Academic Affairs Committee Minutes 11/12/12
Prepared by: Natalya Subbotina

I. Roll Call
   Call to order at 10:06pm
   Dan absent – excused
   Kyle left 10:17pm – excused

II. Approval of Minutes
   Connor motions to approve, Taryn seconds – approved unanimously

III. Approval of Agenda
   Kyle motions to approve, Connor seconds – approved unanimously

IV. Report Outs
   A. ASBE
      Absent
   B. CES
      Ran into Dr. K, discussed meeting with Jeanne Gunner
      Got feedback on what to talk to Raymond Sfeir about
   C. COPA
      Met with Dean
      Key card access is currently under the table for students whose schedules need it – working to publicize it more
   D. Dodge
      Emailed Rachel about putting him and Devon in contact with Dodge personnel
   E. Wilkinson
      Met with Dean, wants Julia and Taryn to come to staff meetings
      Dean supports a conclave where students can get feedback on classes without faculty present – probably for the 2nd semester
      Mentor program is not sustainable – who will be in charge of it?
      Dean’s CRASH & BURN new project – wants SGA help

V. Status of Current Projects
   A. Book Reserve Expansion
      Waiting on meeting with Kevin Ross
   B. Class Consistency Survey
      Project tabled till Spring time pending Faculty Academic Council decision on future of FFCs
   C. Fall Break
      On ballot, future action pending on election results
   D. Finals Schedule
      Kyle called registrar, but missed their call back. Calling again this week
   E. Re-Allocation of Classes
      Potential to advocate for more class allocations based on clusters and minors
      Meet with Raymond Sfeir to discuss interworking of academic allocation and budgets, and the possibility of setting stricter requirements for declaring minors and clusters
F. Midterm Grade Reports
Waiting on more information from Jeanne Gunner regarding processes, said she will change the way it is promoted to faculty so there is a greater turnout for reports.

VI. Open Forum
Seniors need to take placement language tests but have no access to them. Students need to get signed into classes that are required for their major.

VII. Announcements

VIII. Next Steps
Dan – set up meeting with Kevin Ross
Kyle – call back registrar, follow up on email from Rachel to Dodge
Natalya – set up meeting with Raymond Stieir
Taryn – send follow up email for Dean to come into meeting, look into new projects (open forum), help Kyle with registrar
Connor – talk to Brenton about water bottle fillers, head discounted ticket project

IX. Adjournment
Connor motions to adjourn. Taryn seconds – approved unanimously.
Meeting adjourned at 10:46pm.

Approved,

[Signature]

Natalya Subbotina
Academic Affairs Committee Chair
11/26/12