

International Internship Budget Worksheet

To estimate the total cost of participating in an international internship, consider your budget for the items below. Discuss the specific program inclusions with either the [ISA](#) or [EUSA](#) representative, depending on your preferred program.

Please share this worksheet with your financial supporters for your study abroad.

Below is a list of possible expenses and is not meant to be all-inclusive. For additional details on each budget item, please see reverse side.

Program Cost \$ _____

Use the upper range price for budgeting purposes

Tuition \$ _____

Summer per credit cost, see Student Business Services for rates

Airfare \$ _____

Roundtrip fare, taxes, bags, and seats

Passport/Visa Costs \$ _____

Passport application/renewal fee and visa costs, if applicable

Trip Cancellation Insurance (optional) \$ _____

Secure a quote online at [InsureMyTrip](#)

Meals \$ _____

Meal inclusions vary by program location and accommodation type

Transportation \$ _____

Daily commute costs, local public transportation, etc.

Personal Expenses \$ _____

Souvenirs, entertainment, personal travel, etc.

Total Estimated Program Cost \$ _____

One-Time Tuition Waiver (if eligible) -\$ _____

Scholarships (if awarded) -\$ _____

Financial Aid (if applicable) -\$ _____

Total Estimated Out-of-Pocket Cost \$ _____



CHAPMAN
UNIVERSITY

Center for
Global Education

International Internship Budget Details

Program Cost

International Internships are advertised on the [Global Gateway](#) and [CGE website](#) using a price range; use the highest price for budgeting as the final cost will never exceed this number.

Tuition

Summer per credit tuition cost applies, visit the [Student Business Services website](#) for the most current rates.

Airfare

Roundtrip fares vary depending on departure location and destination, possible airline baggage fees, and seat charges. Consider using frequent flyer miles, if eligible.

Passport/Visa Costs

Visit the [U.S. Department of State website](#) for new/renewal passport instructions and fees for U.S. citizens. Passports must be valid for at least 6 months after the program end date. Check your host country's Consulate website for specific visa/immigration fees and procedures.

Trip Cancellation Insurance (optional)

Consider purchasing this insurance early to offset your financial risk should something unforeseen happen after you make your first payment and are financially committed to the program. Quotes may be obtained online at [InsureMyTrip](#) or call 877-266-0741; you may also solicit and purchase insurance from your own provider.

Meals

Meal inclusions vary by program location and accommodation type (apartment vs homestay). Be sure to factor in appropriate weekly grocery costs and meals while traveling.

Transportation/Personal Expenses

These expenses may include transportation to/from the airport, daily commuting on public transportation, souvenirs, entertainment, personal traveling before or after program dates, luggage, backpack, adapters, money/passport belt, and weather/hiking gear.

One-Time Tuition Waiver

The [One-Time Tuition Waiver](#) is available for eligible students and may waive up to 4 credits of tuition for an International Internship. Visit [Student Business Services](#) to determine your eligibility and apply.

Scholarships

Visit the [CGE Scholarships website](#) to find a list of available scholarship opportunities. Scholarship opportunities are also available through the program providers: [ISA](#) and [EUSA](#).

Financial Aid

Speak with your [Financial Aid Advisor](#) to see if it is possible for your financial aid package to be adjusted to include the additional costs of participating in a summer International Internship.

Payment Plan

Speak with your [Student Account Advisor](#) in Student Business Services to discuss the possibility of a payment plan for the program cost and tuition fees.



CHAPMAN
UNIVERSITY

Center for
Global Education