

## ***Everyday living***

- Take a self-defense course. If female, see if a Rape Aggression Defense (R.A.D.) course is offered. Contact Sergeant Josephine Wright at [jjwright@chapman.edu](mailto:jjwright@chapman.edu) for further information.
- Keep emergency numbers near your phone. Better yet; remember them!
- Lock all doors and windows every time you leave your room/apartment/home, even if you plan to be gone for just a minute.
- Keep house and car keys on separate rings.
- Do not lend your keys to service/maintenance people you do not know well.
- Always ask service/maintenance people to identify themselves before allowing them to enter your room/apartment/home.
- Get to know your neighbors so you can help each other.
- Do not keep large sums of money, jewelry, or valuable items in plain view in your room/apartment/home.
- When out of town, set radios, lights, and televisions on timers.
- If you are living off campus, leave spare keys with trusted neighbors, not under a doormat or in a flower planter.
- Try to avoid entering elevators occupied by strangers. If you are waiting for an elevator with a stranger, stand away from the door to avoid being pushed inside. Get off on the next floor if you feel uneasy. Hit the alarm button if you are accosted on an elevator.
- Please report any broken or malfunctioning locks to the facilities department.