

FIELDWORK POLICY

Attallah College of Educational Studies at Chapman University, in collaboration with our local schools and districts, continues to follow state and local mandates for the operation of safe school and community fieldwork settings. Our shared goal is to support the health and safety of our professional candidates, faculty members, and fieldwork supervisors while working in inclusive and authentic settings that support the candidates' opportunities to observe, learn, and demonstrate a full range of professional skills.

As a college, we must respond to individual sites' requirements and will support our candidates throughout their fieldwork placements. As determined by the accreditors of each program, fieldwork may include virtual and/or in-person experiences.

Unlike last year, due to the widespread availability and full FDA approval of the COVID-19 vaccine, all of our TK-12 and community fieldwork, internship, and practicum placement sites have in-person and/or hybrid components in the 2021-22 academic year.

In-Person versus Remote Fieldwork

For all types of fieldwork and internships, a fieldwork site determines whether our candidates are expected to be on site (i.e., in-person at a fieldwork location) to carry out their Chapman course-related activity. Each site has a formal fieldwork agreement with Chapman. This agreement stipulates that the conditions of fieldwork assignments (i.e., placement locations, days/hours of operation, and types of work [virtual, in-person, hybrid]) are determined by the fieldwork site, not by Chapman University.

If a fieldwork site requires that our candidates be on site to carry out their Chapman course-related activities, the candidates will need to complete in-person fieldwork duties to fulfill their credential requirements. Chapman candidates may continue to perform their duties in a remote or hybrid setting *only if* the fieldwork site allows it and those duties fulfill all the credential requirements.



COVID-19 Vaccination

As of August 20, 2021, Chapman University requires all faculty, staff and students to submit [proof of vaccination or a personal declination request](#) by September 14, 2021.

Once candidates complete the required number of doses, depending on the vaccine received, they should update their COVID-19 vaccine record via the [Chapman COVID-19 Vaccine Registration form](#).

This information is subject to change; visit the [CU Safely Back website](#) for the latest university requirements.

Mandatory COVID-19 Testing for Individuals Not Fully Vaccinated

At the current time, Chapman University is requiring individuals who are not at least two weeks post-full vaccination to complete twice-weekly testing to maintain access to fieldwork sites and/or Chapman campuses.

Candidates must be tested twice weekly at Chapman's Student Health Center on the Orange campus or Rinker Health Science Campus in Irvine. The two tests must be performed at least 48 hours apart. Candidates must bring their Chapman student ID card.

Candidates must also complete a daily electronic COVID screening and symptom reporting questionnaire. For additional information about testing, including testing locations and hours, visit the [CU Safely Back website](#).

Post-Vaccine Testing Requirements

Two weeks after candidates have received the required number of COVID-19 vaccine doses, they may discontinue the twice weekly testing but must continue to complete the Chapman daily health screening. Additionally, candidates must also continue to follow all the guidelines of their fieldwork site.

Chapman University's COVID-19 testing will remain available at no cost to fieldwork candidates if they need to test at any time, regardless of vaccination status.



Positive COVID-19 Test Result, COVID-19 Exposure, and/or COVID-19 Symptoms

Candidates must follow both Chapman's and their placement site's policy regarding self-isolation, reporting, and contact tracing. They also must self-report in the Chapman daily screening questionnaire that they have been exposed or have symptoms on the first day known.

If it is necessary at any point for a candidate to be accommodated due to illness or to self-isolate due to COVID exposure, the candidate should notify their placement site (per site policy) and their [Attallah College program](#). For additional information, visit the [CU Safely Back website](#).

FREQUENTLY ASKED QUESTIONS

Are Chapman candidates allowed to perform their duties 100% remotely if the site requires in-person fieldwork?

No. If a fieldwork site requires that our candidates be on site for their course-related activities, they will need to complete their fieldwork duties in person.

What if a Chapman candidate needs an ADA accommodation?

If the candidate must be accommodated due to ADA, which includes active COVID symptoms or the need to self-isolate, they may go through the district's accommodation process unless the district requests the candidate go through the Chapman process. In such cases, the fieldwork agreement and what the site stipulates to Chapman prevails. [Attallah College's Program Coordinators and Teacher Education Fieldwork Manager](#) will assist candidates as they navigate this process.

Who has final say over whether a Chapman candidate is allowed to continue to perform their duties remotely if a fieldwork site reopens?

Chapman University does not determine a fieldwork site's expectations. If a fieldwork site determines that our candidates are expected to be on site to carry out their course-related activity, then we are not able to tell a site differently.



What if a Chapman candidate does not qualify for an ADA accommodation and does not feel comfortable with in-person fieldwork?

If a candidate has a concern that precludes their performing in-person fieldwork, and they do not meet the criteria for an ADA accommodation, it may be in their best interest to delay Chapman courses that have a fieldwork component.

Why do I have to be tested for COVID-19 at Chapman, especially if I have gotten one dose of the vaccine?

Current guidance indicates that to be fully protected, the required number of COVID vaccine doses are necessary. For that reason, candidates must continue to be tested twice weekly for COVID until two weeks after they have received the required number of COVID vaccine doses.

Is Chapman requiring me to get the COVID-19 vaccine?

Chapman University requires all faculty, staff, and students to submit [proof of vaccination or a personal declination request](#) by September 14, 2021. Once candidates complete the required number of doses, they should update their COVID-19 vaccine record via the [Chapman COVID-19 Vaccine Registration form](#).

Can my fieldwork site require me to get the COVID-19 vaccine?

Yes. The conditions of fieldwork assignments are determined by the fieldwork site, not by Chapman University.

If my fieldwork site requires me to get a COVID-19 test, can I get a test at Chapman?

Yes. Chapman's COVID-19 testing will remain available to fieldwork candidates if they need to test at any time.

What if I don't have a Chapman ID card?

Students who do not have a Chapman ID card should bring their Chapman ID number and a photo ID.



Will Chapman provide candidates with PPE (personal protective equipment) for in-person fieldwork?

Face masks are available to all Attallah College students. However, each fieldwork site may have specific criteria regarding PPE, and the Chapman-provided PPE may not meet such criteria. Candidates should contact their respective fieldwork sites for PPE and related requirements. If candidates need additional face masks, they should contact their [Attallah College program](#).