General Education Classes:

FFC 100 (3 credits):
All first-year students at Chapman have to take First Year Foundations. The class will introduce you to college. Music majors can take an FFC course in any area. Please see the First-Year Focus GE page, where you will be directed to choose from a listing of all FFC course options for Fall 2021.

Introductory Math Requirement:
First year students must either waive or complete Math 100/L (Learning and Studying Mathematics for Understanding I, with a required lab component) in their first semester. For more information, visit our Math Placement webpage.

General Education Classes:
You can choose a General Education (GE) class from any GE category – it’s your choice. In general, the following GE areas are recommended to begin/complete during your first year:

- GE Language Study
- GE Written Inquiry
- GE Quantitative Inquiry

GE Language Study for Music Majors:
Music majors are strongly recommended to take GE Language Study starting the first semester.

- The language requirement is a 200-level course, usually requiring that you take the 101 and 102 level in that language before the 200-level course.
- Vocal Performance Majors are restricted to studying Italian, French, German, or Spanish.
- Conducting AND Collaborative Piano Performance Majors are restricted to studying Italian, French, or German.
- All other music majors can take any language except ASL or Ancient Greek.

Note: Some GE courses may “double count” with your major or minor. Students can share up to 9 credits between major and GE requirements and can share up to 6 credits between minor and GE requirements. Visit the General Education Program site to review the GE policies and see a list of approved courses for each GE area. You may be able to fulfill some of your GE requirements with classes from your major and/or minor.

You can learn more about general education on our General Education: How it Works page.

Registering for GE:
Put your preferred FFC-100 course and GE courses in your shopping cart. Register for them when your registration date/time opens. You will know most of your music courses by then and be able to register for them as well. There are some music courses you will not know about yet, but you should still register for GE classes. It is easier to add GE classes now and drop them later if they conflict with music classes, versus waiting until the last minute to add non-major classes, which may be full by then.

Your required music courses must take first priority. You need to register for them, even if you have to change your GE courses to do so.

Continued on Next Page
**Music Major Required Courses:**

You will register for most music courses with a permission code. You will be sent an individual permission code for each music course. Codes and Instructions will be sent in a separate email over the next few weeks.

**For ALL Music Majors—Piano Lessons:**

**Solo Piano Majors & Collaborative Piano Majors:**
- You will have solo piano (MUS 104) or collaborative piano (MUS 107) lessons as your primary lessons and pass the piano proficiency exam after several semesters
- *Skip to Theory and Aural Skills sections*

**Other Music Majors:**
If Piano is your primary instrument and you are a BA Music Major, Composition Major, Conducting Major, or Music Education Major, *continue in this section*.
- You will have piano lessons MUS 104 as your primary lessons and pass the piano proficiency exam after several semesters
- Follow Steps 1-4

If Piano is NOT your primary instrument, you take 4 credits of piano MUS 104 and then pass the piano proficiency exam.
- Follow Steps 1-4

**Steps:**
1. In a separate email in a few days I will send you a link to fill out a google form about your piano background
2. After you fill out the form, Dr. Park will assign you to a piano teacher and put you in contact with your teacher
3. You will be given a permission code to register for piano lessons, with instructions on how to do that
4. You will contact your piano teacher to schedule your lesson time for fall semester

**Theory and Aural Skills:**

*Everyone* will register for MUS 133 Theory I and MUS 135 Aural Skills I.

**Use this link to the Theory I Sign Up Sheet:**
[https://docs.google.com/spreadsheets/d/14rkH7yIP9uF7LTxkgcN2CIxe-yV4PiTzV5lteK8fSlI/edit?usp=sharing](https://docs.google.com/spreadsheets/d/14rkH7yIP9uF7LTxkgcN2CIxe-yV4PiTzV5lteK8fSlI/edit?usp=sharing)
- Sign up for **MUS 133 Theory I**
- Sign up for the **section you want**

**Use this link to the Aural Skills I Sign Up Sheet:**
[https://docs.google.com/spreadsheets/d/1tBeMXSmnOiSS_Esl6Ugz9A8xGe5KMLGmZcVvnC6v9Bk/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1tBeMXSmnOiSS_Esl6Ugz9A8xGe5KMLGmZcVvnC6v9Bk/edit?usp=sharing)
- Sign up for **MUS 135 Aural Skills I**
- Sign up for the **section you want**

Once everyone has signed up, I will send you a specific permission code to register for your section of theory and another code for your section of aural skills.

Sign up *asap if you want a particular section.*
TRANSFER STUDENTS and First Year students who wish to pass out of Theory I:

- Register for Theory I and Aural Skills I so you have a spot if you need it. Follow instructions above.
- **Let me know** you want to take the Music Theory Placement Exam to try to start in a higher level of Theory.
- The Placement Exam is given in August.
- I will give you details: what’s on the exam, what to study, when it will be.
- The exam will tell us which level of Theory and Aural Skills you will start in.

IF VOICE is your instrument—Sight Singing Placement Exam:

New Music Majors with VOICE as instrument, no matter what your specific music major is, are required to take the Sight Singing Placement Exam.

- This will be an online exam during the summer, conducted via zoom.
- There will be a specific day/time for the exam, and everyone will be in a waiting room on zoom and take the exam one-by-one.
- I will send you the exam day/time information and instructions.

The Placement Exam will ask you to:

- Sight read a 6-8 measure melody in a major or minor key with some leaps
- Identify the key of the excerpt
- Students will be given the starting pitch and have one minute to study prior to singing
- The excerpt may be sung in any method: solfeggio, numbers, a single vowel etc.
- Rhythms and pitches need to be correct

Results of exam:

- You will be informed of the results the day after the exam.
- If you score at a certain level, no action necessary.
- If you score below the required level, you will take MUS 097 Rudiments of Sight Singing in Fall 2020. I will send you a permission code and instructions on registering for this during summer.
- Rudiments of Sight Singing is a great class that is very useful. If you pass the exam but still want to take this class, let me know—it will help you!

Lessons in Your Primary Instrument:

**Everyone** will register for Lessons in their primary instrument.

Placement with a teacher for applied music lessons (any instrument, voice, or private coaching lessons) is determined by the appropriate Area Director and is based on many factors. Students may request a specific teacher but are not guaranteed placement with that teacher.

Once you are assigned to a teacher, I will send you a permission code to register for your lessons. I will tell you the course number and section and give instructions on how to register for lessons with a code.

- **Voice Lessons**: If Voice is your primary instrument, Dr. Sherburn will contact you with a questionnaire so she can assign you to a teacher.
- **Instrumental Lessons**: The Program Director of your primary instrument area will assign you to a teacher.

Once assigned, I will send you a permission code with instructions on how to register!
**Studio Class for your primary instrument, MUS 316:**

- Studio class is a group “lesson” of all the students in your teacher’s studio.
- Performance majors must take Studio Class.
- Some other music majors must take Studio Class as well.
- If you are assigned to take Studio Class, I will send a permission code when I send your code and instructions for lessons.

**Small Ensemble (Chamber Music) classes, MUS 322:**

- Performance majors must take Small Ensemble Classes in their performance area (ex: String players will take String Small Ensemble).
- Some other music majors must take Small Ensemble Classes as well.
- If you are assigned to take a Small Ensemble Class, I will send a permission code when I send your code and instructions for lessons.

**Composition Majors:**

- You will register for **MUS 277 Composition Seminar**. I will send you a permission code and instructions.
- You may be assigned to play in **New Music Ensemble, MUS 322G**. If you are, you will receive a permission code for that course as well.

**Music Education Majors:**

You need to register for one of the **Instrumental Methods Classes**:

- MUS 124 String Methods OR
- MUS 127 Percussion Methods
- They meet at the same time, so you can only take one.

Use this link to the Methods Class Sign UP:  
https://docs.google.com/spreadsheets/d/1zJTD50uKKa6JGdFG0QC9TeXTmH6wbN8CShdEF7oDxXc/edit?usp=sharing

Once you have signed up for the Methods course you want, I will send a permission code with instructions on how to use it.

**Large Ensemble classes:**

- **Everyone** is required to take Large Ensembles as part of the music degree.
- Students are assigned to their Large Ensemble after placement auditions.
- You will register in **August** for Large Ensemble Classes.

**If your primary instrument is STRINGS, WOODWINDS, BRASS:**

- Placement Auditions for Instrumental ensembles will take place in **August**.
- Students will be placed in one or both of these:
  - The Chapman Orchestra
  - The Chapman University Wind Symphony
- We also have the **Chapman University Big Band** ensemble and the **Jazz Combo** ensemble; students can choose to audition for these as an elective.
• In a few weeks, I will send you information about the auditions, when they are and how to sign up.
• You will then receive pdf excerpts to prepare for the Orchestra and Wind Symphony auditions.
• Big Band and Jazz Combo will not require pre-prepared excerpts for that audition.
• After the auditions, you will be informed of your ensemble placement.
• I will then send you a permission code to register for your ensemble, with instructions.

If your primary instrument is PIANO (Solo or Collaborative) OR GUITAR:
• You will not do Large Ensemble during your first semester.
• You may audition for Big Band or the Jazz Combo as an elective.
• In a few weeks, I will send you information about the auditions, when they are and how to sign up.
• Big Band and Jazz Combo will not require pre-prepared excerpts for that audition.

If your primary instrument is PERCUSSION:
• Placement Auditions for Instrumental ensembles will take place in August.
• You may be placed in The Chapman Orchestra or The Chapman Wind Symphony.
• You may audition for Big Band or the Jazz Combo as an elective.
• In a few weeks, I will send you information about the auditions, when they are and how to sign up.
• You will then receive pdf excerpts for percussion, to prepare for the audition.
• Big Band and Jazz Combo will not require pre-prepared excerpts for that audition.
• After the auditions, you will be informed of your ensemble placement.
• I will then send you a permission code to register for your ensemble, with instructions.

VOCAL:
• Placement Auditions for Vocal ensembles will take place in August.
• We are not yet sure if these will be in person or via zoom online.
• I will send you information in the next weeks about when and how they will take place, and what you need to do.
• Students will be placed in one of these:
  o University Choir
  o University Singers
  o University Treble Choir
• We also have Opera Chapman and the Vocal Jazz Choir; students can choose to audition for these as an elective.
• After the auditions, you will be informed of your ensemble placement.
• I will then send you a permission code to register for your ensemble, with instructions.

Elective Small Ensembles and Large Ensembles:

You can choose to take elective large and small ensembles such as:
• Being in both Orchestra and Wind Symphony or in both University Choir and University Singers
• Some instrumental students sing in choir, some vocal students play in an instrumental ensemble
• Opera Chapman—you will need to sign up for an audition
• Vocal Jazz—you will need to sign up for an audition
• Jazz Combo—you will need to sign up for an audition
• Pep Band—no audition, contact instructor for permission code in August
• Mariachi Ensemble—no audition, contact instructor for permission code in August
• Early Music Ensemble—no audition, contact instructor for permission code in August
General Policies for Everyone:

Minimum Grade Requirement
A minimum grade of "C" must be achieved in all required courses in music theory, music history, music cultures, music technology for all major programs in music. All courses in the major must be taken for a letter grade, except studio class, the senior recital, and the information literacy class. Composition majors must achieve a minimum grade of B in all courses in the major. Bachelor of Music (Pre-Music Education Certification) majors must achieve a minimum grade of C in all courses listed above and in the three music education practicum courses in pedagogy and literature.

What that means: you need a C in your theory and aural skills class during your first year. If you are a composition major, you need a B.

Course Re-Take Policy
Regarding minimum grades for required courses in music theory, history, cultures, technology, and any required in Composition and Music Education: If a student achieves less than a "C" (or a B if Composition major), the class must be re-taken. A student may re-take a class twice. Approval of the Hall-Musco Conservatory of Music Chair is required for a student to take a core class for a third time. If a student still does not achieve at least a "C" after taking a class three times, the student must reapply and reaudition to the Hall-Musco Conservatory of Music.

What that means: If you earn less than a C in theory or aural skills, or if you’re a composition major and earn less than a B, you have to retake the theory or aural skills class until you earn the minimum grade.

Most students have no problems at all. If anyone needs extra help, we have lots of ways to help. We have an excellent Music Advising Program, an excellent Student Tutoring Program, and our teachers are wonderful with lots of office hours. I am here to help, so ask me any questions you have!

SUMMARY:

- Everyone Sign Up for the section you want for Theory I on the google sheet.
- Everyone Sign Up for the section you want for Aural Skills I on the google sheet.
- Let me know if you want to take the Theory Placement Exam.
- Music Education: Sign Up for the Methods class you want on the google sheet.
- Everyone put your FFC and GE course choices in your shopping cart on your my.chapman student center.
- Wait for email with link to piano questionnaire—fill out questionnaire when you get that.
- Wait for email with your permission codes for courses described above.
- When your registration day/time comes around, register for FFC and GE courses and use the permission codes to register for your music classes (follow instructions).
- Wait for email with instructions about Large Ensemble Placement Auditions. Follow Instructions.