

**Table 5.1 Data Sources, Collection Methods, and Reporting Calendar**

<b>Data Category</b>	<b>Data Type/Name</b>	<b>Description of Data</b>	<b>Data Collection Timeline</b>	<b>Source(s) of Data</b>
<b>ADMISSION</b>	<b>Admission criteria/requirements</b>	Description of program specific admission requirements (test scores, transcripts, etc.).	September-October	Grad/Undergrad Catalogues
<b>ADMISSION</b>	<b>Application materials: Interviews (writing samples, ranking summary, etc.)</b>	Interview protocol and actual interview notes.	Cohort Programs - by October Rolling Admission - October & February	Programs
<b>ADMISSION</b>	<b>Student admission data</b>	Data on all students who applied and those who matriculated.	After the add/drop date (second Friday after classes start)	Admissions Office (Shannon)
<b>ADMISSION</b>	<b>Student dispositional data</b>	Data on student dispositions.	TBD	TBD
<b>ADMISSION</b>	<b>Informational session attendance data</b>	Data on students who attended CES Graduate Information Sessions.	End of May	Admissions Office (Shannon)
<b>ADMISSION</b>	<b>Orange &amp; LA County P12 Student Demographic Data</b>	Data on Orange & LA County student demographics (gender, race-ethnicity, SES, etc.).	October/November	OCDE
<b>STUDENT PROGRESS &amp; SUPPORT DATA</b>	<b>Student enrollment data (#s)</b>	Number of students enrolled in the program.	After the add/drop date (second Friday after classes start)	CIRO
<b>STUDENT PROGRESS &amp; SUPPORT DATA</b>	<b>Academic performance progress monitoring: Behind normal progression &amp; dropped</b>	Tracking student progress and monitoring process of normal progression.	January/June	Programs/University
<b>STUDENT PROGRESS &amp; SUPPORT DATA</b>	<b>Academic progress monitoring: Student advising</b>	Advising forms and appointments.	January/June	Programs
<b>STUDENT PROGRESS &amp; SUPPORT DATA</b>	<b>Academic progress monitoring: Counseling/remediation</b>	Remediation criteria, forms, and evidence of actual remediation.	January/June	Programs/Qualtrics: CES Student Check Survey
<b>STUDENT PROGRESS &amp; SUPPORT DATA</b>	<b>Exit interview/survey</b>	Interview protocol and actual interview notes.	January/June	Programs/Qualtrics: Exit Survey

<b>STUDENT PROGRESS &amp; SUPPORT DATA</b>	<b>End-of semester student feedback</b>	Student feedback survey of their experiences with a program.	January/June	Qualtrics: End-Of-Semester-Student-Feedback Survey
<b>STUDENT PROGRESS &amp; SUPPORT DATA</b>	<b>Student support: Financial aid, fellowships, and scholarships</b>	Financial support documentation.	TBD	University Financial Aid Office or Associate Deans
<b>STUDENT PERFORMANCE DATA</b>	<b>GPA</b>	Student GPA data.	January/June	CIRO
<b>STUDENT PERFORMANCE DATA</b>	<b>Curricular maps &amp; PLOs</b>	Description of program learning outcomes (PLOs). Map of course alignment to PLOs.	September/October	Programs/WASC Report
<b>STUDENT PERFORMANCE DATA</b>	<b>Disposition assessment</b>	Any data on professional disposition tracking.	Varies	Qualtrics/Taskstream
<b>STUDENT PERFORMANCE DATA</b>	<b>License certification exams</b>	Student performance data on license certification exams (CSET; RICA)	January/June	Credential Specialist/CTC & Pearson databases
<b>STUDENT PERFORMANCE DATA</b>	<b>Course syllabus (one year in advance)</b>	Syllabi	April	Dropbox
<b>STUDENT PERFORMANCE DATA</b>	<b>Key Assignment: Instructions, assessment rubrics, standards, learning objectives, etc.</b>	Key assignment rubric and scores	January/June	Taskstream/Programs
<b>STUDENT PERFORMANCE DATA</b>	<b>Key Assignment: Student work data</b>	Student scores on Key Assignments.	January/June	Taskstream/Programs
<b>STUDENT PERFORMANCE DATA</b>	<b>Teacher performance assessment</b>	Performance data of student teachers.	January/June	Credential Specialist
<b>CLINICAL EXPERIENCE DATA</b>	<b>Protocol/Qualification for site selection: MOU</b>	MOUs	March	Program Staff (Agreements with Districts (copies)).
<b>CLINICAL EXPERIENCE DATA</b>	<b>Protocol/Qualification for site selection</b>	Evidence of shared accountability for student outcomes	March	Credential Specialist

<b>CLINICAL EXPERIENCE DATA</b>	<b>Training and development for supervisors, master teachers, and/or site professionals</b>	Any data on workshops/training faculty attended, etc.	March	Fieldwork Administrator/Credential Specialist
<b>CLINICAL EXPERIENCE DATA</b>	<b>Credentials of supervisors, master teachers, coordinators, and/or site professionals</b>	Resumes/CVs.	May	Programs/Qualtrics
<b>CLINICAL EXPERIENCE DATA</b>	<b>Supervisor Plans for practicum &amp; internship</b>	Copies of Supervisor Plans for each student.	June	Programs
<b>CLINICAL EXPERIENCE DATA</b>	<b>Student and site information</b>	Student and site information form completed by students on Taskstream.	May/June	Taskstream: Student and Site Information Form
<b>CLINICAL EXPERIENCE DATA</b>	<b>Student timesheets</b>	Timesheets for student teaching and praxis/other fieldwork.	End of June	Taskstream/Programs
<b>CLINICAL EXPERIENCE DATA</b>	<b>Student teaching: Formative assessment</b>	Supervisor evaluation of student teachers (formative).	January/June	Taskstream/Programs
<b>CLINICAL EXPERIENCE DATA</b>	<b>Student teaching: Summative assessment</b>	Supervisor evaluation of student teachers (summative).	January/June	Taskstream/Programs
<b>CLINICAL EXPERIENCE DATA</b>	<b>Student teaching: Competency assessment (student survey)</b>	Data on student self-assessment related to student teaching.	January/June	Taskstream: Student Competency Survey
<b>CLINICAL EXPERIENCE DATA</b>	<b>Student evaluation of clinical experiences, sites, supervisors, master teachers, and/or site professionals (student survey)</b>	Student feedback survey of supervisors, master teachers, site instructors (for praxis and other fieldwork).	January/June	Taskstream/Qualtrics/Programs
<b>CLINICAL EXPERIENCE DATA</b>	<b>Qualification for site selection: Remediation protocol</b>	Protocol for site selection	January/June	Fieldwork Administrator
<b>GRADUATE OUTCOMES</b>	<b>Degree conferral data</b>	Number of completers.	June	CIRO
<b>GRADUATE OUTCOMES</b>	<b>Completers performance assessment</b>	Number of student completed on-time, within 1 year, over 1 year	June	Programs

<b>GRADUATE OUTCOMES</b>	<b>Exit Interview/Survey</b>	Completers satisfaction data		Qualtrics/Programs
<b>GRADUATE OUTCOMES</b>	<b>Graduate Outcome Survey</b>	Completers satisfaction data	September	Qualtrics: Graduate Outcome Survey
<b>GRADUATE OUTCOMES</b>	<b>Alumni Day data</b>	A list of attendees and discussion notes from focus groups or phone interviews with alumni.	Spring-Summer	Notes from the event.
<b>GRADUATE OUTCOMES</b>	<b>Employer survey data</b>	Employer satisfaction data	TBD	Qualtrics (Not Yet)
<b>GRADUATE OUTCOMES</b>	<b>CTC credential license data</b>	CTC scores	September/June	Credential Specialist
<b>PROGRAM REVIEW</b>	<b>Faculty teaching evaluation</b>	Faculty course evaluations	January/June	Dean, Associate Deans, Coordinators
<b>PROGRAM REVIEW</b>	<b>Part-Time Faculty Course Critical Reflection</b>	Qualtrics survey	January/June	Qualtrics
<b>PROGRAM REVIEW</b>	<b>Faculty recruitment and development data</b>	Hiring and PD documentation	March	Deans Office and Programs
<b>PROGRAM REVIEW</b>	<b>Program review data: Program agenda &amp; meeting notes (including retreats, etc.)</b>	Meeting notes, agendas, etc.	Monthly	Programs
<b>PROGRAM REVIEW</b>	<b>Review of program resources</b>	Any data on program resources (e.g., event funding, faculty ratio, etc.). Meeting notes, etc.	April/May	Programs
<b>PROGRAM REVIEW</b>	<b>Community Partners meeting and feedback</b>	Notes from meetings with community partners	Late August/Early September	Programs and OPAI
<b>PROGRAM REVIEW</b>	<b>Decision-making protocol</b>	Discussion protocol and criteria for program decision-making.	TBD	TBD