

## **Accommodating Online Assessments/Quizzes/Exams**

Ensuring quiz/exam accessibility will depend on the new format of your remote learning course.

### **Blackboard or Canvas Quizzes/Exams:**

If you will be moving your exams/quizzes to be taken via Blackboard or Canvas, both platforms have a feature that allows you to adjust a student's online quiz/exam time corresponding to the amount of extended time authorized by Disability Services (typically 1.5 time or "time + 1/2"; or 2.0 or "double time").

For tutorials outlining how to adjust quiz/exams times via Blackboard or Canvas, please refer to the links below.

- Blackboard: <http://wordpress.chapman.edu/blackboard/extending-time-for-tests/>
- Canvas: <https://community.canvaslms.com/docs/DOC-13053-4152276279>

If you would like assistance with Blackboard or Canvas, please contact Tech Support:

- Canvas Tech Support: [canvas@chapman.edu](mailto:canvas@chapman.edu)
- Blackboard Tech Support: [blackboard@chapman.edu](mailto:blackboard@chapman.edu)

**\*\*Important Note: Respondus Lockdown Browser is not accessible to those who use accessible technology such as literacy programs, screen readers or speech to text. Disability Services and Educational Technology Services recommend that faculty refrain from the use of Respondus Lockdown Browser for exams.**

### **Alternative Methods of Assessment:**

Faculty may also consider alternate methods of assessment that do not include timed Blackboard or Canvas exams. Examples include but are not limited to:

- Providing the assessment to students via email or available link and have them submit their completed assessment via email or assignment submission on Turnitin/Blackboard/Canvas.
  - Please note that an extended time accommodation will need to be provided if these assessments are to be completed within one class meeting time.
- Creating a "take home" assignment that students can complete over the course of multiple days and submit at a later time.

### **Alternate Testing Date/Time Considerations:**

If a student has back to back classes and their extended time accommodation would make them late to another class meeting, faculty need to allow them to take the exam/quiz at a different time than the rest of the class. Faculty can provide a different version of the exam/quiz as long as it is equal in difficulty.

Some students are additionally approved for Alternate Test Day Accommodation by Disability Services. This accommodation can be used by a student if they have missed a quiz/exam due to medical reasons related to their disability. Faculty will need to allow them to make up the exam/quiz. Faculty can provide a different version of the exam/quiz as long as it is equal in difficulty.

- Please email [dstesting@chapman.edu](mailto:dstesting@chapman.edu) if you would like assistance navigating alternate test day options with a student

**Below is a chart that provides 1.5x (Time + ½) and 2x (Double Time) conversions.**

Regular Time (in minutes)	1.5x Accommodation	2x Accommodation
15	25	30
20	30	40
30	45	60 (1:00)
35	55	75 (1:15)
50	75 (1:15)	100 (1:40)
60 (1:00)	90 (1:30)	120 (2:00)
75 (1:15)	120 (2:00)	150 (2:30)
90 (1:30)	135 (2:15)	180 (3:00)
120 (2:00)	180 (3:00)	240 (4:00)
150 (2:30)	225 (3:45)	300 (5:00)
170 (2:50)	255 (4:15)	340 (5:40)
180 (3:00)	270 (4:30)	360 (6:00)

If you have any questions about testing related accommodations, please email [dstesting@chapman.edu](mailto:dstesting@chapman.edu).