

STUDENT NAME \_\_\_\_\_

ID NUMBER \_\_\_\_\_

**Students, parents, and stepparents** may use this form to request an appeal of student aid eligibility because of extenuating circumstances not addressed on the student's 2026-2027 Free Application for Federal Student Aid (FAFSA).

**Appeal Policies:**

- Your request will not be considered without supporting documentation and required signatures.
- Appeals and supporting documents should not exceed 20 pages in length.
- Appeals may not result in additional financial aid but all documentation will be thoroughly reviewed.
- **Appeals will only be considered once and will not carry over to future years.**
- Student loan funds are considered available financial aid in determining the outcome of an appeal, whether or not a student chooses to utilize those funds.
- **FAFSAs updated or changed after an appeal has been submitted will impact the outcome of the appeal.**
- Additional information or documentation may be requested at any time prior to the review of your appeal.

Situations that, alone, **will not** be considered for appeal include: car payments, consumer/credit card debt, high mortgage payments, matching other college/university offers, weddings, vacations, inability to liquidate assets, siblings enrolled in college, and other discretionary costs.

**2025 or 2026 INVOLUNTARY REDUCTION OF INCOME (January 1<sup>st</sup> - December 31<sup>st</sup>)**

(Continuing unemployment or a significant reduction of income since filing the 2024 Tax Return)

**Must provide the following documentation:**

- 2025 W-2s and/or 2026 year-to-date pay stub
- 2025 Tax Return Transcript (Request at [irs.gov/transcript](https://irs.gov/transcript))
  - Do not include state tax returns
- 2026 Documentation of unemployment benefits
- If reduction of income is due to loss of child support:
  - Name and age of each child with the last date and the last amount of child support received
  - Copy of agreement indicating end date of child support
- Letter of explanation detailing your loss of income

	Parent's or Student's Name	Parent's or Student's Spouse's Name
<b>Estimated total gross income from work</b> Include year-to-date pay and estimated future earnings	\$	\$
<b>Other Taxable Income</b> Alimony, dividend/interest income, unemployment compensation, investment	\$	\$
<b>Nontaxable Income</b> Pensions, annuities, TANF, or child support received	\$	\$

**2024 ONE TIME INCREASE IN ADJUSTED GROSS INCOME (AGI)**

(Including one time increase of IRA distributions)

**Must attach a letter of explanation, including the following:**

- 2023 AND 2025 Tax Return Transcript. This can be ordered online at [irs.gov/transcript](https://irs.gov/transcript)
- Explanation of how the 2024 increase in AGI was used





2026-2027  
FINANCIAL AID APPEAL  
Office of Undergraduate Financial Aid

**SUBMITTING YOUR APPEAL**

Documents should be submitted to the Office of Undergraduate Financial Aid by email, fax, mail, in-person, or through the Student Center.

**Office:** Office of Undergraduate Financial Aid

**Campus Location:** Bhathal Student Services Center

**Email:** [finaid@chapman.edu](mailto:finaid@chapman.edu)

**Fax:** (714) 997-6743

**Address:**

Chapman University  
Attn: Office of Undergraduate Financial Aid  
One University Drive  
Orange, California 92866