How to Set up a Monthly Payment Plan

This tutorial covers how a student can enroll into an optional monthly payment plan to pay tuition, housing, meals and required fees. Payment Plan is available each term (excluding Interterm).

1. Login to the Chapman University Self Service
2. Once logged in, click Financial Account to expand box
3. Click on the Access ePay Tab on the left in the expanded box, then select the Access ePay Button
4. From the Home page select Enroll in Payment Plan
How to Set up a Monthly Payment Plan

This tutorial covers how a student can enroll into an optional monthly payment plan to pay tuition, housing, meals and required fees. Payment Plan is available each term (excluding Interterm).

5. Select the Term from the dropdown. Review the term requirements, a $50.00 Setup Fee and acknowledge there may be a $25.00 late fee assessed if applicable, then Click Select.

6. Read the Payment Plan Schedule, choose between automatic payment options at the bottom of the page and click Continue.
How to Set up a Monthly Payment Plan

This tutorial covers how a student can enroll into an optional monthly payment plan to pay tuition, housing, meals and required fees. Payment Plan is available each term (excluding Interterm).

7. Payments can be made from a personal checking or savings account. Chapman University does not accept credit/debit cards as a form of payment for tuition, housing, meals and mandatory fees. Select payment method, Electronic Check and click Continue.

8. Complete the Bank Account Information and the Billing Information for the bank account holder then select Continue.
How to Set up a Monthly Payment Plan

This tutorial covers how a student can enroll into an optional monthly payment plan to pay tuition, housing, meals and required fees. Payment Plan is available each term (excluding Interterm).

9. Read the Payment Plan Agreement, if you agree, select ‘I Agree to the terms and conditions’ and click Continue

Payment Plan Agreement

- You must scroll through the full agreement and select “I agree” to continue.
- By agreeing and continuing, you will also be submitting a payment today of $6,170.00 as a part of your enrollment

I also understand that failure to meet the terms of this agreement may entitle Chapman University to (1) declare the full balance plus late fees immediately due and payable by law, (2) refuse subsequent registration for any classes and/or drop current classes, (3) deny future enrollment in any payment plan, and (4) withhold grades, diplomas, or transcripts from being released until the unpaid balance, as well as all attorney fees, legal expenses, and other collection costs are paid in full.

Installment 1 in the amount of $2,040.00 due now
Installment 2 in the amount of $2,040.00 due now
Installment 3 in the amount of $2,040.00 due now
Installment 4 in the amount of $2,040.00 due on 3/20/22
Installment 5 in the amount of $2,040.00 due on 4/20/22

This agreement is dated 02/28/2022 14:46:05 PM PST.

For fraud detection purposes, your internet address has been logged:

Any false information entered hereon constitutes as fraud and subjects the party entering same to felony prosecution under both Federal and State laws of the United States. Violators will be prosecuted to the fullest extent of the law.

To revoke this authorization agreement you must contact epay@chapman.edu.

I agree to the terms and conditions.
How to Set up a Monthly Payment Plan

This tutorial covers how a student can enroll into an optional monthly payment plan to pay tuition, housing, meals and required fees. Payment Plan is available each term (excluding Interterm).

10. Read the **ACH Payment Agreement**, if you agree, select ‘I Agree to the terms and conditions’ and select **Continue** to receive a printable Payment Receipt