

# Academic Advising Center

The mission of the Academic Advising Center (AAC) is to cultivate an educational partnership with students, guiding and supporting them toward the development and achievement of their academic goals.

## ADVISING AT CHAPMAN UNIVERSITY

### AAC Academic Advisor:

- General education advising
- Program evaluation interpretation
- Academic policy advising
- Academic probation and dismissal counseling

*Academic Advising Center BK 405*

### Program Advisor:

- Major/minor requirements and options
- Four-year planning in the major
- Major/GE integration
- Study abroad major approvals
- Major-specific substitutions

*Found within Departments of Major/Minor*

Contact Program Advisors: [Chapman.edu/programadvising](http://Chapman.edu/programadvising)

## AAC ACADEMIC ADVISORS ARE HERE TO ASSIST YOU!

### AAC FULL APPOINTMENT

Appointments are 30 minutes and must be scheduled in advance. Strict late policy applies. Students must schedule in person or via phone. No same day-appointments will be accepted.

#### APPOINTMENTS ARE FOR:

- Program Evaluation Review
- Graduation Check
- What If Report
- Academic Probation and Dismissal

### AAC WALK-IN HOURS

Short 10-minute questions only. No grad checks, program evaluation reviews, or forms can be completed during this time.

Monday: 8:30 A.M. - 4:20 P.M.

Thursday: 10 A.M. - 1:30 P.M.

#### GREAT FOR DISCUSSING:

- Registration
- Current schedules
- Add/drop course options
- Withdraw deadline
- Pass/No Pass vs. grade

