

TO: MK
RE: GB
DATE: August 17, 2018

Dear Supervisors,

Thank you for accepting **GB, a second year graduate student**, for CSD 640 practicum this semester. We are very excited about our partnership with you and know that our students will be receiving the finest practicum experiences available.

Please be advised that this is your student's first practicum with the school district and will need **100% supervision**. The student will be able to demonstrate understanding and acceptance of difference in culture, heritage, ethnicity, language, gender identity, sexual orientation and the abilities/disabilities of students served. As they progress along the continuum of learning and competence, you might decrease your supervision as appropriate. The student will demonstrate mature behavior and emotional stability during therapy sessions and IEP meetings.

The practicum will begin the week of August 27 through December 8, 2018. The students are expected to be on site for **6- hours per day with MK at School Site A on Mondays, Tuesdays and Wednesdays**. The length of the practicum is **14 weeks**, with the first 2 weeks dedicated to observation as needed.

You will be expected to give the graduate student a midterm review and a final review via a software program called Calipso. A practicum course instructor/ faculty will observe the student at one or both sites. The grade of the student is dependent on the onsite supervisor in combination with the instructor/faculty, as supervisors are providing 75% of the grade. We are thrilled with the variety of experiences, ages, diagnoses and diversity you are able to provide to enrich the graduate student learning.

We expect that the student will participate in IEP's as a team member and will have statewide knowledge of the state and federal accountability systems. We value communication and expect our graduate student to effectively convey information with families , agencies, and other professionals.

Below you will find information needed to contact the student and the Practicum Instructor.

Student Information: GB	Email Address:
University Supervisor (Practicum Instructor): LS	Email Address:
Supervisor Information: MK	Email Address:
Supervisor Information: TH	Email Address:

Please know that we appreciate all you are doing to support our students and our program. Do not hesitate to call or email me with any questions, concerns or positive feedback. I look forward to working with you.

Angela Mandas, MA CCC-SLP
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