

CHAPMAN UNIVERSITY

COMPLETING THE GRADUATE INTERNATIONAL SUPPLEMENT FORM

What is this form? The International Supplement Form provides Chapman University with information about your country or countries of citizenship, current and anticipated visa status, as well as passport information. For students expecting to hold an F-1/J-1 Student Visa, the International Supplement Form also provides Chapman University with required sponsorship information and financial verification.

Who needs to complete this form? All international students, regardless of visa type (including those who may be pending Permanent Resident, Refugee or Asylee status), must submit a completed International Supplement Form. An international student is any non-U.S. citizen or non-Permanent Resident (Green Card holder) who will be entering, or has already entered, the U.S. on a visa.

Who does *not* need to complete this form? U.S. Citizens, Permanent Residents (Green Card holders), those who have been **granted** Refugee or Asylee status, and dual U.S. Citizens do not need to submit this form.

When do I need to submit this form? This form must be submitted as a required piece of the application for graduate admission. The International Supplement Form will be available on your Chapman Application Status Page once your application has been submitted.

! **NOTE:** If you are planning to enroll at Chapman University on an F-1/J-1 student Visa, please review the information below.

WHAT IS AN I-20/DS-2019 FORM (CERTIFICATE OF ELIGIBILITY FOR F-1/J-1 STUDENTS) AND WHY DO I NEED ONE?

An I-20/DS-2019 form is a government certificate of eligibility that allows you to apply for an F-1 or J-1 Student Visa on behalf of Chapman University.

It certifies that 1) you have met all admissions requirements for your degree program, including English proficiency; 2) you will be a full-time student; and 3) you and your sponsors have provided proof of funding for your educational expenses including:

- Full-time tuition
- All mandatory fees
- Estimated living expenses
- Estimated books and supplies
- Health Insurance

HOW DO I RECEIVE MY I-20/DS-2019 FORM?

1. You must be admitted to a full-time degree program and have shown your intention to attend Chapman by submitting an enrollment deposit. See your letter of admission for additional deposit information.
2. You must prove that you have sufficient financial support to cover the total cost of attendance for one academic year with the assumption that the same funding will be in place for each year of your degree program. If you have not already, please review the [cost of attendance for graduate international students](#).
3. You must submit the following required documents:

- | | |
|--|--|
| <input type="checkbox"/> A completed International Supplement Form | <input type="checkbox"/> Documentation of sponsorship (if applicable) |
| <input type="checkbox"/> Photocopy of passport data and signature page | <input type="checkbox"/> Financial Institution Verification Form (if applicable) |
| <input type="checkbox"/> Evidence of funds available | |

REQUIRED FUNDING DOCUMENTATION

International Student and Scholar Services (ISSS) issues **I-20** and **DS-2019** Certificates of Eligibility to students who have committed to attending Chapman University by submitting an enrollment deposit. ISSS is required by law to verify that each person has sufficient funds to cover their stay in the United States. In most cases, the documentation the University requires will also be required at the U.S. Embassy or Consulate when **applying for the F-1 or J-1 visa** (keep a copy for that purpose).

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ACCEPTABLE PROOF OF FUNDS

To obtain your I-20 or DS-2019 in a timely manner, follow the guidelines below:

1. Chapman awards (*scholarships and other institutional awards*)

- Students should report anticipated funds from Chapman University.
- This amount will be verified with the University Financial Aid Office

2. Personal funds

Submit one of the following:

- Have your bank fill out and certify the [Financial Institution Verification Form](#)
- Bank/Financial Statement* in your name showing your account balance

*Bank/Financial Statement Criteria:

A single page document showing the criteria below. DO NOT submit long statements that include transaction history.

- Showing bank/financial statements from multiple accounts is acceptable
- Indicate the financial institution's name
- Indicate the account holder's name
- Clearly show the account balance
- Be dated within the past six months (older statements will not be accepted for I-20 purposes)
- Be translated into English (especially names)
- Clearly show the type of currency
- Be from statements that show liquid assets that can be converted to cash

3. Private sponsors (including parents)

Must include both of the following:

- The sponsor's bank/financial statements (follow the same criteria as above)
- Letter(s) indicating the relationship between you and the sponsor(s), the amount of support and the length of support

As an alternative to the sponsor letter, you may submit the [Financial Sponsor Information form](#) along with the sponsor's bank/financial statements.

4. Other institutional support/award letters

- A letter from an employer or another institution on official business letterhead, including a signature, showing amount and length of financial support
- Salary statements are not accepted

5. Loan certificates/letters

- Must indicate your name and the amount of approved loan on official letterhead
- Conditional loan approvals may be accepted only if the condition is the receipt of your I-20 or DS-2019
- Loan applications are **not** accepted as proof of funding

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IMPORTANT: THE FOLLOWING DOCUMENTS ARE **NOT** ACCEPTED

- Documents older than six months
- Income or salary statements
- Funds that are not immediately accessible
- Tax return forms or documents
- Assets that are not in liquid form (house, car, etc.)
- Life insurance policy statements
- Pension funds

SUBMITTING / RESUBMITTING DOCUMENTS

Your I-20/DS-2019 cannot be issued until appropriate proof of funding is received by ISSS. Keep in mind that if financial documents were submitted for an admission decision, updated documents may be required. Missing or separate documents will slow down the process.

CHAPMAN UNIVERSITY: COST OF ATTENDANCE BREAKDOWN

FOR GRADUATE INTERNATIONAL STUDENTS - FALL 2019 & SPRING 2020

The following costs are estimations for the total cost of your first year of educational study at Chapman University and are subject to change at any time without notice. The total I-20 cost listed is the combined total of tuition and standard fees (see chart below).

All costs are in U.S. Dollars.

GRADUATE PROGRAM	TOTAL TUITION for one year	STANDARD FEES (see chart below)	TOTAL COST OF ATTENDANCE for one year
Argyros School of Business & Economics			
MBA*	\$46,440.00	\$33,274.00	\$79,714.00
MBA/MFA Film and Television Producing	\$54,540.00	\$25,254.00	\$79,794.00
MBA/M.S. Food Science	\$26,730.00	\$25,254.00	\$51,984.00
Executive MBA*	\$70,650.00	\$33,274.00	\$103,924.00
M.S. Behavioral and Computational Economics	\$30,960.00	\$25,254.00	\$56,214.00
M.S. Accounting*	\$43,800.00	\$33,274.00	\$77,074.00
Crean College of Health & Behavioral Sciences			
M.S. Communication Sciences and Disorders*	\$34,005.00	\$33,274.00	\$67,279.00
DPT (Doctor of Physical Therapy)	\$46,974.00	\$33,274.00	\$80,248.00
M.A. Marriage and Family Therapy	\$21,420.00	\$25,254.00	\$46,674.00
Attallah College of Educational Studies			
Ph.D. Education	\$26,100.00	\$25,254.00	\$51,354.00
M.A. School Counseling	\$17,730.00	\$25,254.00	\$42,984.00
EdS School Counseling	\$17,730.00	\$25,254.00	\$42,984.00
M.A. Leadership Development	\$17,730.00	\$25,254.00	\$42,984.00
M.A. Special Education	\$17,730.00	\$25,254.00	\$42,984.00
M.A. Teaching	\$17,730.00	\$25,254.00	\$42,984.00
College of Performing Arts			
M.M. Keyboard Collaborative Arts	\$16,920.00	\$25,254.00	\$42,174.00
Dodge College of Film and Media Arts			
M.A. Film Studies	\$24,840.00	\$25,254.00	\$50,094.00
MFA Film Production	\$42,540.00	\$25,254.00	\$67,794.00
MFA Film and Television Producing	\$45,124.00	\$25,254.00	\$70,378.00
MFA Screenwriting	\$45,124.00	\$25,254.00	\$70,378.00
MFA Production Design	\$45,124.00	\$25,254.00	\$70,378.00
MBA/MFA Film and Television Producing	\$54,540.00	\$25,254.00	\$79,794.00

*12-month program

CHAPMAN UNIVERSITY: COST OF ATTENDANCE BREAKDOWN

FOR GRADUATE INTERNATIONAL STUDENTS - FALL 2019 & SPRING 2020

GRADUATE PROGRAM	TOTAL TUITION for one year	STANDARD FEES (see chart below)	TOTAL COST OF ATTENDANCE for one year
Dodge College of Film and Media Arts (cont.)			
JD/MFA Film and Television Producing	\$54,718.00	\$25,254.00	\$79,972.00
MFA Documentary Filmmaking	\$45,124.00	\$25,254.00	\$70,378.00
MFA Television Writing and Producing	\$45,124.00	\$25,254.00	\$70,378.00
Schmid College of Science and Technology			
M.S. Food Science	\$18,990.00	\$25,254.00	\$44,244.00
M.S./MBA Food Science	\$26,730.00	\$25,254.00	\$51,984.00
M.S. Computational and Data Sciences	\$29,340.00	\$25,254.00	\$54,594.00
Ph.D. Computational and Data Sciences	\$29,340.00	\$25,254.00	\$54,594.00
Wilkinson College of Humanities and Social Sciences			
M.A. English	\$17,910.00	\$25,254.00	\$43,164.00
MFA Creative Writing	\$17,910.00	\$25,254.00	\$43,164.00
M.A. International Studies	\$23,310.00	\$25,254.00	\$48,564.00
M.A. War and Society	\$17,910.00	\$25,254.00	\$43,164.00
School of Communication			
M.S. Health and Strategic Communication	\$32,850.00	\$25,254.00	\$66,124.00
School of Pharmacy			
M.S. Pharmaceutical Sciences*	\$54,750.00	\$33,274.00	\$88,024.00
Ph.D. Pharmaceutical Sciences*	\$54,750.00	\$33,274.00	\$88,024.00
Doctor of Pharmacy*	\$78,510.00	\$33,274.00	\$111,784.00

*12-month program

CHAPMAN UNIVERSITY: COST OF ATTENDANCE BREAKDOWN

FOR GRADUATE INTERNATIONAL STUDENTS - FALL 2019 & SPRING 2020

BUDGET GRAD (9 MONTHS)	
Tuition	Variable by Program
Room/Board	\$21,530.00
Required Fees	\$614.00*
Health Insurance	\$1,850.00
Books/Other	\$1,260.00
Total	\$25,254.00

*Health Center services annual fee & Parking Permit annual fee

BUDGET GRAD (12 MONTHS)	
Tuition	Variable by Program
Room/Board	\$28,710.00
Required Fees	\$614.00*
Health Insurance	\$1,850.00
Books/Other	\$2,100.00
Total	\$33,274.00

*Health Center services annual fee & Parking Permit annual fee

COST OF ATTENDANCE FOR DEPENDENTS

If you plan to bring your family members, you will be required to verify additional funds for their living expenses.

The estimated expenses **for each accompanying dependent** are as follows:

First dependent: \$5,000 per year
Each additional dependent: \$2,000 per year

GRADUATE SCHOLARSHIP INFORMATION

Merit-based department scholarships are available to qualified international students during the admission process. Merit-based scholarships are awarded based upon the competitiveness of the application and at the discretion of the Department Committee. Chapman does not offer need-based aid for graduate international applicants.

! **NOTE:** Scholarship amounts will not change due to unforeseen circumstances in your financial situation, including but not limited to: family difficulties, political changes in your home country, currency devaluations or fluctuations, etc. Be prepared to cover all costs associated with attending Chapman University for the duration of your degree program.