THE BIG PICTURE

Applicants with extraordinary talent in the fine or performing arts — art, dance, theatre, music, film and media arts — who intend to apply for an academic major within the arts, must submit a Portfolio for review by the department and faculty. Applicants submitting a Portfolio are expected to demonstrate artistic talent at a level beyond what is normally exhibited by high school students. Although submitting a Portfolio is mandatory for applicants applying with a first choice major in the fine or performing arts, submission of a Portfolio neither guarantees nor commits a student to participate in the arts if admitted.

NOTE: Portfolios that are not received by the department’s Portfolio deadline or do not meet the requirements detailed below will not be reviewed.

SUBMISSION INSTRUCTIONS AND FURTHER INFORMATION

Portfolios will be reviewed by the faculty in our Art, Dance, Music, Theatre and Dodge Film & Media Arts departments. Each department, as well as program of study, has specific requirements, therefore please thoroughly review all instructions.

Applicants MUST submit a Portfolio if applying to one of the following majors as their first-choice academic major:

Art (Studio), Creative Producing, Dance, Digital Arts, Film Production, Film Studies, Graphic Design, Music, Music Composition, Music Education, Music Performance, News and Documentary, Public Relations and Advertising, Screenwriting, Screen Acting, Theatre, Theatre Performance, and Television Writing and Production.

NOTE: Applicants to Art History are not required to submit a Portfolio.

Portfolios for a second choice major may be required if additional information is needed during the review process. Although not required at the point of application, please be prepared to submit a Portfolio for your second choice major if requested by the admission committee. Portfolios for a minor or artistic interest are discouraged and should not be submitted.

NOTE: Your Portfolio materials must be submitted online through Chapman University’s department SlideRoom portals. SlideRoom may be accessed via the Common Application or for a direct link, peruse the respective departments’ pages in this instructional PDF.

There is a $10 submission fee for each Portfolio. A fee waiver is available if you are eligible.

CONTINUE TO THE FOLLOWING PAGES FOR SPECIFIC INSTRUCTIONS BY DEPARTMENT.
ART DANCE MUSIC THEATRE FILM & MEDIA ARTS

Application Plan & Deadlines

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<td>Transfers</td>
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*The Portfolio must be submitted online by 11:59 p.m. PST on the appropriate deadline.
**First Year applicants applying to the spring term must obtain approval from the department prior to submitting a Portfolio.

SUBMITTING YOUR APPLICATION
WITH A PORTFOLIO: A CHECKLIST

SUBMIT ONLINE BY THE COMMON APPLICATION DEADLINE:

☐ The Common Application & Chapman University Questions (First Year & Transfer)
☐ $65 non-refundable application fee or fee waiver request (First Year & Transfer)
☐ Official test results (SAT or ACT plus Writing) sent from the College Board or ACT (First Year & Transfer)*
☐ Common App School Report form (First Year applicants only)
☐ Official transcript(s) from all attended institutions (First Year & Transfer)*
☐ One Teacher Evaluation (First Year applicants only)
☐ One Academic Evaluation (Transfer applicants only)

*Test scores are waived for Transfer applicants with 24+ completed semester units. The final high school transcript is waived for Transfer applicants with 60+ completed semester units.

SUBMIT VIA SLIDEROOM BY THE DEPARTMENT DEADLINE:

☐ $10 submission fee or fee waiver for the Portfolio
☐ Signed Letter of Recommendation from an Art Teacher or Mentor
☐ Photo of yourself (for identification—professional headshots are not necessary)
☐ Statement of Interest: Why you are interested in studying art at Chapman University, including artistic and educational goals?
☐ Statement of two best works: Pick the two most successful pieces in your portfolio and explain what makes each of them most significant, including how the formal elements of the works support their meaning. (500 words, minimum 250 words per statement)
☐ Art portfolio (see requirements on the following page)
Bachelor of Fine Arts in Art
• Submit eight (8) to ten (10) examples of what you feel best demonstrates your talent. This can include design, drawing, painting, ceramics and sculpture.

Bachelor of Fine Arts in Graphic Design
• Submit eight (8) to ten (10) examples of what you feel best demonstrates your talent. This can include design, drawing, painting, ceramics and sculpture.

NOTE: To best demonstrate your talent, we recommend that you only submit works of art that reflect and showcase what you feel you’re most adept at and proud of.

For questions, please contact the Department of Art at (714) 997-6729 or randazzo@chapman.edu.

For more department information, visit chapman.edu/wilkinson/art/undergraduate-admissions.
### Application Plan & Deadlines

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**First Year applicants applying to the spring term must obtain approval from the department prior to scheduling an audition or submitting a Portfolio.

### SUBMITTING YOUR APPLICATION WITH A PORTFOLIO: A CHECKLIST

#### SUBMIT ONLINE BY THE COMMON APPLICATION DEADLINE:

- The Common Application & Chapman University Questions (First Year & Transfer)
- $65 non-refundable application fee or fee waiver request (First Year & Transfer)
- Official test results (SAT or ACT plus Writing) sent from the College Board or ACT (First Year & Transfer)*
- Common App School Report form (First Year applicants only)
- Official transcript(s) from all attended institutions (First Year & Transfer)*
- One Teacher Evaluation (First Year applicants only)
- One Academic Evaluation (Transfer applicants only)

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#### SUBMIT VIA SLIDEROOM BY THE DEPARTMENT DEADLINE:

- $10 submission fee or fee waiver for the Portfolio
- Letter of Recommendation for Dance
- Dance résumé
- Photo of yourself (professional headshots are not necessary)
- Schedule an in-person audition OR audition via upload in SlideRoom
- Additional academic major requirements (see page to follow)
Bachelor of Arts in Dance

- Prepare a two (2) to four (4) minute dance solo demonstrating your dance technique and artistry. It may be choreographed by you or for you (please be sure to credit the choreographer). If you have skills in more than one dance form (jazz, modern, ballet, tap, etc.), you may present two separate shorter pieces to demonstrate your talent. Technical prowess, presence, musicality, expression, and performance quality will be evaluated to determine admittance, as well as talent awards.

DANCE AUDITION DATES

Saturday, October 17
Saturday, October 24
Saturday, October 31
(last First Year Early Action audition date)
Saturday, January 16
Monday, January 18
Saturday, February 13
Saturday, February 20
(last First Year & Transfer audition date)

TO SCHEDULE AN IN-PERSON AUDITION APPOINTMENT, PLEASE VISIT CHAPMAN.EDU/COPA/DANCE/ADMISSION

Both in-person and audition upload applicants are required to submit a Portfolio via SlideRoom. For each program in SlideRoom, you have the option to select either “audition in-person” or “audition upload” — please select the audition method you plan to pursue.

Auditioning in-person is strongly encouraged.

NOTE: The Department of Dance offers both a Bachelor of Arts and a Bachelor of Fine Arts degree. All Dance majors enter as BA students and may audition for the BFA in the spring of their sophomore year.

Students interested in completing the minor in dance can apply after one semester of study within the department. For acceptance as a minor, students must submit an application once they are a current Chapman student.

For questions, please contact the Dance Department at (714) 744-7040 or dance@chapman.edu.

For more department information, visit chapman.edu/copa/dance/admission.
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**First Year applicants applying to the spring term must obtain approval from the department prior to scheduling an audition or submitting a Portfolio.

SUBMITTING YOUR APPLICATION WITH A PORTFOLIO: A CHECKLIST

**SUBMIT ONLINE BY THE COMMON APPLICATION DEADLINE:**
- The Common Application & Chapman University Questions (First Year & Transfer)
- $65 non-refundable application fee or fee waiver request (First Year & Transfer)
- Official test results (SAT or ACT plus Writing) sent from the College Board or ACT (First Year & Transfer)*
- Common App School Report form (First Year applicants only)
- Official transcript(s) from all attended institutions (First Year & Transfer)*
- One Teacher Evaluation (First Year applicants only)
- One Academic Evaluation (Transfer applicants only)
  *Test scores are waived for Transfer applicants with 24+ completed semester units. The final high school transcript is waived for Transfer applicants with 60+ completed semester units.

**SUBMIT VIA SLIDEROOM BY THE DEPARTMENT DEADLINE:**
- $10 submission fee or fee waiver for the Portfolio
- Schedule an in-person audition OR audition upload via SlideRoom
- Additional academic major requirements (see page to follow)

In addition to the above requirements, a personal interview (in-person or via phone) may be requested by the appropriate area director.
Both in-person and audition upload applicants are required to submit a Portfolio via SlideRoom. For each program in SlideRoom, you have the option to select either “audition in-person” or “audition upload” — please select the audition method you plan to pursue.

Auditioning in-person is strongly encouraged.

For questions, please contact the Hall-Musco Conservatory of Music at (714) 997-6871 or music@chapman.edu.

For more department information, visit chapman.edu/copamusic/admission.
THEATRE PROGRAMS AT A GLANCE

- BA in Theatre, Theatre Studies
- BA in Theatre, Theatre Technology
- BFA in Screen Acting (interdisciplinary major with the Dodge College of Film & Media Arts)
- BFA in Theatre Performance

BA degree

The BA degree provides a background in all areas of theatre, and allows a student to specifically tailor his or her theatre studies in the areas of greatest interest, such as technology, directing, stage management, playwriting and areas of theatre other than acting. Students may take up to 5 to 6 acting courses towards the degree. This is a good option for dual majors, and those who want a broad background in theatre.

BFA degrees

The BFA programs focus specifically on acting - designed to hone and develop acting technique and prepare students for careers in performance. The BFA degree is a pre-professional acting training program that requires in-depth study of acting, voice, movement and text analysis. The BFA programs are also structured sequentially, so there is less flexibility to choose when specific courses are taken.

SUBMITTING YOUR APPLICATION WITH A PORTFOLIO: A CHECKLIST

SUBMIT ONLINE BY THE COMMON APPLICATION DEADLINE:

☐ The Common Application & Chapman University Questions (First Year & Transfer)
☐ $65 non-refundable application fee or fee waiver request (First Year & Transfer)
☐ Official test results (SAT or ACT plus Writing) sent from the College Board or ACT (First Year & Transfer)*
☐ Common App School Report form (First Year applicants only)
☐ Official transcript(s) from all attended institutions (First Year & Transfer)*
☐ One Teacher Evaluation (First Year applicants only)
☐ One Academic Evaluation (Transfer applicants only)
* Test scores are waived for Transfer applicants with 24+ completed semester units. The final high school transcript is waived for Transfer applicants with 60+ completed semester units.

SUBMIT VIA SLIDEROOM BY THE DEPARTMENT DEADLINE:

☐ $10 submission fee or fee waiver for the Portfolio
☐ Letter of Recommendation for Theatre
☐ Theatre creative resumé
☐ Goal Statement
☐ Photo of yourself (professional headshots are not necessary)
☐ Interview and/or audition (see pages to follow)
☐ Additional academic major requirements - if applicable (see pages to follow)
BACHELOR OF ARTS IN THEATRE

In-person interview and portfolio upload applicants are required to submit a Portfolio via SlideRoom. For each program in SlideRoom, you have the option to select either “in-person interview” or “portfolio upload” — please select the method you plan to pursue. In-person and portfolio uploads follow the same review process.

The Department is seeking bright, passionate, inquisitive students who desire to make theatre in an exciting and dynamic environment where they will be given opportunities to explore their interests. Portfolios are evaluated on creativity, ability to communicate the artistic and creative process, range of skills demonstrated, and potential for growth. Interviewing in-person allows applicants to interact and meet with faculty, and are held only on campus. Talent Awards are considered upon review of your Portfolio submission and/or interview. No additional paperwork or application is required.

Application Plan & Deadlines

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<tr>
<td>First Year Regular Decision</td>
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<td>Contact dept. for availability**</td>
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<tr>
<td>Transfers</td>
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<td>Submit prior to interview</td>
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</tbody>
</table>

*The Portfolio must be submitted online by 11:59 p.m. PST on the appropriate deadline.
**First Year applicants applying to the spring term must obtain approval from the department prior to scheduling an interview or submitting a Portfolio.

Theatre Studies
- Create a theatrical portfolio of three (3) to eight (8) pieces that documents and demonstrates your experience in areas of interest to you, as well as your range of skills in theatre. Your portfolio should include 3-5 projects that involve but are not limited to: acting, directing, stage management, technical work, playwriting, dramaturgy and/or producing projects. Examples may consist of notated scripts, original essays or scripts you have written, production videos, digital films, programs from shows you have worked on, and/or photographs.

Theatre Technology
- Create a theatrical portfolio that documents and demonstrates your experience in areas of interest to you and your range of skills in theatre. Your portfolio should contain five (5) to ten (10) pieces illustrating your technical or design work and/or skills in related areas (such as drawing or drafting). The overall idea is to document your experiences in theatre. If you have technical drawings or drafts, present them along with a pictorial representation of the executed drawings. Stage Managers may include pages from a prompt book or other rehearsal/production paperwork. Beginning technicians who do not have a portfolio of drawings may use photographs, production videos, digital films or their resume to show the work they have done.

INTERVIEW DATES

BA in Theatre, Theatre Studies
- Saturday, October 31
- Saturday, November 14
(last First Year Early Action & Spring Transfer interview date)
- Saturday, January 30
- Friday, February 12
(last First Year interview date)
- Saturday, April 9
(Transfers only)

BA in Theatre, Theatre Technology
- Saturday, October 31
- Saturday, November 14
(last First Year Early Action & Spring Transfer interview date)
- Saturday, January 30
- Saturday, February 6
(last First Year interview date)
- Saturday, April 9
(Transfers only)
In-Person Interview:

Theatre Studies & Theatre Technology
- **TO SCHEDULE AN IN-PERSON INTERVIEW APPOINTMENT, PLEASE VISIT CHAPMAN.EDU/COPA/THEATRE/ADMISSION**

- During your interview, briefly present your theatrical portfolio. You may present it in any format.
  - If using digital media please bring your laptop/own device.
  - **NOTE:** We will not keep your portfolio.

Theatre Studies (optional)
You have the option to perform a 60 second acting monologue during your interview (see Choosing a Monologue on pages to follow). This is **not required** but offered to those who are interested.

**NOTE:** If you are unable to attend in-person please use the upload option (see section to the right). Additionally, you may be contacted by a member of the theatre faculty for a phone or Skype interview.

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<th>Portfolio (Audition Upload):</th>
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**Theatre Studies & Theatre Technology**
- Upload your theatrical portfolio in the Media section of SlideRoom
  - Label each item in SlideRoom using the Title and Description feature to provide a context for the work
  - **NOTE:** PowerPoint is not an accepted format.

**Theatre Studies (optional)**
You have the option to perform a 60 second acting monologue via upload (see Choosing a Monologue on pages to follow). This is **not required** but offered to those who are interested.

- You may be contacted by a member of the theatre faculty for a phone or Skype interview.
BACHELOR OF FINE ARTS IN SCREEN ACTING or BACHELOR OF FINE ARTS IN THEATRE PERFORMANCE

Due to the selectivity of the BFA Screen Acting and BFA Theatre Performance programs, all prospective applicants are now required to submit a pre-screen audition via SlideRoom. For each program in SlideRoom, you will only have the option to select “audition upload.” Your audition upload is only one part of the review process for the Department of Theatre. All applicants are still required to submit a Common Application and all other corresponding admission documents to be considered for admission to the university.

Once the admission committee and theatre faculty have reviewed your application and uploaded pre-screen audition, you may be invited to attend an in-person audition and interview, either on-campus or at one of the regional audition dates in New York or Chicago. Should you be asked to audition in-person, you will be notified via email with a scheduling link. All prospective applicants will be reviewed by the admission and theatre committees prior to admission decisions being released.

Talent Awards are considered upon review of your Portfolio submission and/or audition. No additional paperwork or application is required.

NOTE: The Early Action deadline is considered a priority deadline. It is highly recommended that students with a strong interest in BFA Screen Acting or BFA Theatre Performance submit their Common Application and Portfolio via Slideroom prior to November 1.

Students can apply by our Early Action deadline of Nov. 1 or Regular Decision by Jan. 15. A final admission decision will not be made until all appropriate materials have been submitted and reviewed by the admission and theatre committees.

- Students who apply by the Early Action/Priority deadline will receive a final decision by mid-February.
- Students who apply by the Regular Decision deadline will receive a final decision by mid-March.

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*The Portfolio must be submitted online by 11:59 p.m. PST on the appropriate deadline.
**First Year applicants applying to the spring term must obtain approval from the department prior to submitting a Portfolio.
Portfolio (Audition Upload) Requirements:
- Upload three (3) separate video files in the Media section of SlideRoom:
  - Introduction – in 30 seconds or less, state your name, where you are from & something about yourself. Be sure to use a medium shot (from the chest up).
  - First monologue
  - Second monologue
- Record each monologue separately, using a 3/4 body shot.

Monologue Requirements:
BFA in Screen Acting
- Perform two (2) contrasting monologues, one comic and one dramatic (see Choosing a Monologue).

BFA in Theatre Performance
- Perform two (2) monologues, one contemporary and realistic, and the other from a work of Shakespeare (see Choosing a Monologue).

Upload Instructions:
- Internal editing and zooming in is discouraged
- Use a neutral background with suitable lighting and sound equipment; we need to see and hear you clearly
- Please no costumes, makeup or extraneous sound effects
- Label your monologues in SlideRoom using the Title and Description feature
- Do not submit videos of actual performances. They will not be viewed.

Choosing a Monologue:
- Each monologue should be no longer than 60 seconds.
- Choose a piece from a published play (film & television monologues are discouraged).
- Do not select a stand-alone monologue. Instead, choose a monologue from a play, which provides a context and character motivation.
- Choose a monologue that is a character close to you, and one in which you would be cast today.
- Choose a monologue that is active: know whom you are talking to and what you want from them.
- Choose a monologue that you care about. Your engagement and interest is likely to translate into your performance.
- Avoid dialects, excessive prop use, cartoon or two-dimensional characters and exaggerated characterizations.
- Avoid overdone monologues (they often lead to predictable acting choices) unless you are able to make it uniquely your own. Googling “overdone monologues” on the web is recommended.
- (For Theatre Performance only) Your Shakespearean monologue should be from a play, and not a sonnet.

IN-PERSON AUDITIONS
by invitation only
BFA in Screen Acting or BFA in Theatre Performance

If invited to audition in-person, you will have the option to choose one of our on-campus audition dates, or off-campus at one of our regional auditions in New York or Chicago. All in-person auditions will be held in January and February. New York and Chicago auditions will coincide with the National Unified Auditions. The date, location and times available will be included with your emailed invitation after review of your audition upload submission.

Walk-ins who have not submitted an audition upload will only be seen as time permits. An audition is not guaranteed, and may not be possible.

NOTE: If you are invited to audition but are unable to travel to one of our audition sites, you may request that we use your audition upload submission as your audition. If possible, auditioning in-person is highly encouraged.
ART  DANCE  MUSIC  THEATRE  FILM & MEDIA ARTS

SUBMITTING YOUR APPLICATION
WITH A PORTFOLIO: A CHECKLIST

SUBMIT ONLINE BY THE COMMON APPLICATION DEADLINE:

☐ The Common Application & Chapman University Questions (First Year & Transfer)
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  ☐ Common App School Report form (First Year applicants only)
  ☐ Official transcript(s) from all attended institutions (First Year & Transfer)*
  ☐ One Teacher Evaluation (First Year applicants only)
  ☐ One Academic Evaluation (Transfer applicants only)
  *Test scores are waived for Transfer applicants with 24+ completed semester units. The final high school transcript is waived for Transfer applicants with 60+ completed semester units.

SUBMIT VIA SLIDEROOM BY THE DEPARTMENT DEADLINE:

☐ $10 submission fee or fee waiver for the Portfolio
☐ Letter of Recommendation for Dodge College
☐ Dodge College Prompt:
  • Please explain why you want to pursue a degree in your first choice major including how the program would contribute to your personal growth and future career. (300 words maximum in length.)
☐ Creative resumé
☐ Additional academic major requirements (see pages to follow)

Dodge College SlideRoom website: chapmandodge.slideroom.com

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Bachelor of Arts in Film Studies
• Submit a critique of a film produced in 2015 that strongly resonated with you in either a positive or negative way. Focus on the film’s execution and delivery of themes or messages, particularly how specific uses of the cinematic aesthetic (such as cinematography, editing, and sound) contributed to the overall impact. (Two (2) pages maximum in length.)

Bachelor of Arts in Screenwriting
• Submit a short narrative story (not a script) to finish the following scene: A person arrives home to find an uninvited visitor. Focus on developing and defining characters, building on the story, and creating captivating dialogue. Do not use formal screenplay format. (Two (2) pages maximum in length.)

Bachelor of Fine Arts in Creative Producing
• Submit an essay describing a large project or event that you planned where you were required to work within a team. Explain some of the challenges you faced, how you handled them, and how the project ultimately turned out. Also describe how you might handle a large project differently next time. (Two (2) pages maximum in length.)

Bachelor of Fine Arts in Digital Arts
Choose one of the two options below to demonstrate your digital arts skills:
• Portfolio Review — Submit a portfolio of artistic work (15 pieces max.) demonstrating technical drawing skills (life drawing, still life drawings, and action sketches), computer literacy, and inventiveness (creativity of concept, good composition, pleasing color palettes, etc.). The portfolio should demonstrate both artist and technical skills.
• Video Review — Submit a sample reel (visual portfolio) of no more than six (6) minutes. This reel may contain edited clips or a complete narrative story and must showcase primarily digital arts skills such as animation or visual effects.

Bachelor of Fine Arts in Film Production
• Submit a self-introductory video essay (2 minutes max.) without appearing in the video in any way (including any photographs of yourself). The video should highlight something about yourself, your personality, or your interests not related to film. Your film should demonstrate your abilities in visual storytelling and creativity rather than technical abilities.

⚠️ NOTE: To best demonstrate your talent, we recommend that your video have a clear story.

You do not have to edit this project; it can be one long shot.

Video essays can be live action or a slide show of still images or photographs with text and phrases or a combination.

Videos must not exceed a total running time of two (2) minutes.

Bachelor of Fine Arts in News and Documentary
• Submit an essay describing an issue in the news that’s important to you and why. Why is it important to the public at large? Are there aspects of the story that are getting too little attention in the media coverage? (Two (2) pages maximum in length.)

Bachelor of Fine Arts in Public Relations and Advertising
• Submit an essay describing a public relations or advertising campaign that was particularly effective in reaching its target audiences. Examine the overall goal or message of the campaign, how that message was delivered, and if the campaign was successful. This essay should not be based on just your personal opinion; please cite supporting research or information that would support your conclusions. (One (1) page maximum in length.)
Bachelor of Fine Arts in Television Writing and Production

• Submit an essay describing a television episode about your family; Is it a comedy or a drama? Who is the main character and why? What is the central conflict or problem dealt with in the episode and how is it resolved? (Two (2) pages maximum in length.)

! NOTE: For questions, please contact Dodge College of Film and Media Arts at (714) 997-6765 or dodgecollege@chapman.edu.

For more department information, including essay formatting, font selection and spacing preferences, visit chapman.edu/dodge/apply/undergraduate.