Biosketch Guidelines for Project Partners and Key Individuals

Reference: National Endowment for the Arts

Selection of Key Organizational Partners: If your project involves proposed or committed organizational partners, describe the process and criteria for their selection. Where relevant, describe their involvement in the development of the project to date. Where they remain to be selected, describe the selection procedures that you plan to follow and the qualifications that you seek. An organizational partner is an outside entity that will provide resources (other than money) to support the project. Because all projects require matching resources from nonfederal sources, organizations that only provide money are not considered partners. Funders are not excluded from being partners, but they must also supply human resources or information capital, or actively participate in another way. Organizational partners are not required. (500-character limit, excluding spaces)

Selection of Key Individuals: Briefly describe the process and criteria for the selection of key individuals who will be involved in this project (e.g. primary artist(s), project director, artistic director, executive director, teaching artist, curator, editor, folklorist, conductor). Where relevant, name the key individuals and describe their involvement in the development of the project. If you are applying for a project for which the key individuals are not yet identified, describe the process for selecting them, i.e., open submissions, reading committee, selection by the artistic director, etc., and the qualifications that you seek. (500-character limit, including spaces).

Information About Key Organizational Partners & Individuals:

You may include any combination of up to five partners and/or individuals. Provide the following information for each one:

- Organization or Individual’s Name (this includes artistic group names or single names)
- Proposed or committed? Select answer from drop-down.
- Description of the Organization or Bio of Individual (500-character limit per partner or bio, including spaces)
- For organizations, provide a brief description of the organization and include the role of the organization in the project.
- For individuals, provide a brief biography of the individual and include the role of the individual in the project and professional title, if applicable.