

Request for Internship or Individual Study to be considered for General Education Citizenship, Community, Service category

In order for an Internship or Individual Study to be considered for approval to complete the General Education Citizenship, Community, Service category, you must read and complete this form, attach a copy of the Internship or Individual Study form, and submit it to ge@chapman.edu.

Approval will only be given if this form is submitted prior to or within 2 weeks of beginning the internship or individual study. No retroactive approval will be given.

While credit is given as an internship or individual study, the focus of the work must be on service-learning, although it may also incorporate other learning outcomes. Chapman University approaches service-learning as an academic experience in which students learn from active involvement with community projects and organizations. They contribute skills and knowledge to community needs while integrating the experiential knowledge they gain with their academic studies. Service-learning helps students transcend classroom boundaries and traditional forms of learning, resulting in the development of mutually rewarding civic ties and enhanced social understanding.

Service-learning is not the same as interning to obtain job experience or providing volunteer work only. To be considered as a service-learning experience for the purpose of completing the CC category, the service in which the student is engaged must focus on community engagement AND include an academic component.

Typically, the service-learning opportunity will be with:

- a nonprofit organization,
- community-based organization
- educational institution, or
- governmental institution.

In some cases service-learning may involve work that provides service to underserved populations outside of the traditional nonprofit structure. Service-learning work is unpaid.

The following will NOT be considered for CC credit:

- Work with for-profit companies (usually a .com company) will not be considered.
- Work that has no service-learning component will not be considered.
- Internships focused primarily on obtaining job skills and experience will not be approved.
- Clinical or Practicum hours in preparation for advanced graduate studies or certification are not eligible for CC status.

All CC approved internships and individual studies **must include an academic component** such as:

- a research paper
- a public presentation
- a journal, or
- reflection papers.

Such academic elements are determined in consultation with the faculty academic advisor and must be described in full on the application form. The advising faculty member's signature is required.

**Request for Internship or Individual Study to be considered for
General Education Citizenship, Community, Service category**

Name: _____ Date: _____

Student ID: _____ Chapman email: _____

Type of course: Internship Individual Study

Course number/title: _____

Enrollment date: _____

Faculty Advisor: _____

Attach the completed Individual Study and Research Form or the full Internship Application Form.

Describe below how the work to be completed as part of the Internship or Individual Study meets the Citizenship, Community, Service learning outcome: Student engages in the theoretical or applied aspects of political, civic or social engagement in group affiliations.

Describe below the academic component that will be required to fulfill this internship or individual study.

Student's Signature:

Faculty Advisor's Signature of Approval:
