

## **Communication Sciences and Disorders CSD 660: Clinical Practicum, Section 1, 2, 3 (1 units)**

*The information below is at the discretion of the individual course instructor and may be changed at any time with prior written notice to students in the course.*

<b>Course Day &amp; Time:</b>	3 Wednesdays, May 9, May 23, and June 6, 2018 6:00- 8:00 p.m.
<b>Classroom</b>	
<b>Instructors:</b>	<b>Debra Drysdale (01), Lynn Gallandt (02) and Jessica Olsen (03)</b>
<b>Office:</b>	By Appointment Only
<b>Location:</b>	Rinker Campus 9401 Jeronimo Irvine
<b>Contact Information:</b>	<a href="mailto:drysdale@chapman.edu">drysdale@chapman.edu</a> , <a href="mailto:gallandt@chapman.edu">gallandt@chapman.edu</a> , <a href="mailto:jessilva@chapman.edu">jessilva@chapman.edu</a>

### **LEARNING OBJECTIVES:**

The student will:

- Be able to identify, name, categorize and critique speech/ language and/or swallowing assessment and treatments. Includes demonstrating knowledge of rationale and appropriate implementation of a variety of standard treatment approaches observed across settings and ages.
- Demonstrate assessment, therapy planning skills, and documentation appropriate for the assigned practicum setting as assigned by the practicum site clinical instructor. This includes ability to develop evaluation plans and appropriate short and long term treatment goals.
- Demonstrate ability to observe, analyze and interpret the effects of possible contributing factors as they relate to assessment of a given disorder for a client/patient.
- Demonstrate ability to evaluate effectiveness of selected treatment approaches and modify when appropriate.
- Demonstrate ability to communicate effectively and professionally with co-workers and peers in the clinical site and provide training and education as needed to clients/patients, families, and caregivers as appropriate at the direction of clinical instructor.
- Be able to identify and describe current challenges SLPs in medical and private outpatient settings face in receiving both authorization of and reimbursement for services.

### **COURSE REQUIREMENTS/METHODS OF EVALUATION:**

1. All students in all sections of CSD 660 must submit proof of their **individual professional liability insurance** to the instructor, and add it to their electronic portfolio. It will be required at some point in each student's

practicum for obtaining dysphagia clinical hours. Please also submit proof of the insurance to CSD Clinical Fieldwork Director so that it is placed in your file. **The last date to submit in April 29<sup>th</sup>, 2018**

2. Immunization records are to be submitted to the Fieldwork Clinical Director and uploaded on Calipso under Immunization for particular practicum sites.
3. **CPR is required for all students in this practicum.** A copy of your card must be uploaded in Calipso. The University Supervisor will require a copy of this document.
4. Turn in signed orientation checklist, proof of onsite SLP certificate of supervision training at start of practicum, and mandatory rating of all clinical instructors of practicum, onsite master clinician at end of practicum experience via Calipso.
5. Enter your clinical hours weekly on Calipso. Your University Supervisor can check to see it is entered monthly. **Late clinical clock hours will result in minus 1 point for every day late the first of the new month.**
6. Complete all practicum assignments as required by site supervisor in terms of client/patient chart review, development of treatment plans, home exercise programs, direct therapeutic intervention and progress notes/reports. **Must continue attendance at site throughout the 8 week site assignment even if minimum clock hour requirements are met.**
7. Complete diagnostic evaluations by developing assessment plan and procedures, interpretation of test and examination data, providing appropriate recommendations and submitting comprehensive diagnostic reports as required by the site supervisor.
8. Attend staffing, scheduling meetings conferences, team meetings, and carry out any in-service presentations or projects etc., as assigned by your clinical onsite supervisor.

**Learning Activities will include discussion of and/or practice in:**

- How to review client/patient files/charts, gather information from sources
- How to implement diagnostic strategies, including non standardized and standardized forms of assessment
- Recognizing contributing factors to communication disorders as well as the need for relevant outside referrals and community resources.
- Staffing of cases with instructor and class members
- Appropriate communication with professionals across disciplines as pertinent to the student's site.
- Appropriate communication with client/patient and family and caregivers as pertinent to the student's site.
- How to set functional and measurable short term and discharge goals and include client/patient and family goals into the process (\*Students seeing clients in school settings will consider annual goals and subgoals and objectives and how to include client/family goals as appropriate.)
- How to implement intervention strategies, measure behaviors, analyze data and document sessions
- Considering personal and environmental factors that may either limit or facilitate participation in life and addressing these in the treatment process in ways relevant to the student's site.

**Methods of Evaluation:** Grade will be based on:

- Overall clinical ratings at the end of the practicum (worth 75% of the grade)
- Performance on the following brief assignments which are worth up to 25 points for 25% of the grade. *Please see attendance policy below as well so you are aware how attendance affects your grade.*

**Grading Scale:**

Letter Grade	Point Value
A	100-96
A-	90-95
B+	87-89

B	83-86
B-	80-82
C+	77-79
C	73-76

Assignments	Points	Due date
#1. <b>One typed Four Square reflection on one client seen during your university supervisor's visit.</b>	3	Once during semester during meeting with university supervisor following site visits Due up to 3 days after your supervisory visit
#2. <b>Presentation on a current client and proposal of goals.</b>	10	Due date 5/23/18
#3 <b>Development of treatment session and presentation of practical insight.</b>	10	Due date 6/06/18
#4 <b>Attendance</b>	2	Students will be given the points for perfect attendance. See below note regarding an excused absence.

**Make up work:** All work must be turned in at the scheduled times per the course outline except at the discretion of the instructor.

**Incompletes:** The grade of Incomplete may be assigned by an instructor if a student, through circumstance beyond his or her control, has not completed a small portion of a course by the conclusion of the term. The student must request in writing the grade of Incomplete and must propose a date acceptable to the faculty member by which the missing work will be completed. A grade of Incomplete may not be assigned in order to give a student a chance to do more work to improve a grade. A grade of Incomplete may also be assigned by an instructor if academic integrity is in question at the time grades are due and the instructor requires time to resolve the issue. For further information please see

<http://www.chapman.edu/catalog/oc/current/content/1474.htm>.

**Attendance/Absences:** Mandatory attendance at practicum site and at Chapman (for scheduled class meeting times). Exceptions will only be given with prior approval from site supervisor and your university supervisor. Please note, instructor may call for an extra class meeting beyond those listed in calendar if deemed necessary. Attendance mandatory unless individuals are excused by the instructor.

**Course Calendar:**

\*Syllabus may be adjusted during trimester according to Professor's discretion

<b>Date</b>	<b>Topics</b>	<b>Activities</b>
5/09/2018 (Meet together for the intro and then break into sections)	Introduction to class, class schedule and the requirements.  Lesson Plans, Conversational partners, and Questions.	Break into groups Sign up for presentations Discuss placements
5/23/2018	Writing appropriate and measurable goals  Case Study Presentations	Review of goal writing standards and proposing goals at all levels.  Presentations: 5-10 minutes per graduate student
6/06/2018	Developing therapy session for a clinical hour  Practical Insight Presentation	Presentations: 5 minutes per graduate student

<b>Dates</b>	<b>Evaluations</b>	<b>Student Responsibility</b>
Weeks of 5/28/2018- 6/08/2018	Evaluations	Evaluation to be scheduled with Practicum instructor (after 4-5 weeks of being at site)

<b>University Policies</b>
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***Students with Disabilities Policy:*** In compliance with ADA guidelines, students who have any condition, either permanent or temporary, that might affect their ability to perform in this class are encouraged to inform the instructor at the beginning of the term. The University, through the Disability Services Office, will work with the appropriate faculty member who is asked to provide the accommodations for a student in determining what accommodations are suitable based on the documentation and the individual student needs. This notification process must occur more than a week before any accommodation can be utilized. Please contact Disability Services at (714) 516-4520. The granting of any accommodation will not be retroactive and cannot jeopardize the academic standards or integrity of the course.

***Resources for all students:***

Resources on campus include the Tutoring, Learning, and Testing Center, DeMille Hall 130, (714) 997- 6828 and the Student Psychological Counseling Services, 410 N. Glassell, Center for Academic Success (714) 997-6778.

### ***Chapman University's Students with Disabilities Policy***

In compliance with ADA guidelines, students who have any condition, either permanent or temporary, that might affect their ability to perform in this class are encouraged to contact the [Office of Disability Services](#). If you will need to utilize your approved accommodations in this class, please follow the proper notification procedure for informing your professor(s). This notification process must occur more than a week before any accommodation can be utilized. Please contact Disability Services at (714) 516-4520 if you have questions regarding this procedure, or for information and to make an appointment to discuss and/or request potential accommodations based on documentation of your disability. Once formal approval of your need for an accommodation has been granted, you are encouraged to talk with your professor(s) about your accommodation options. The granting of any accommodation will not be retroactive and cannot jeopardize the academic standards or integrity of the course.

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### ***Equity and Diversity Statement***

Chapman University is committed to ensuring equality and valuing diversity. Students and professors are reminded to show respect at all times as outlined in [Chapman's Harassment and Discrimination Policy](#). Any violations of this policy should be discussed with the professor, the [Dean of Students](#) and/or otherwise reported in accordance with this policy.

### ***The Use of Computers:***

Students need to have a Chapman e-mail account. Announcements and messages from us to the class may come by e-mail. If you do not check your Chapman account regularly, but use another account instead, please set your Chapman account so that it will forward messages to your other account. Please email instructors only from your Chapman account as per FERPA guidelines.

***Computer Help:*** The Help Desk is available for students. The phone number is (714) 997-6600. If you have trouble accessing features of Blackboard, please contact the Help Desk first and your professor second.

**PLEASE NOTE:** If you choose to use your laptop in class, it is expected that you will use it for class purposes only. This means you may not visit social media sites during class (such as Facebook or MySpace), send e-mail messages, or otherwise use your laptop for social reasons. We understand that many of you like to take notes on your laptop but please be aware that the sound generated from constant typing may be distracting to your classmates; please be professional and courteous and use your best judgment at all times. The use of cell phones is not permitted during class. This includes sending and receiving text messages.

### ***Grades:***

For graduate work at Chapman University, the grade of "A" is awarded only in the cases of clearly exceptional performance. Students working towards a masters or educational specialist degree are expected to maintain a 3.5 ("B") average. More than one absence may result in a lowered grade.

### ***Chapman University Academic Integrity Policy:***

Chapman University is a community of scholars which emphasizes the mutual responsibility of all members to seek knowledge honestly and in good faith. Students are responsible for doing their own work, and academic dishonesty of any kind will not be tolerated anywhere in the university