

How to set up direct deposit in the WEX benefits mobile app

Participant content

This article outlines how to set up a checking or savings account in the WEX benefits mobile app to receive reimbursements or distributions via direct deposit.

Note: You can get your money faster by adding your bank account. There is no minimum reimbursement requirement for direct deposit; however, a \$25 minimum is required for checks to be issued right away. Reimbursements that do not meet this minimum requirement will be issued after additional claims are submitted to bring the total to at least \$25 or at the end of the month.

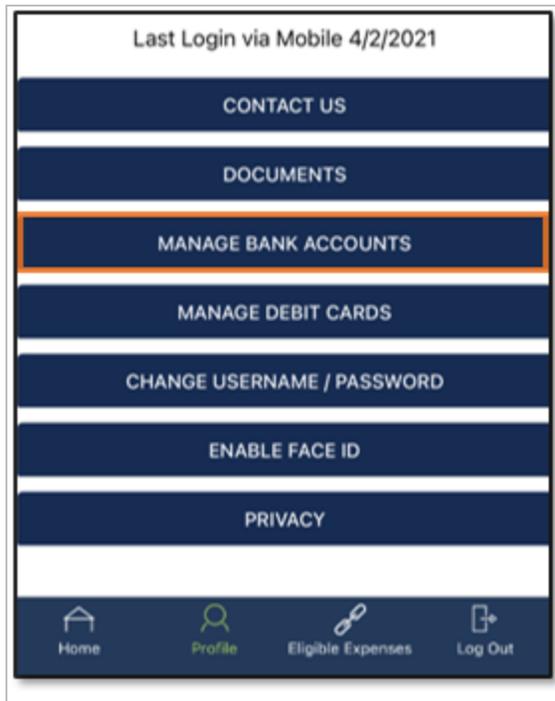
To remove your bank account, see [How to remove direct deposit](#).

Important

- You will need the following information to complete the direct deposit setup process:
 - Routing number
 - Account number
 - Bank name
 - Bank address
- By completing the steps for establishing direct deposit, you are certifying the information provided is accurate. Further, the completion and submission of this information authorizes us to issue payments directly to the specified account unless otherwise notified. You understand and agree that we reserve the right to reverse any Automated Clearing House (ACH) deposit resulting in an error, in accordance with banking regulations.

To set up direct deposit in the benefits mobile app, complete the following steps:

1. Navigate to the Profile screen.
2. Tap "Manage Bank Accounts."



3. Tap "Add Bank Account."
4. Provide your bank account information and tap "Next."

A screenshot of a mobile application form titled "Bank Account Information". The form contains several input fields: "Routing Number*", "Account Number*", "Confirm Account Number*", "Where can I find my Routing/Account Number?" (with a right-pointing chevron), "Account Type*" (with "Please select" and a right-pointing chevron), and "Account Nickname*".

5. Answer the security question and indicate which plan years you want to set up with direct deposit. Then tap "Next."

Important: If your banking information cannot be verified in real time, you must validate your bank account. Within 1-3 business days, a micro deposit between \$0.01 and \$0.99 will be made into your designated bank account, followed by an immediate withdrawal of the same amount.

6. After you see the micro deposit in your bank account, log in to the mobile app and tap "activation" in the message under the Tasks section of the Home screen.
7. Type the amount of the micro deposit you received in the Amount field and then tap "Submit."