



Internal Funding

Funding will not be provided unless an application has been submitted. All application forms can be found on our website: <https://www.chapman.edu/wilkinson/forms.aspx>. You can also click on the links below.

If you have any questions regarding these funding opportunities, please contact; Makayla Scott, Assistant Director of Operations makascott@chapman.edu

Event Funding

Any Wilkinson College full-time faculty member can request funds to help support an event. Funding can be used for guest speaker honorariums and travel, food, supplies, equipment, and promotional materials. Applications are accepted throughout the year.

Faculty Conference Travel Grant

To support faculty research, scholarship, and the presentation of creative activity the faculty travel grant program will fund full-time faculty travel to domestic and international conference presentations.

Please note that there is a \$2500 maximum award for *international* travel and a \$1500 maximum award for *domestic* travel. Given the college's limited travel funds, priority will be given to tenure-track junior faculty. Faculty may submit up to three applications per fiscal year, but only two will be approved initially. Additional applications will be placed on a waiting list and considered if funding becomes available.

Faculty Fund

Faculty are in a unique position to positively affect their students and see their success firsthand. Through their work with students, faculty members can easily identify potential opportunities for enhancement within their school or college and within their own individual programs.

Donations to the Faculty Fund ultimately give those who work closest with our students the tools to be able to achieve their academic goals, meet Chapman's mission and advocate for their colleagues' priorities with student success in mind.

A selected team of faculty from WCAHSS, known as the Faculty Fund Committee, will review and authorize proposals for distributing these funds.

The committee will review and award faculty with funds from this gift account. Applications are accepted throughout the AY. The maximum award is \$500.00 per faculty member per AY.

Faculty Late-Breaking Opportunity Fund

The Dean's Office understands that there are late-breaking professional opportunities that fall outside the parameters of the current internal funding programs within Wilkinson College. To ensure that you have some financial support to pursue these opportunities please complete this form for a maximum award of \$2,500 per application.

All Wilkinson College of Arts, Humanities, and Social Science full-time Faculty members may apply. Applications are accepted throughout the year. The Late-Opportunity Fund is only for late-breaking opportunities which were difficult or impossible to anticipate and will be difficult or impossible to pursue without some limited funding. This fund does not support conference travel, visiting scholars, or subventions.

Research Fellows

Wilkinson College provides faculty with the opportunity to hire and mentor a limited number of research fellows (undergraduate) to collaborate on research and creative activity projects.

- Faculty will be required to submit a report at the end of the project period that clearly explains how the research fellow advanced the research and/or creative activity of the faculty member.
- Research CAN NOT be used for students' course requirements and/or Capstone
- Applications are accepted throughout this academic year.
- One award per faculty per academic year

Subvention Grant

Subvention Grants (up to \$2500) can provide partial support toward expenses incurred in the publication of scholarly and creative works (including indexing, proofreading, copy editing, and permissions) and the installation of art exhibits.

All full-time Wilkinson College faculty members may apply. Applications are accepted throughout the year.

Wilkinson Scholarly/Creative Activity Faculty Grant

The fund supports impactful and innovative scholarly or creative work by Wilkinson College tenure-track or tenured faculty, with awards up to \$5,000. There are two categories for applications: one for tenure-track and one for tenured faculty. The program aims to advance faculty careers, enhance national visibility, and foster new or completed projects.

Eligible faculty may submit one application per cycle and must provide mid-project and final reports. Selection criteria include project merit, feasibility, applicant's scholarship record, and potential career impact. For assistance, contact Allison DeVries at devries@chapman.edu.

Works-in-Progress

“Works-in-Progress Workshop” grants are designed to encourage full-time faculty to invite visiting scholar(s)/artist(s)/author(s) to campus to discuss or workshop their scholarly work and/or creative activity. The amount of the grant is contingent on the number of participants and scope of the proposed workshop but will not exceed \$3,000, which includes a maximum of a \$500 honorarium per guest.

Applications will be accepted all year round, with no deadline. Only Full-Time Faculty (Tenure-Track or Tenured may apply.