

Table 1. Data Sources, Collection Methods, and Reporting Calendar

Data Category	Data Type/Name	Description of Data	Data Collection Timeline	Source(s) of Data
ADMISSION	Admission criteria/requirements	Description of program specific admission requirements (test scores, transcripts, etc.).	September-October	Grad/Undergrad Catalogues
ADMISSION	Application materials: Interviews (writing samples, ranking summary, etc.)	Interview protocol and actual interview notes.	Cohort Programs - by October Rolling Admission - October & February	Programs
ADMISSION	Student admission data	Data on all students who applied and those who matriculated.	After the add/drop date (second Friday after classes start)	Admissions Office (Shannon)
ADMISSION	Student dispositional data	Data on student dispositions.	TBD	TBD
ADMISSION	Informational session attendance data	Data on students who attended CES Graduate Information Sessions.	End of May	Admissions Office (Shannon)
ADMISSION	Orange & LA County P12 Student Demographic Data	Data on Orange & LA County student demographics (gender, race-ethnicity, SES, etc.).	October/November	OCDE
STUDENT PROGRESS & SUPPORT DATA	Student enrollment data (#s)	Number of students enrolled in the program.	After the add/drop date (second Friday after classes start)	CIRO
STUDENT PROGRESS & SUPPORT DATA	Academic performance progress monitoring: Behind normal progression & dropped	Tracking student progress and monitoring process of normal progression.	January/June	Programs/University
STUDENT PROGRESS & SUPPORT DATA	Academic progress monitoring: Student advising	Advising forms and appointments.	January/June	Programs
STUDENT PROGRESS & SUPPORT DATA	Academic progress monitoring: Counseling/remediation	Remediation criteria, forms, and evidence of actual remediation.	January/June	Programs/Qualtrics: CES Student Check Survey
STUDENT PROGRESS & SUPPORT DATA	Exit interview/survey	Interview protocol and actual interview notes.	January/June	Programs/Qualtrics: Exit Survey

STUDENT PROGRESS & SUPPORT DATA	End-of semester student feedback	Student feedback survey of their experiences with a program.	January/June	Qualtrics: End-Of-Semester-Student-Feedback Survey
STUDENT PROGRESS & SUPPORT DATA	Student support: Financial aid, fellowships, and scholarships	Financial support documentation.	TBD	University Financial Aid Office or Associate Deans
STUDENT PERFORMANCE DATA	GPA	Student GPA data.	January/June	CIRO
STUDENT PERFORMANCE DATA	Curricular maps & PLOs	Description of program learning outcomes (PLOs). Map of course alignment to PLOs.	September/October	Programs/WAS C Report
STUDENT PERFORMANCE DATA	Disposition assessment	Any data on professional disposition tracking.	Varies	Qualtrics/Taskstream
STUDENT PERFORMANCE DATA	License certification exams	Student performance data on license certification exams (CSET; RICA)	January/June	Credential Specialist/CTC & Pearson databases
STUDENT PERFORMANCE DATA	Course syllabus (one year in advance)	Syllabi	April	Dropbox
STUDENT PERFORMANCE DATA	Key Assignment: Instructions, assessment rubrics, standards, learning objectives, etc.	Key assignment rubric and scores	January/June	Taskstream/Programs
STUDENT PERFORMANCE DATA	Key Assignment: Student work data	Student scores on Key Assignments.	January/June	Taskstream/Programs
STUDENT PERFORMANCE DATA	Teacher performance assessment	Performance data of student teachers.	January/June	Credential Specialist
CLINICAL EXPERIENCE DATA	Protocol/Qualification for site selection: MOU	MOUs	March	Program Staff (Agreements with Districts (copies).
CLINICAL EXPERIENCE DATA	Protocol/Qualification for site selection	Evidence of shared accountability for student outcomes	March	Credential Specialist

CLINICAL EXPERIENCE DATA	Training and development for supervisors, master teachers, and/or site professionals	Any data on workshops/training faculty attended, etc.	March	Fieldwork Administrator/Credential Specialist
CLINICAL EXPERIENCE DATA	Credentials of supervisors, master teachers, coordinators, and/or site professionals	Resumes/CVs.	May	Programs/Qualtrics
CLINICAL EXPERIENCE DATA	Supervisor Plans for practicum & internship	Copies of Supervisor Plans for each student.	June	Programs
CLINICAL EXPERIENCE DATA	Student and site information	Student and site information form completed by students on Taskstream.	May/June	Taskstream: Student and Site Information Form
CLINICAL EXPERIENCE DATA	Student timesheets	Timesheets for student teaching and praxis/other fieldwork.	End of June	Taskstream/Programs
CLINICAL EXPERIENCE DATA	Student teaching: Formative assessment	Supervisor evaluation of student teachers (formative).	January/June	Taskstream/Programs
CLINICAL EXPERIENCE DATA	Student teaching: Summative assessment	Supervisor evaluation of student teachers (summative).	January/June	Taskstream/Programs
CLINICAL EXPERIENCE DATA	Student teaching: Competency assessment (student survey)	Data on student self-assessment related to student teaching.	January/June	Taskstream: Student Competency Survey
CLINICAL EXPERIENCE DATA	Student evaluation of clinical experiences, sites, supervisors, master teachers, and/or site professionals (student survey)	Student feedback survey of supervisors, master teachers, site instructors (for praxis and other fieldwork).	January/June	Taskstream/Qualtrics/Programs
CLINICAL EXPERIENCE DATA	Qualification for site selection: Remediation protocol	Protocol for site selection	January/June	Fieldwork Administrator
GRADUATE OUTCOMES	Degree conferral data	Number of completers.	June	CIRO
GRADUATE OUTCOMES	Completers performance assessment	Number of student completed on-time, within 1 year, over 1 year	June	Programs

GRADUATE OUTCOMES	Exit Interview/Survey	Completers satisfaction data		Qualtrics/Programs
GRADUATE OUTCOMES	Graduate Outcome Survey	Completers satisfaction data	September	Qualtrics: Graduate Outcome Survey
GRADUATE OUTCOMES	CCTC Completer Survey	Completers satisfaction data	February	CCTC Report
GRADUATE OUTCOMES	Alumni Day data	A list of attendees and discussion notes from focus groups or phone interviews with alumni.	Spring-Summer	Notes from the event.
GRADUATE OUTCOMES	Employer survey data	Employer satisfaction data	TBD	Qualtrics (Not Yet)
GRADUATE OUTCOMES	CTC credential license data	CTC scores	September/June	Credential Specialist
PROGRAM REVIEW	Faculty teaching evaluation	Faculty course evaluations	January/June	Dean, Associate Deans, Coordinators
PROGRAM REVIEW	Part-Time Faculty Course Critical Reflection	Qualtrics survey	January/June	Qualtrics
PROGRAM REVIEW	Faculty recruitment and development data	Hiring and PD documentation	March	Deans Office and Programs
PROGRAM REVIEW	Program review data: Program agenda & meeting notes (including retreats, etc.)	Meeting notes, agendas, etc.	Monthly	Programs
PROGRAM REVIEW	Review of program resources	Any data on program resources (e.g., event funding, faculty ratio, etc.). Meeting notes, etc.	April/May	Programs
PROGRAM REVIEW	Community Partners meeting and feedback	Notes from meetings with community partners	Late August/Early September	Programs and OPAI
PROGRAM REVIEW	Decision-making protocol	Discussion protocol and criteria for program decision-making.	TBD	TBD