I. **Call to Order**
   a. Roll Call
   b. Approval of Minutes
      i. Motion- Megan Taban
      ii. Second- Jerry Hu
      iii. Unanimous
   c. Approval of Agenda
      i. Add VP Report
      ii. Add Allocations Amendment
      iii. Motion- Juliane Corpus
      iv. Second- Elliot Gardner
      v. Unanimous
   d. Address Guests

II. **Old Business**

III. **Committee Reports**
   a. University Affairs Committee
      i. Alex Ballard: met with the Residence Hall Association (RHA) executive council and will be formulating a board proposal to present at a meeting with Sodexo.
      ii. Philip Bui: is working with Senator Dennis on the health center.
      iii. Elena Dennis: sent out a survey about the health center to all of her classes and is working with her professors to promote the survey.
      iv. Joseph DeCasperis: is working on library directory enhancements.
      v. Wil Harris
   b. Academic Affairs Committee
      i. Michelle Zhou: Met with Vice Provost LeNoir and discussed TLT issues. Discussed next steps for her advocacy, and methods to build up student support. Finished drafting petition, needs to compile data.
      ii. Yasi Sanandaj: Reached out to library to see what the means are on the fourth-floor patio, has not heard back yet. Will contact Public safety if she does not hear a reply.
      iii. Matthew Ghan: Newsletter is in the works, trying to be able to work it into the budget. Compiling staff to be able to work the newsletter. Working on 5 different focus-groups for the school, which will help merge SGA with the school to work on streamlining the administration’s work with what students want. Working with UAC to work on GE responses. School of Communication will host mandatory mid-semester evaluations starting next Fall.
      iv. Ansley Wong: Met with CES faculty on Thursday, presented PowerPoint on newsletter they supported it. Set a date for next week to meet with newsletter staff.
      v. Sarah Tabsh: Contacted Uber
   c. Diversity Affairs Committee
      i. Jerry Hu: is not going to pursue his scale advocacy any longer because Facilities Management says that there is not enough room in the Henley Basement and they do not want to be responsible for maintaining it.
Dorcas Hoi

ii. Dorcas Hoi: is meeting with the IES newsletter team – they currently have four people and another member pending. Still working on the outline for the Diversity Town Hall.

iii. Ian Policarpio: met with Senator Palacios to catch her up to speed about his projects in COPA. Talked about the newsletter with her and are looking forward to working together. He is also going to be working with Mady to produce promotional materials like flyers.

iv. Jackie Palacios: is our newest member. Met with Ian and is now in contact with Ben and they are working on the Chapman Casting Portal. She is also volunteering with Theresa Dudeck in hopes of bringing an Improv conference to Chapman. Dudeck teaches improv to those in the Leadership and Theater programs. She is going to help facilitate and create an outline for the Town Hall with Senator Corpus and Senator Hoi Hoi.

v. Juliane Corpus: is meeting with Senator Tabsh and Senator Taban this upcoming Tuesday to discuss the yearbook with Colleen Wood. She is also going to contact AMSA to talk about the Peer Mentor position. She has talked to Kayla, the Head of Student Organizations on the process of how clubs will go about changing their Constitution to add this Peer Mentor position if wanted. Will get in contact with these health-related clubs hopefully by the end of next week to propose the idea.

d. Community Outreach Committee

i. Elliot Gardner: discussed plans for the upcoming elections. Our committee will be tabling together on Monday in the Union starting at 4 pm with ice cream to encourage people to vote. Justice will be sending Elliot tabling times so we can be there as much as possible. He will be announcing all of this to senate on Friday and asking for assistance in tabling.

ii. Sofia Caputo: will be tabling in the Piazza to help encourage students to vote. Sofia contacted Sodexo to get a quote on ice cream for Monday. For around 200 people we are looking at $1,420.15 for the ice cream bar

iii. Ben Field: will be tabling on Wednesday in the Union to help encourage students to vote. Ben is also contacting Justice to see if he has SGA logo “I voted” stickers to pass out during the elections.

iv. Nicolette Burtis: will be tabling on Tuesday in the Union to collect votes for the election. Nicolette will be getting computers and ipads for Monday. She will also be setting up a table for everything in the Union prior to the event.

e. Allocations and Internal Affairs Committee

i. Adam Frey: Planning meeting with fellow Senators, reaching out to Jim Burra to discuss Rotanda.

ii. Peter Scheinman: Still no printer. Finished up conference sponsorship work with Kunal.

iii. Shelby Stewart: Getting ready to meet with Adam.

iv. Megan Taban: Meeting with Colleen Woods with Sarah & Julianne on Tuesday in order to discuss Yearbook details

v. Nico Scordakis: Still hasn’t heard back from University Advancement after second time and looking for funding for new school store sign.

vi. Kunal Sharma: Finished up conference sponsorship amendments with Peter, wants to work with Mady on implementing advertising of
prominent funding requests in AF TVs like in previous years.

f. Outside Committees

IV. New Business

a. Senate Appointment: Harrison Holetz
   i. Sarah Tabsh- What are your goals for the rest of the semester?
      1. Harrison- I’m looking forward to getting involved and even though
         I’m not sure specifically what I would like to do, I’m ready to
         jump in and get started.
   ii. Juliane Corpus- What makes you qualified for the job?
      1. I know how to manage my time and I think I am very dedicated to
         the other commitments and organizations I am already part of and
         so I can bring that same dedication to SGA.
   iii. Motion to approve- Michelle Zhou
      1. Second- Kunal Sharma
      2. Approved-26 Opposed-1 Abstained-1

b. Budget Reallocation
   i. Motion to move $11,000 from the Reserve to Senate fund- Sarah Tabsh
      1. Second- Joe DeCasperis
      2. Approval is Unanimous
   ii. Motion to move $500 from Capital, $1500 from Internal Development,
       $2000 from President’s Fund, and $3,000 from Newspaper Readership
       Program (Unused Wall Street Allocation) into the Newspaper Readership
       Program for the NY Times Subscription- Peter Scheinman
      1. Second- Kunal Sharma
      2. Approval is Unanimous

b. Funding Request: Sigma Tau Delta
   i. Total Requested: $3,258.63
   ii. Megan Taban- I think this is a great conference and I think it will benefit
       them in many ways.
   iii. Motion to fund in full- Peter Scheinman
      1. Second- Wil Harris
      2. Approval is Unanimous

c. Funding Request: Athletic Training Student Society
   i. Sarah Tabsh- One of the members is a graduate and therefore we cannot
      fund that particular person.
   ii. Juliane Corpus- this is very important for aspiring athletics trainers
       especially since California is the only state where they are not protected by
       licenses and certifications.
   iii. James Hart- this isn’t really a conference that we are sending them to, it is
       more of sending them to Sacramento to have their profession respected by
       the capital.
   iv. Yasi Sanandaj- Athletic training doesn’t really exist on campus anymore
       because it has been taken over by kinesiology and for us to have students
       who are still very much interested in this is very important.
   v. Motion to partially fund $1891.70 - Mitchell Rosenberg
      1. Second- Juliane Corpus
      2. Approved-26 Opposed- 1 Abstained-1

D. Funding Request: I Am That Girl
i. Motion to partially fund- $2598.49-Peter Scheinman
   1. Second- Adam Frey
   2. Approval is Unanimous

e. SkyFactor Survey Results-Fitness Center & AF Union: Senator Rosenberg
   i. Mitchell Rosenberg- For the fitness center, many students did take the
      survey and took the time to say their thoughts. The main things that
      students want is free weights, free space, and to have a more
      comprehensive workout. Another issue is with athletes using up all the
      equipment in the gym when they have their own gym and other students
      are left waiting for a long period of time. We are meeting with advanced
      exercise to look at two different spaces and see what the costs are to create
      another workout space.
   ii. Peter Scheinman- I think adding another gym would just increase the
       problem because then more athletes will use it.
   iii. Mia Baybayan- I think the gymnastics center is a good idea, however,
       some fitness classes do utilize it so I’m not sure if it should be an open
       space or just closed for when classes are using it.
   iv. Mitchell Rosenberg- For the Student Union, many student did take the
       survey and a big problem is the quality and prices for the food. Students
       disliked the food option, study space, seating, and charging stations in the
       union.

f. OOMF Charging Stations: Senator Rosenberg
   i. Mitchell Rosenberg- These would work just like laptops-to-go, it would be
      portable chargers that are available to check out for students to take to
      class or anywhere on campus for a limited time.
   ii. Joe DeCasperis- I love this idea and as far as the credit card information I
       don’t think it would be a problem.
   iii. Mia Baybayan- It seems as though you are dependent on IS&T for this
       and as far as the laptops-to-go they did not fund more than $5,000 and
       SGA paid for the majority of it which was about $25,000. You should
       think about that when you go to them for funding.
   iv. Joe DeCasperis- We did anticipate this and therefore we reallocated funds
       in order to support this because IS&T doesn’t have the funds.

g. Leatherby Libraries Water Filling Station
   i. Mitchell Rosenberg- The Sustainability department came to me saying
      they are looking to put a water filling station in the basement of the library
      and wanted to get your feedback. They only would want SGA to provide
      the unit and not the installation costs.
   ii. Elliot Gardner- I would be okay with not funding this only because the
       water fountain can already be used to fill a water bottle.

h. Constitution GPA Change: Vice President Porterfield
   i. Tyler Porterfield- We would like to change the GPA requirement for
      senators to run for SGA.
   ii. Motion to change the GPA standard to 2.750- Nicollete Burtis
       1. Second- Sarah Tabsh
       2. Approval is Unanimous
   iii. Motion to add three decimal places at the end of every GPA requirement
        for Exec in the documents- Joe DeCasperis
       1. Second- Matthew Ghan
2. Approved-25 Opposed-0 Abstained-1

i. Allocations Operating Procedures Amendment: Senator Scheinman
   
   i. ARTICLE V. SGA FUNDS
   
   1. Section 1. Requirements and Regulations Related to Specific Funds
   
      a. All expenditures originating from officer specific budget lines (budget lines intended for specific use by a particular officer in the course of their duties) must fall within the general responsibilities of the officer’s position
      
         i. Such budget lines shall not be used to circumvent the standard funding process, except by the invocation of an Emergency Expenditure as outlined in Section 3
         
         ii. An expenditure favoring a specific group or organization, recognized or not, on Chapman’s campus shall automatically constitute the invocation of Emergency Expenditure
         
         iii. An expenditure out of a particular officer’s budget line that would, in any other circumstance, be applied to another budget line shall automatically constitute the invocation of Emergency Expenditure

   ii. Section 3. Emergency Expenditures
   
      1. An emergency expenditure shall be defined as any expenditure which would be exempt from the rules governing the normal course of SGA business
      
      2. No expenditures can be made on behalf of SGA without prior unanimous approval of the Council and the SGA Advisor(s)
      
      3. All expenditures above the allocated allowance for student organization funding, conference scholarships and co-sponsorship funding become the responsibility of the individual unless approved by the Allocations Committee.

   iii. James Hart- We want to define what an emergency expenditure is and how it works.
   
   iv. Motion to Approve this amendment without Section 1 Ab- Sarah Tabsh
      
         1. Second- Alex Ballard
         
         2. Approval is Unanimous

j. Conference Scholarship Proposed Changes
   
   Section 2. Requirements and Regulations Related to Specific Funds
   
   A. No individual shall cumulatively draw more than $1,000 from the Conference Sponsorship fund during any given semester.
      
      a. The Committee shall have the discretion to deny funding to any individual who has exceeded the stated cap.
      
      b. The Committee can recommend to the Senate that cap be waived, and hold a Senate vote on the application.
         
            i. The vote shall pass with a simple majority vote of Senate.
            
            ii. This recommendation is reserved for extraordinary instances and group conferences.
   
   i. Juliane Corpus- If it is technically allowing students to cap off at $2000 per academic year then I don’t agree with it because if they only pay one
activities fee.

ii. Joe DeCasperis- What about with group conferences?

iii. Peter Scheinman- It doesn’t apply there as of right now but we are looking to do something similar for the group conferences as well.
   a. Motion to approve changes- Megan Taban
   b. Second- Adam Frey
   c. Approval is Unanimous

V. Open Forum
   a. Graduation Items
      i. Elliot Gardner- Last year SGA voted to stop funding single use graduation items even though SGA funds their own.
      ii. James Hart- It is apparel and it is something we don’t use again and I don’t see the need to fund this. They can still have stoles if they fund them internally within their organization and that is what we do.

VI. Announcements

VII. Adjournment
   a. Motion- Sarah
   b. Second- Juliane
   c. Unanimous