A newly released and periodically updated document, CU Safely Back: An Overview for Returning to the Campuses (PDF), outlines the administration’s plans for opening the Chapman campuses in Orange and Irvine. That document, and the material contained herein is subject to change.

The University is directing maximum attention to preventive strategies to enable the University to maximize safety and minimize risk as we make plans to return to an active local campus environment. These strategies are the cumulative work of 18 separate task forces, and the recommendations of accomplished experts in health and safety, industrial hygiene, public health, and epidemiology. This included physicians, pharmacists, physician assistants, nurses, certified industrial hygienists, epidemiologists, COVID researchers, air and water quality engineers, and our EH&S staff with expertise in biosafety, communicable diseases, chemical hygiene/safety, and respiratory protection.

The opening decision will be consistent with the directives of state and local government, guidance from the Centers for Disease Control and Prevention (CDC), and the recommendations of a team of experts in all of the appropriate disciplines. Below is a graphic of the State of California, stages of the reliance roadmap, and more detail is provided on their website. Also, see their more complete roadmap, and 6 indicators for modifying the Stay-at-Home order. As you will understand, the University is in many ways like a small city, with complexities including large groups, classrooms, food service, health services, athletics, performance arts, etc. So this degree of complexity puts us into the higher risk designation.
Preventive strategies are the main focus of the University, taking under consideration the over 200 rooms and spaces that constitute University property, and include but are not limited to the following:

1. **Education and Training**, to include a five (5) module course that covers the required understanding of COVID, with modules covering an Introduction, Social Distancing & Engineering Controls, Face Coverings & PPE, Cleaning & Disinfecting, and a Conclusion.
2. **Prescreening**, to include required lab testing of all Chapman University Community members, who will be provided a LabCorp test kit, to be used for at home nasal swab sampling, and return to LabCorp prior to arrival on campus,
3. **A required daily health survey**, sent to all University students, faculty, and staff daily by email or text message, to self-report health status, consistent with CDC’s then current list of symptoms of COVID-19. Individuals will receive a return confirmation that they are Clear to come to campus or will be otherwise instructed on appropriate actions to take.
4. **Enhanced cleaning and disinfecting** will be done by the University, in collaboration with Aramark, our professional facilities maintenance firm. High touch points will be cleaned on a scheduled basis, three (3) times a day. Hand sanitizers, in liquid and disposable paper forms will be strategically positioned throughout the campus for use by all students, faculty and staff.
5. **Contact tracing** is managed by licensed and trained personnel at the Chapman University Student Health Center which is our consolidated office for managing all reporting of any confirmed COVID diagnosis, or symptoms that are representative of COVID, with that office managing our contact tracing, in collaboration with the Orange County Health Care Agency.

A wide variety of strategies are being deployed to accomplish the deployment.

- Cloth face masks, or PPE appropriate to the occupancy and work being done are a requirement of the University. This face mask protection is required to be used by students, faculty, and staff at all times when on campus, with the exception of certain outdoor activities in which social distancing is maintained, or when removed for eating. The University is supplying all students, faculty, and employees with washable face protection.
- Strategically place **portable hand washing or hand sanitizing stations** in locations of high occupancy or high traffic areas to minimize the need use restrooms for handwashing.
- Establishment of **traffic patterns** in and around buildings that minimize cross-traffic, to include wherever possible specific entry and exit points, with supportive signage.
- **Restrictions and/or control of access to indoor spaces** that may allow groups of more than 10 persons to congregate at one time without the ability assure 6-foot social distancing. This will include the remove or limit of access to chairs, tables, furniture and
designate 6-foot distance requirements. This includes lunch/break areas, lobbies, student union, etc.

- **Eliminate indoor, seated dining in shared areas.** All food available on-site must be prepared for take-out. Encourage the use of outdoor seating where practical.
- Non-essential retail shops and service centers will offer **online order pick-up service** where available and otherwise control occupancy to less than 50% of maximum while still maintaining 6-foot distancing requirements.
- **Elevator** use prioritized to those with disabilities, medical conditions and for the necessary movement of materials.
- **Physical fitness/gym activities** are being structured to limit to number of users at any one time, and enhanced sanitation protocol deployed. These facilities will operate in accordance with State of California guidelines for this category of operation.
- Occupancy limits for indoor activities that require increased physical exertion and frequent movement, such as **exercise classes and performing arts (e.g. dance, studio/stage, voice, orchestra/band)**, shall be based on an allowance of 100 sq. ft. per person in the floor space available. Face covering should be used as allowed by the level of activity. As indicated, we will be supplementing such areas with portable HEPA air filters in addition to maximizing room ventilation.
- **Actors, singers, and musicians** should be spaced at least 8 feet apart while performing and separated from each other by plexiglass or other barriers where possible. As indicated, we will be supplementing such areas with portable HEPA air filters in addition to maximizing room ventilation.
- **Swimming pools** may remain open with a limit of up to 50% of capacity or that which allows for 6-foot distancing while in or outside the pool. Consider a reservation system for use of lap pool and limit lanes to one person at a time. Remove seating and lounge chairs from pool deck and restrict congregating on deck.
- When sharing items or workspaces cannot be avoided **clean and disinfect** the item or area using EPA-approved disinfectants after each use. Such items may include microwaves, coffee machines, refrigerators, printers/copiers, computers, office supplies and hand tools, among others.
- **For heating and air-conditioning systems,** the University has engaged the ASHRAE standards in an assessment of our key facilities. ASHRAE is the American Society of Heating, Refrigerating and Air-Conditioning Engineers, a professional association focused on advancing heating, ventilation, air conditioning and refrigeration systems design and construction. We have surveyed most all large educational facilities on campus in connection with a complete assessment of the status quo and possible improvements. We have deployed a variety of strategies, to include improving our filtration standard to Merv-13 or greater where possible, the installation of UV-C lighting, and ventilation rates and the usage of outside air is being maximized. Where these strategies cannot be deployed, we are looking at alternatives, including free standing air scrubbers for higher risk locations, especially where social distancing is difficult to maintain.
**Containment as an strategy of the University when necessitated.**

In the event that any student, faculty, or staff have a known of potential exposure to COVID-19, the University has established procedures for them to isolate and self-quarantine. Employees and students living off-campus will quarantine in their normal residence. Students living in Chapman University Residence Life housing will be move to alternate housing for purposes of containment, and support services including food services, and access to medical needs will be provided.

For more information, see the Chapman University [Risk Management](#) and [Environmental Health & Safety](#) websites, or contact [EHS@Chapman.edu](mailto:EHS@Chapman.edu)