DATE: May 10, 2016
TO: Jerry Price, Vice Chancellor for Student Affairs and Dean of Students

Each summer the Vice Chancellor for Student Affairs hosts a retreat with the division’s directors to review program and assessment data from the previous year; as part of this retreat, the staff reviews the following:

- Alcohol and other drug violations
- Health and safety incidents that are alcohol or drug related
- The Healthy Panther Initiative and other alcohol and drug education programs

Through this review, the staff determines whether modifications are appropriate in policies, disciplinary procedures, or education efforts. The 2014 presentation is attached, and the following is a summary of the 2014 review.

1. Descriptions of the AOD program elements
   - Program goals:
     - Emphasize healthy and wise decision-making focusing on alcohol and other drug prevention education programming and sexual assault prevention
     - Training programs designed for specific student groups and classes
     - Passive educational programs targeting all students
   - Program components:
     - The Healthy Panther Initiative presentations during Orientation

The Healthy Panther Initiative examines how students engage in healthy and unhealthy behaviors and how they may prevent self-destructive behavior. Chapman’s Healthy Panther Initiative embodies the philosophy that learning to make healthy decisions is not only an important part of college education, it is essential to achieving personal and academic aspirations. The definition of a Healthy Panther includes:

- a student who consistently respects her or his community and others
- a student who, if sexually active, consistently practices safer sex
- a student who is knowledgeable about alcohol and other drugs and their effects on the body and decisions
- a student who develops a healthy plan for herself or himself and sticks with it
- a student who drinks in moderation or not at all

The Healthy Panther Initiative provides students with knowledge about alcohol and other drugs and their effects on the body. The program’s goal is to provide essential information that will educate students about the effects of alcohol not only on the individual but also on the individual’s societal surroundings, thus empowering the individual to develop coping strategies.
skills regarding healthy relationships and decision making, enabling them to take control of their life choices and make positive decisions.

The HPI has three distinct components that must be completed by all new undergraduate students:

**Part 1:** *Choicepoints Lite* is an interactive group presentation focusing on high risk alcohol and other drug behaviors. The session lasts approximately 55-70 minutes, and attempts to empower students to take control of their lives and choices, while introducing them to services provided at Chapman.

**Part 2:** Students will then complete the National College Health Assessment (NCHA), a confidential web-based instrument that collects data on student health habits, behaviors, and perceptions regarding sexual health, physical health, personal safety, and alcohol and other drugs.

**Part 3:** Approximately 6 weeks following the completion of *Choicepoints Lite*, students receive a follow-up survey to assess whether there have been changes in their attitudes or behaviors.

Healthy Panther is required by all new undergraduate students to the institution, students are unable to progress academically if they do not complete the initiative. Students who do not complete the in-person Healthy Panther Program are required to complete an online version of the program, which includes alcohol and marijuana education.

The presentation for Healthy Panther is assessed and updated every summer to reflect trends seen on campus, but also to include current research and media.

- **Outreach focusing on prevention strategies**

  The Director of PEER and Health Education provides educational sessions on alcohol and other drugs to fraternities, sororities, athletic teams, and other student organizations/student groups at their request. At times, student organizations were sanctioned to such a presentation.

- **Student Concern Intervention Team**

  The Student Concern Intervention Team is a group of professional staff members who meet weekly throughout the year to discuss particular students of concern, including students experiencing problems with alcohol and other drugs. At SCIT meetings intervention plans are developed for students needing assistance. In addition, SCIT members discuss broader behavior trends among students, such as increased use of specific drugs.

- **Policy enforcement and sanctioning**

  Students found responsible for violating the alcohol and/or illegal substances policy may be referred to participate in an individual section of *Choicepoints* with the Director of PEER and Health Education. For the 2012-13 academic year, 18 students were assigned this sanction; in the 2013-14 academic year, 26 students were assigned this sanction. Students participating in these personalized *Choicepoints* sessions are required to meet with the Director of PEER and Health Education at least twice and to write a reflection paper after completing their sessions.
Conduct data for 2012-14:

<table>
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<th>Deferred via Community</th>
<th>Not Responsible</th>
<th>Community Conversation</th>
<th>Responsible</th>
<th>Hearing Responsible</th>
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<td>152</td>
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<td><strong>2013-14</strong></td>
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<td>77</td>
<td>16</td>
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<td>37</td>
</tr>
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</table>

2. Procedures for distributing annual AOD notification to students and employees
   - In the first few weeks of the school academic year, students are alerted to the Code of Conduct, the Drug-Free Schools and Communities Act, and Annual Federal Title IV Financial Aid Notification in an email sent by the Dean of Students. The following is the text from the September 2, 2014 email:

   **Code of Conduct** – I am obligated to remind you that all students are responsible for knowing and following University conduct policies. The full Code of Conduct policies is available online at [http://www.chapman.edu/students/policies-forms/student-conduct/_files/pdfs/student-conduct-code-master.pdf](http://www.chapman.edu/students/policies-forms/student-conduct/_files/pdfs/student-conduct-code-master.pdf). Additionally, I encourage you to read the updated Drug-Free Schools and Communities Act Notification and Annual Federal Title IV Financial Aid Notification at [http://www.chapman.edu/students/policies-forms/studentconcondt/_files/pdfs/drugs-free%20school-act-notice-12-13.pdf](http://www.chapman.edu/students/policies-forms/studentconcondt/_files/pdfs/drugs-free%20school-act-notice-12-13.pdf).

   - Attached is a copy of the Drug-Free Schools and Communities Act notification

3. Recommendations for revising AOD programs
   The review revealed that while most students responded well to early intervention for alcohol violations, some students continued to be involved in additional minor violations. Our standard responses were not proving to be effective with these students; however, since the incidents were minor in nature, more severe action such as suspension did not seem appropriate. The staff developed a new approach for these repeat violators, which included earlier intervention from the Dean of Students Office; during this intervention, students were given written notice that future violations would result in a suspension hearing, at which they would need to provide evidence why a suspension should not be implemented.

   No other significant changes were recommended for our programs, policies, and practices.

Reviewed by:

[Signature]

President James L. Doti