors: required to take 2 semesters of Studio Class (.5 credits each for 1 credit total).

**Codes will be distributed for all students to register for Studio Class.

Composition majors—both emphases

• All Music Composition First-year students MUST register for MUS 277 Music Composition Seminar, in the FIRST SEMESTER (Fall).
• Dr. Heim will give you a permission code to use to register for MUS 277.
• Composition Majors are required to take Music Composition Seminar every semester during the first two years.
• All new Composition majors must ask Dr. Heim to find out if you should take New Music Ensemble, MUS 322G, during the first semester.
• If you are told to take MUS 322G New Music Ensemble, Dr. Heim will give you a code to use to register.

Non-Music Classes for Registration

• You will receive information from Chapman Advising Center about First-Year Foundation courses. All First-year students take a First-Year Foundation course during their first year. The University Academic Advising Center will also advise you about what General Education courses to take during your first year at Chapman.
• The Chapman GE Advisor for Music Students, is Dina Bartoloni Mai (bartolon@chapman.edu). You can contact her about your GE courses and First-Year Foundation course.
**General Policies for Music Majors**

- **Minimum Grade Requirement**
  A minimum grade of "C" must be achieved in all required courses in music theory, music history, music cultures, music technology for all major programs in music. All courses in the major must be taken for a letter grade, except studio class, the senior recital, and the information literacy class. Composition majors must achieve a minimum grade of B in all courses in the major. Bachelor of Music (Pre-Music Education Certification) majors must achieve a minimum grade of C in all courses listed above and in the three music education practicum courses in pedagogy and literature.

- **Course Re-Take Policy**
  Regarding minimum grades for required courses in music theory, history, cultures, technology, and any required in Composition and Music Education: If a student achieves less than a "C" (or a B if Composition major), the class must be re–taken. A student may re–take a class twice. Approval of the Hall–Musco Conservatory of Music Chair is required for a student to take a core class for a third time. If a student still does not achieve at least a "C" after taking a class three times, the student must reapply and re–audition to the Hall–Musco Conservatory of Music.