

**Waiver Agreements, to be effective, must be written to specifically disclose the elements of each event. The name of the event, location, and risks unique to the event must be specified. Below are some examples that may provide you a sense of direction as you create your Waiver Form.**

**For more information:** Chapman University Risk Management Department  
Allan F. Brooks, Director, Risk Management  
[abrooks@chapman.edu](mailto:abrooks@chapman.edu) / Phone (714) 532-7794

---

**STUDENT ORGANIZATION 2-DAY RETREAT:**

**Event Name:** Disciples on Campus Spring Retreat  
**Hosted By:** Disciples on Campus  
**Starts:** 3/1/2013 2:00 PM  
**Ends:** 3/2/2013 3:00 PM

**Event Location(s):** Loch Leven Camp and Conference Center, 36910 Mill Creek Road Mentone, CA 92359

**Activity Risks:** Transportation-related risks and risks associated with campgrounds and hiking which can include trips and falls, sprains and strains from hiking on uneven terrain as well as encounters with animals/inspects including bites, poisonous plants, and other risks inherent in a remote wilderness area, including lack of ready access to medical services. Other risks may include injury associated with sports including but not limited to archery, basketball and volleyball.

---

**STUDENT ORGANIZATION – ACADEMIC YEAR EVENT:**

**Event Name:** Equestrian Club Practices, Activities and Events  
**Hosted By:** Equestrian Club  
**Starts:** 11/5/2012 12:00 AM  
**Ends:** 8/25/2013 12:00 AM

**Event Location(s):** Various locations including but not limited to 1 Irvine Park Rd., Orange, CA

**Activity Risks:** Equestrian activities including riding of horses with or without a trainer, attending to horses or viewing related activities as an observer presents a high level of risk of personal injury or illness including but not limited to falling off horse, getting kicked by horse, getting foot stepped on by horse, getting bitten by horse, head and face trauma including concussion, dislocated joints, cuts, strains, sprains, bruises, fractured bones including vertebrae, paralysis, heat exhaustion, and motion sickness.

---

---

**UNIVERSITY DEPARTMENT MULTI-OPTION CLASSES OVER TIME:**

**Event Name:** Student Union Fitness Session - Yoga, Barre, Zumba, Kickboxing  
**Hosted By:** Student and Campus Life  
**Starts:** 1/29/2013 9:00 AM  
**Ends:** 5/16/2013 9:00 PM

**Event Location(s):** Chapman University Campus

**Activity Risks:** Physical risks associated with the fitness sessions placing demands on the musculoskeletal system to include but not be limited to strains, sprains, and related injury and cardiovascular and other specified and non-specified health-related risks.

---

**FACULTY-SPONSORED FIELD TRIP:**

**Event Name:** Museum of Tolerance - Critical Thinking Class (Psychology 201-2) Field Trip  
**Hosted By:** Faculty-Sponsored Field Trip  
**Starts:** 2/22/2013 12:00 PM  
**Ends:** 2/24/2013 7:00 PM

**Event Location(s):** Museum of Tolerance - Critical Thinking Class (Psychology 201-2) Field Trip

**Activity Risks:** The Critical Thinking class, Psychology 201-2 will meet at the Museum of Tolerance in Los Angeles, California on either Friday, February 22 or Sunday, February 24th, 2013. Students are responsible for arranging their own transportation and risks might include car accident and traffic delays and unknown risks associated with the venue.

---

**FACULTY-SPONSORED FIELD TRIP:**

**Event Name:** Chapman University Interterm 2013 Dance Tour Ensemble Class by Professor Alicia Guy  
**Hosted By:** Faculty-Sponsored Field Trip  
**Starts:** 1/7/2013 7:00 AM  
**Ends:** 1/26/2013 11:00 PM

**Event Location(s):** Chapman University Interterm 2013 Dance Tour visiting locations in California and Nevada, including high schools and community colleges.

**Activity Risks:** Risks associated with motor vehicle travel throughout the territory of the event, including possible accidents, mechanical breakdown, or other incidents of an unforeseen nature plus the risk of incidents at host locations.

---

---

### **STUDENT CIVIC ENGAGEMENT:**

**Event Name:** Roots Native Habitat Restoration (meeting at Upper Newport Bay)  
**Hosted By:** Student Civic Engagement  
**Starts:** 2/23/2013 9:30 AM  
**Ends:** 2/23/2013 12:30 AM

**Event Location(s):** Roots Native Habitat Restoration (meeting at Upper Newport Bay)

**Activity Risks:** Allergic reactions, sunburn, and animal/bug bites

---

### **OFF-CAMPUS ACTIVITY/ICE-SKATING:**

**Event Name:** UPB Ice Skating Trip  
**Hosted By:** University Program Board  
**Starts:** 12/1/2012 6:30 PM  
**Ends:** 12/1/2012 10:30 PM

**Event Location(s):** Irvine Spectrum Center's Outdoor Holiday Ice Rink

**Activity Risks:** Fracture, dislocation, laceration/cuts, concussion, bruising, arm, knee, foot injuries, resulting from collision with persons and objects including the surface, and risks related to transportation to the venue and return.

---

### **GREEK ORGANIZATION:**

**Event Name:** Kappa Alpha Theta Formal  
**Hosted By:** Kappa Alpha Theta  
**Starts:** 5/4/2013 7:00 PM  
**Ends:** 5/4/2013 12:00 AM  
**Event Risks:** New venue with unknown risks.

**Event Location(s):** Off-campus location not disclosed in advance of the event per guidelines of the national org.

**Activity Risks:** Risks usual and customary to group events, including risks inherent in the selected venue, risks associated with transportation and general risks customary to activities that may involve a large group of participants.

---