Steps to Making Your Chapman University Law School Seat Deposit

1. Login to the Chapman University Self Service Portal at my.chapman.edu
2. Once logged in, click the arrow next to the Student Center to expand box
3. Click on the Student Center in the expanded box

4. Once in the Student Center, click Pay your eDeposit under the Finances section
5. From the Deposits tab select:
   - A Term from the drop down menu, click select
   - A Deposit: Law School Seat Deposit, click select
   - Input the Payment amount of the deposit
     - $300 to make one seat deposit payment
     - $600 to pay complete seat deposit
   - After completing the above options click Continue

6. Under Payment Method, choose the credit card or electronic check option, click select and complete your transaction.
7. A payment receipt will be emailed to your Chapman email address.

Congratulations! You successfully submitted your payment. Please allow up to three business days for your seat deposit to process.

For questions, please contact the Fowler School of Law Admissions Office lawadmission@chapman.edu or (714) 628-2500