Spring 2020 Language Proficiency Exam Update:

BYU is still proctoring FLATS exams during the Corona Virus pandemic; however, proctors are more limited as the exams must be proctored online so it may take longer than usual to find a proctor and schedule your exam as many facilities are unable to meet BYU’s online proctoring requirements. If you need to schedule a BYU FLATS exam that is proctored online, you can follow these steps:

1. Find a proctor. As of early April, UC Irvine is still able to accommodate Chapman students. However, they have noted that their appointment slots are limited. If you contact UC Irvine and they are unable to proctor your test, you can use the BYU site to find a proctor. If you have trouble finding a proctor who is capable of meeting BYU’s online proctoring requirements, please reach out to BYU FLATS Testing and they will help you find one. You must know your proctoring site BEFORE you register for the exam.

2. Register for your exam through the BYU FLATS website.

3. Once you have a proctor and have purchased the exam, your proctor will set up a Zoom meeting with you. You will be required to share your screen with the proctor as well as have a second device (likely a cell phone) that can show your computer screen to your proctor as you take the exam. This is to ensure that you do not navigate away from the exam screen while taking the test. Your proctor will let you know which service (Skype, Face Time, etc.) you can use with this second device to connect with them.

4. Once the exam is completed you can have the results sent to Chapman at:

   Chapman University
   Attn: Patty Isaac Michelsen
   Dept: Registrar
   One University Drive
   Orange, CA 92866

Additional questions? Email placementexams@chapman.edu