

Chapman University Bike Voucher Program

Any Chapman University student, faculty or staff member who is willing to not bring a car to campus for two years is eligible to apply to receive a \$350 bike voucher for a local bike shop intended to cover the cost of a bike, bike upgrades, a helmet, U-lock, or other bike equipment. Chapman University's Office of Sustainability will accept applications on a rolling basis until all vouchers have been distributed.

The vouchers are limited in number, so early application is the best chance for selection. This is an annual program, with a new round of vouchers being distributed in early fall. Those not accepted into the program this year will be able to reapply next year. Those applicants graduating in less than two years, working or studying only part-time, or having only been employed at Chapman University for less than 6 months, are unlikely to be granted vouchers. Any recipient who ceases to be an employee or a student during the two year commitment may be required to repay the full value of the voucher amount. All members of the Chapman community are encouraged to consider walking, biking, carpooling, vanpooling or using public transportation to come to campus.

Purpose:

To support the use of alternative transportation to and from campus, with the goal of reducing Scope 3 greenhouse gas emissions, traffic congestion, and parking scarcity, while encouraging a healthy lifestyle.

Eligibility:

- Applicants must currently be enrolled or employed by Chapman University
- Applicants must currently purchase an on-campus parking permit
- Recipients must relinquish their parking permit and sign the parking permit waiver for two consecutive years certifying that they will not bring a car to campus
 - Recipients will not be allowed to purchase a new parking permit during the 2 years
 - If a parking permit is purchased within the two year commitment period, the dollar amount of the voucher may be required to be repaid
 - Recipients who bring a car to campus (other than allowed under the waiver process) or who are found to have commuted and parked off campus will be required to repay the voucher and may be subject to disciplinary action.

How the Program Works:

Those community members who are accepted into the bike voucher program will be notified via email just after the application deadline that they are eligible to pick up their bike voucher. Bike vouchers may be used at designated local bike shops. Vouchers have no cash value. No change or gift cards will be issued. Any unused portion of the voucher will be used by the university for other related programs. If a voucher is lost, it cannot be replaced. Vouchers expire three months after issue. Vouchers cannot be combined.

Those accepted must:

- Go to the office of Public Safety to return their parking permit
- Complete the parking waiver for two consecutive years
- Sign paperwork illustrating that they understand the terms and conditions for the vouchers
- Pick up the voucher in person and have Chapman University ID

- Once the bike is purchased, the recipient must purchase a bike license from the Cashier's Office within 30 days or the voucher will be revoked and the recipient will be responsible for repaying the fee.