

Preliminary Application for Tuition Exchange Scholarship

Faculty and staff members with dependents planning to attend another college or university under the Tuition Exchange program must complete this form.

Eligibility to apply for a TE scholarship is determined by our institution's policy. However, certification of eligibility *does not* guarantee acceptance at the other institution. Member institutions generally are able to offer only a limited number of TE scholarships. Accordingly, the application process should be instituted in a timely manner.

TO BE COMPLETED BY PARENT/EMPLOYEE

NAME: _____ PHONE NUMBER: _____

ADDRESS: _____

DATE HIRED: _____ DEPARTMENT: _____ FULL TIME: YES ☐ NO ☐

FACULTY RANK OR STAFF POSITION: _____

SIGNATURE: _____ EMAIL: _____

TO BE COMPLETED BY APPLICANT (STUDENT)

NAME: _____ LAST 4 OF SS# _____ DATE OF BIRTH: _____

PHONE NUMBER: _____ EMAIL: _____

ADDRESS (IF DIFFERENT FROM ABOVE) _____

TUITION EXCHANGE COLLEGE(S) OR UNIVERSITIES TO WHICH YOU WILL APPLY:

At the beginning of the 2024/2025 academic year, what grade level will your student be?

College Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐

Does your student currently attend the college to which they are applying? Yes ☐ No ☐

Did your student receive a TE scholarship in any prior year? Yes ☐ No ☐

If "yes", at what college/university did you receive the scholarship? _____

NOTE: Parents must notify Rudy Arciniega, Liaison Officer, of acceptance by the target/host institution, of enrollment at that institution, or of withdrawal or suspension. Failure to provide such information may result in loss of TE scholarship eligibility.

TO BE COMPLETED BY HUMAN RESOURCES OFFICE:

Under our institutional policy, this student is eligible.

Human Resources Signature

Date

*Return to Rudy Arciniega, Human Resources Office