How to Give Stock to Chapman University

Electronic Transfer

- Notify your broker that you would like to make a gift of stock to Chapman University and have your broker contact Chapman’s broker:
  Patricia Hawkins
  Wells Fargo Securities
  (213) 253-7312
  hawkinpb@wellsfargo.com

- Your broker will need Chapman’s Account:
  Number #1AB45467
  DTC #2072
  Agent Bank #52196
  Institution #66842

- The date of the gift is the date the shares are received into Chapman’s account.
- See page two for direct transfer information and the Stock Transfer Form.

Stock Certificates

- Mail via registered mail or hand-deliver unendorsed certificates directly to the Office of University Advancement, along with a cover letter signed by all donors listed on the certificate.
- In a separate envelope, include a signed stock power form, which can be obtained from your bank or from the Office of University Advancement.
- The date of the gift is the postmark date on the certificates.

Valuation

- The value of the gift is the average of the high and low on the date the stock is transferred.

For questions about making a gift of stock please contact the Office of University Advancement at (714) 628-2814.

Also available:
- Wire Transfer Instructions (EFT)
- How to Transfer Mutual Funds to Chapman University

Thank you for your support of Chapman University.