

Leadership Profile



VICE PRESIDENT OF FACILITIES MANAGEMENT

This leadership profile is intended to provide information and assist qualified individuals in assessing their interest in Chapman University and the position of Vice President of Facilities Management.



Vice President of Facilities Management

CHAPMAN UNIVERSITY

Chapman University, a nationally ranked, mid-sized, student-centered private research institution with campuses in Orange and Irvine, California, seeks an experienced, collaborative, and forward-thinking strategic leader to serve as the vice president of facilities management.

Reporting to the chief financial officer, the vice president of facilities management is a strategic leader responsible for the overall vision, direction, and performance of the university's facilities enterprise. The vice president will strengthen operational effectiveness, elevate the quality of facilities services, and foster a culture of continuous improvement and excellence. The vice president will serve as a collaborative partner to senior leadership and key campus stakeholders, fostering strong communication, and aligning facilities operations and services with the university's strategic priorities and evolving needs. The successful candidate will bring a strong service orientation and the ability to understand institutional priorities, build productive relationships across the University, and translate those priorities into effective facility operations and services. The successful candidate will also be a reliable and flexible leader who exercises sound judgment, communicates clearly, and responds effectively to both planned priorities and emerging operational needs.





About Chapman

Founded in 1861, Chapman University is an exciting and evolving institution that combines the resources of a growing research university with the scale and personalized experience of a mid-sized, student-centered campus. Located in the heart of Orange County, California, Chapman enrolls nearly 10,000 undergraduate and graduate students and maintains a 12:1 student-to-faculty ratio. Students can choose from more than 100 areas of study offered through 11 schools and colleges, spanning the arts, business, education, health sciences, humanities, and professional disciplines. The university's picturesque Orange Campus is steps from restaurants, coffee shops, and boutiques, just 15 miles from the beach and 30 miles from the business and cultural centers of Los Angeles. The Rinker Health Science Campus in nearby Irvine is home to Chapman's health science graduate programs. It is strategically situated within a major hub of the pharmaceutical and medical device industries.

Classified by the Carnegie Foundation as an R2 institution with high research activity, Chapman embraces an interdisciplinary and highly personalized approach to teaching, learning, scholarship, and research. The university emphasizes experiential learning, providing students with opportunities to work directly with distinguished faculty, including Nobel Prize winners, MacArthur Fellows, published authors, National Medal of Science recipients, and Academy Award winners. Chapman has produced a Rhodes Scholar, been recognized as a top producer of Fulbright Scholars, and hosts a chapter of Phi Beta Kappa, the nation's oldest and most prestigious academic honor society.

Supported by an endowment exceeding \$1 billion, one of the fastest-growing in the nation with approximately two-thirds dedicated to student scholarships, Chapman continues to fulfill its mission of providing an education of distinction that prepares students for inquiring, ethical, and productive lives as global citizens. Backed by a global alumni network of over 80,000 graduates, the university has experienced significant momentum in recent years, reflected in its strongest-ever *U.S. News & World Report* ranking. For more information, visit chapman.edu/about.



Leadership



Matt Parlow has served as Chapman University's 14th president since September 2, 2025, and holds the Donald Bren Presidential Chair in Law. Over his 13 years at Chapman, Parlow has played a pivotal role in propelling the institution toward national prominence as both an administrator and a scholar. As Executive Vice President, Chief Advancement Officer (EVP/CAO), and Parker S. Kennedy Chair in Law, he drove transformational growth while leading the historic fundraising initiative "Inspire: The Campaign for

Chapman University." This campaign seeks to raise \$500 million by 2028 and grow the university's endowment to \$2 billion by 2037. Under his leadership, Chapman surpassed \$400 million in 2025—well ahead of schedule—providing resources that strengthen academic excellence, support student success, and deepen community engagement.

An innovative leader with a strong sense of community, Parlow brings an ambitious vision for Chapman's future. Under his direction, the university is poised to reach new academic heights by fostering expansive interdisciplinary collaborations that push the boundaries of knowledge and innovation, while preparing students for success in a rapidly evolving workforce.

Deeply committed to the student experience, he will promote robust engagement between students, faculty, and the broader community, ensuring Chapman continues to provide the distinctive, hands-on learning opportunities that set the university apart. As the need for

civil discourse grows nationwide, Parlow is also dedicated to making Chapman a place where challenging conversations are embraced and free expression is protected. This commitment to free speech, academic excellence, and community is emblematic of Parlow's strong belief in the power of education as a force for good.

Before serving as EVP/CAO, Parlow was the Dean and Donald P. Kennedy Chair in Law at the Dale E. Fowler School of Law. As the school's second-longest-serving dean, he achieved financial stability, welcomed some of the strongest incoming classes in its history, and oversaw three consecutive years of record graduate employment. His leadership elevated the school's *U.S. News & World Report* ranking by more than 20 spots, while his fundraising established new professorships and expanded key curricular areas that foster innovation and student achievement.

Parlow's career in higher education also includes serving as Associate Dean for Academic Affairs and Professor of Law at Marquette University Law School, where he taught Property, Land Use, and Professional Sports Law (with Major League Baseball Commissioner Emeritus Bud Selig). He also taught in Chapman's Fowler School of Law from 2005 to 2008 and has twice been recognized as Professor of the Year, at Chapman and at Marquette.

Prior to his academic career, Parlow was an associate with the Los Angeles firm of Manatt, Phelps & Phillips, LLP, and served as a law clerk for the Honorable Pamela Ann Rymer of the United States Court of Appeals for the Ninth Circuit. Parlow holds a J.D. from Yale Law School and a B.A. *magna cum laude* in history from Loyola Marymount University.



Leadership



A seasoned higher education leader with a background in administration, fundraising, and the law, **Amy Rogan-Mehta** is an Executive Vice President and the Chief of Staff at Chapman University. In her role, Rogan-Mehta serves as a chief advisor to the President and oversees a broad portfolio of units that contribute to Chapman's strategic direction, student experience, and external visibility. These areas include Admission, Athletics, Career and Professional Development, Community Relations, Enterprise Risk and Safety, Financial Aid, the Hilbert Museum of California

Art, Human Resources, Information Systems & Technology, Institutional Compliance and Internal Audit, International Student Services, the Office of the Registrar, Strategic Marketing and Communications, Student Affairs, and the Veterans Resources Center.

In addition, Rogan-Mehta facilitates collaboration and alignment across Chapman's schools and departments to achieve institutional vision and goals; helps to lead board relations with the Board of Trustees, Board of Governors, and the President's Cabinet; and serves as a liaison to various committees of the Board of Trustees. She also led the presidential transition and chaired the Presidential Transition Advisory Committee.

Throughout her career, Rogan-Mehta has led her teams to unprecedented success. As Senior Vice President of University Advancement at Chapman, she helped the division reach new heights, including recruiting a record number of employers to interview Chapman students for jobs in back-to-back years, engaging a record number of alumni with Chapman, and consistently closing each year under budget. In addition, Rogan-Mehta played an instrumental role in Chapman's raising more

than \$400 million toward its \$500 million comprehensive campaign goal.

Before joining University Advancement, Rogan-Mehta served as Associate Dean for Administration at Chapman's Dale E. Fowler School of Law, where she supervised the entire administration, including the areas of career services, operations, admissions, marketing, events, and student affairs. During her time there, the Fowler School of Law matriculated the strongest classes in the history of the school, while also setting back-to-back records in graduate employment. In addition, Rogan-Mehta led efforts to build a culture of engagement and volunteerism—especially through the creation of the Center for Student Engagement—and adopted best practices for recruiting talented staff and administrators.

Prior to joining Chapman, Rogan-Mehta served as Associate Dean for Student Development at Marquette University Law School. Rogan-Mehta is a licensed attorney and previously practiced at the Milwaukee firm of Reinhart Boerner Van Deuren s.c. Earlier in her career, Rogan-Mehta worked as a social worker and therapist in a variety of health care and social service organizations. She has remained an advocate for those experiencing mental illness, serving on the board of directors of health care and community mental health organizations.

Rogan-Mehta holds a bachelor of science in social work, *cum laude*, from Saint Catherine University, a master of science in social work from Columbia University, and a J.D. from Marquette University Law School, where she graduated first in her class.



Role of the Vice President of Facilities Management

STRATEGIC PLANNING

The vice president of facilities management will provide leadership for Chapman University's facilities enterprise, ensuring that the university's physical environment supports its academic mission, strategic priorities, and evolving needs. The vice president will develop and implement a comprehensive, long-range approach to facilities management across the university's campuses, advising senior leadership on infrastructure strategy, capital renewal, deferred maintenance, and other facilities needs. The vice president will use data, technology, and industry best practices to assess facility conditions, identify trends and priorities, inform investment decisions, and modernize facilities operations and systems as needed. The vice president will balance long-term planning with the day-to-day operational needs of a growing university, ensuring that facilities are safe, reliable, efficient, and responsive to students, faculty, staff, and visitors.

LEAD A COMPREHENSIVE FACILITIES PORTFOLIO

The vice president will oversee the full range of facilities operations, including university-owned buildings, rental properties, grounds, utilities, infrastructure, and maintenance programs. The vice president will be a strong steward of the university's physical assets, developing strategies to preserve, maintain, modernize, and maximize the useful life and value of the university's facilities and infrastructure. This role will ensure effective preventive and corrective maintenance, timely response to service needs and emergencies, and compliance with applicable building, safety, accessibility, and regulatory requirements. The vice president will establish clear operational expectations and ensure that the organization is responsive, flexible, and prepared to address emergencies, unexpected disruptions, and other time-sensitive facilities needs with sound judgment and effective communication. The vice president will also oversee Chapman's facilities-related responsibilities within the property and real estate portfolio, working collaboratively with university partners on real estate matters to ensure that facilities operations, property stewardship, and institutional planning are appropriately aligned. The vice president will bring facilities expertise and operational perspective to decisions affecting the University's physical assets and long-term needs.



Role of the Vice President of Facilities Management

OVERSIGHT OF ESSENTIAL CAMPUS SERVICES

The role will oversee designated university services including mail operations, shipping and receiving, surplus property, and event logistics support, ensuring these services operate efficiently and provide a high level of service to the campus community. The vice president will continually evaluate these services to identify opportunities to improve efficiency, responsiveness, and the overall campus experience.

RESOURCES AND BUDGETING

As an operational leader, the vice president will have responsibility for developing and managing operating and capital budgets, allocating resources effectively, monitoring expenditures, and identifying opportunities for cost savings and operational efficiencies. The vice president will provide strong financial stewardship and ensure that resources are aligned with institutional priorities and operational needs. The vice president will approach facilities investments with a long-term asset stewardship perspective, balancing immediate operational needs with lifecycle planning, deferred maintenance, modernization, and the long-term sustainability of the university's physical assets. The vice president will lead a large organization of directors, managers, skilled trades, and service professionals, building a high-performing team.

RISK MANAGEMENT AND EXTERNAL RELATIONS

The vice president will serve as a key partner in university-wide safety, risk management, emergency preparedness, safety and compliance, and business continuity efforts, collaborating with public safety, risk management, environmental health and safety, and other appropriate partners. The vice president may also work with university partners to engage with permitting agencies and other stakeholders as necessary on facilities, property, regulatory, and community matters.

THE FACILITIES MANAGEMENT TEAM CONSISTS OF APPROXIMATELY 60 STAFF MEMBERS. THE FOLLOWING PROFESSIONALS REPORT TO THE VICE PRESIDENT:

- Director, Construction Management
- Director, Real Estate, Property Management, and Sustainability
- Assistant Director, Mechanical
- Assistant Director, Building
- Assistant Director, Business Department
- Executive Assistant
- Office Manager
- University Services Manager



Qualifications & Characteristics

Chapman University seeks an experienced, strategic, and collaborative facilities leader ready to drive operational excellence. The ideal candidate will demonstrate most of the following qualifications and characteristics:

- Ability to lead a large team in support of the university's strategic vision.
- Demonstrates sound judgment and decision-making skills, with the ability to make strategic decisions in the best interests of the university while balancing institutional priorities, operational needs, service expectations, and available resources.
- Demonstrated commitment to responsible stewardship of institutional assets, with the ability to assess facility conditions, prioritize investments, and develop long-term strategies that preserve and enhance the value, functionality, and sustainability of the university's physical assets.
- Ability to lead modernization efforts across facilities operations, including the thoughtful adoption of technology, systems, processes, and practices that improve service delivery, efficiency, sustainability, and the campus experience.
- Strong knowledge of facilities systems, utilities, and safety requirements in higher education.
- Ability to manage sophisticated projects and large operating budgets and to effectively prioritize resources in a complex, growing university environment.
- Excellent verbal and written communication skills, with the ability to communicate complex facilities and operational issues clearly and effectively to senior leadership, campus stakeholders, and other constituents.
- Ability to build and sustain positive, collaborative working relationships with a wide range of constituents, including vendors, contractors, auxiliary service providers, and internal university partners, with a strong commitment to service and responsiveness.
- Proven leader, manager, and mentor with demonstrated success leading through change, building organizational capacity, and fostering a collaborative culture.
- Ability to work effectively across organizational boundaries navigating complex or competing priorities with diplomacy and professionalism.
- Demonstrated ability to respond effectively to urgent and complex situations, including facility emergencies and critical operational issues, while remaining calm, decisive, and solutions-oriented.
- Demonstrated ability to assess facilities operations, identify opportunities for improvement, and implement changes that enhance service quality, operational effectiveness, and responsible stewardship of university resources.
- Demonstrated ability to collaborate effectively with campus planning, finance, public safety, risk management, environmental health and safety, human resources, student affairs, academic and administrative leaders, and other key university partners across the university.
- Commitment to the mission of the university, a strong service orientation, and best practices in facilities operations and management.

MINIMUM QUALIFICATIONS:

- Bachelor's degree in Construction Management, Engineering, Management, Business Administration, Facilities Management, Public Administration, or a related field.
- At least 10 to 15 years of progressively responsible experience in facilities management, operations, building maintenance, or a related field, with demonstrated experience leading complex facilities operations and teams within a higher education environment.





Location

Located in Orange in the heart of Southern California's Orange County, Chapman University benefits from a location that combines a distinctive small-town setting with access to one of the nation's most dynamic metropolitan regions. Orange is a city of approximately 138,000 residents situated about 32 miles southeast of Los Angeles. Old Towne Orange Historic District, commonly known as the Orange Plaza, is located just steps from campus and serves as the city's walkable downtown. The Orange Plaza is centered around historic Plaza Park and surrounded by cafés, restaurants, boutiques, and community events. The district spans roughly one square mile and is the largest historic district listed on the National Register of Historic Places in California, with the state's second-largest concentration of historic buildings dating to the late nineteenth and early twentieth centuries.

Beyond the immediate neighborhood, Chapman is very accessible to Southern California's defining attractions, such as the beaches of Newport, Huntington, and Laguna, which are roughly 20 minutes away. Other major destinations, such as Disneyland and Angel Stadium, are about 10 minutes from the Orange campus. With nearly 300 sunny days a year, annual average daytime temperatures in the mid-70s, and convenient access to Los Angeles, San Diego, Palm Springs, and mountain communities such as Big Bear Lake, Orange County offers an appealing quality of life and a vibrant regional setting that makes Chapman an attractive place to live and work.



Procedure for Candidacy

WittKieffer is assisting Chapman University with this search, which will remain open until an appointment is made.

Please submit all applications, nominations, and inquiries to the search team through the WittKieffer candidate portal by [clicking here](#). New users should select "Register Here" to create an account before proceeding. After logging in, navigate to "Open Positions," then locate the role by entering the institution's name and clicking the search wheel.

The anticipated salary range for this position is \$275,000-\$325,000 and includes a generous benefits package.

Nominations and inquiries can be directed to:

BEN HADEN

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Chapman University is an equal opportunity employer that provides equal employment opportunities to all individuals, regardless of their protected characteristics. All qualified applicants and employees are encouraged to apply and will receive consideration for employment without regard to race, color, religion, age, sex, sexual orientation, gender identity, gender expression, national origin, ancestry, citizenship status, physical disability, mental disability, medical condition, military and veteran status, marital status, pregnancy, genetic information or any other characteristic protected by state or federal law.

This document has been prepared based on the information provided by Chapman University. The material presented in this leadership profile should be relied on for informational purposes only. While every effort has been made to ensure the accuracy of this information, the original source documents and information provided by Chapman would supersede any conflicting information in this document.

