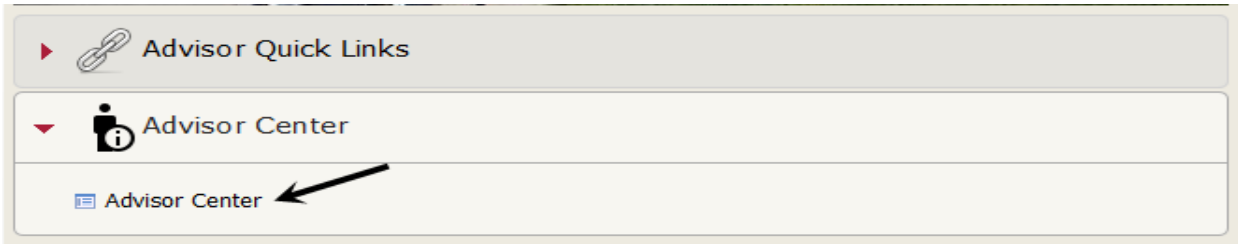
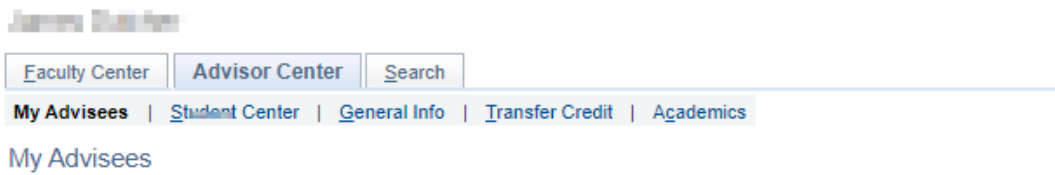


Advisor Center Reference Guide

Log in to my.chapman.edu



1. The Advisor Center opens to the My Advisees tab. Students who are assigned to you as an Advisor will display. Click on **View Student Details** to see information for a particular student.



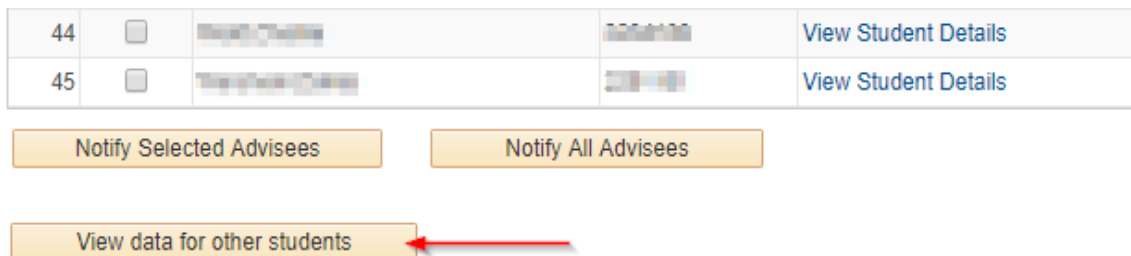
Select display option

Link to Photos

Include photos in list

	Notify	Name	ID	View Student Details
1	<input type="checkbox"/>	[REDACTED]	[REDACTED]	View Student Details
2	<input type="checkbox"/>	[REDACTED]	[REDACTED]	View Student Details

2. Click the **View Data for Other Students** button to access information for other students.



3. The search menu appears after clicking the View Data button. Enter the student ID or search by name by entering a portion of the last name. First name or a portion of the first name is optional. Click the **search** button.

Advisee's Student Center

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

▼ Search Criteria

ID begins with

Campus ID begins with

National ID begins with

Last Name begins with

First Name begins with

Case Sensitive

Search Clear Basic Search Save Search Criteria

- The Advisee Student Center opens with the selected student.

Faculty Center | Advisor Center | Search

My Advisees | Student Center | General Info | Transfer Credit | Academics

Advisee Student Center

*Change Advisee Change

▼ Academics

My Class Schedule Shopping Cart

other academic...

Deadlines URL

This Week's Schedule	
Class	Schedule
ENG 314-01 LEC (1845)	TuTh 11:30AM - 12:45PM Room TBA
ENG 351-01 LEC (2496)	MoWe 1:00PM - 2:15PM Room TBA
FP 424-01 LEC (3052)	We 7:00PM - 9:45PM Room TBA
SW 348-01 LEC (2933)	Mo 10:00AM - 12:45PM DMAC Directing Stage 124
TWP 328-03 LEC (2377)	Tu 7:00PM - 9:45PM Room TBA

Weekly Schedule

▼ Personal Information

Contact Information

Permanent Address

Mailing Address

Cell Phone

Chapman Email bitbucket@chapman.edu

▼ Holds

No Holds.

▼ To Do List

DL Entrance Counseling
DL Master Promissory Note
DL Entrance Counseling
DL Master Promissory Note

More

▼ Milestones

No Milestones

▼ Enrollment Dates

Open Enrollment Dates

▼ Advisor

Details

Return To Search Notify

- Click the down arrow to display the available reports in the **Academics** section. Select **Program Evaluation** and click the double arrow "GO" button.

▼ Academics

My Class Schedule
Shopping Cart

Deadlines URL

Program Evaluation

This Week's Schedule		
	Class	Schedule
	ENG 314-01 LEC (1845)	TuTh 11:30AM - 12:45PM Room TBA
	ENG 351-01 LEC (2496)	MoWe 1:00PM - 2:15PM Room TBA
	FP 424-01 LEC (3052)	We 7:00PM - 9:45PM Room TBA
	SW 348-01 LEC (2933)	Mo 10:00AM - 12:45PM DMAC Directing Stage 124
	TWP 328-03 LEC (2377)	Tu 7:00PM - 9:45PM Room TBA

Weekly Schedule ▶

- The report opens with major(s), minor(s), cluster, advisor(s), expected graduation term and in some cases, status of graduation listed at the top.

Sample Student

Faculty Center | **Advisor Center** | Search

My Advisees | **Student Center** | General Info | Transfer Credit | Academics

Advisee Requirements

Chapman University | Undergraduate
Advisors: [Loren Sauter \(Program\)](#)
Exp Grad Term: Spring 2021 Catalog Year: Fall 2017
Plans: Screenwriting BFA, English min

This report last generated on 09/10/2019 3:02PM

Collapse All Expand All View Report as PDF

Taken In Progress Planned

- Click the **collapse all** button to view the report sections.

This report last generated on 09/10/2019 3:02PM

Collapse All Expand All View Report as PDF

Taken In Progress Planned

- There are a **minimum** of seven sections to the program evaluation. Classes enrolled/taken by the student will be coded with icons as shown above the class sections.

This report last generated on 09/10/2019 3:02PM

Collapse All

Expand All

View Report as PDF

✔ Taken

◆ In Progress

★ Planned

▶ GENERAL INFORMATION [RG 1130]

▶ UNDERGRADUATE DEGREE REQUIREMENTS [RG 1034]

▶ GENERAL EDUCATION REQUIREMENTS [RG 1004]

▶ INTER/MULTIDISCIPLINARY CLUSTER [RG 1009]

▶ IN PROGRESS COURSES AND OTHER COURSES NOT USED [RG 1129]

▶ BACHELOR OF FINE ARTS IN SCREENWRITING [RG 11032]

▶ ADDITIONAL SCREENWRITING REQUIREMENTS [RG 11033]

▶ MINOR IN ENGLISH [RG 1081]

▶ ADDITIONAL MINOR REQUIREMENTS [RG 10149]

Here is a description of each section:

- **General Information** – Messages to assist in understanding the evaluation and disclaimers.
- **Degree Requirements** – General degree requirements (i.e. credits, GPA, residency etc.) as well as Preparatory Skills, Limitation of Credit and Transfer Credit after Matriculation.
Includes student progress in meeting these requirements. NOTE: The GPA displayed here is **NOT** the official GPA. Please refer to the GPA in the **Academic** tab - **Term Summary Statistics** section for the correct calculated GPA.
- **General Education Requirements** –Detailed breakdown of each requirement and student progress toward completion in Global Citizenship, Language, Shared Inquiry etc.
- **Inter/Multidisciplinary Cluster (themed inquiry)** – Description of cluster (themed inquiry) requirements and when it must be declared.
- **In Progress Courses and Other Courses Not Used** – Displays classes that are in progress and lists courses not used to satisfy major, minor and GE degree requirements. Also includes ineligible courses
- **Academic Discipline Degree Requirements** (EXAMPLE: Bachelor of Science in Health Sciences) – Lists the required courses for the degree and the student's progress toward completion.
- **Additional Academic Discipline Degree Requirements** (EXAMPLE: Health Sciences Major Requirements) – GPA, upper division and residency requirements.

GENERAL NAVIGATION TIPS

- Student progress in each area will be indicated by either **Satisfied** or **Not Satisfied**.
NOTE: A section may be notated as **Satisfied** and it includes “in progress” courses. The report assumes a passing grade will be earned and therefore satisfy the requirement. If the earned grade does NOT meet the requirements, the status will change to **Not Satisfied**.

▼ **BACHELOR OF FINE ARTS IN SCREENWRITING [RG 11032]**

Not Satisfied: All courses in the major must be taken for a letter grade (except for independent internships) and passed with a "C-" or higher.

REQUIREMENTS [RQ 11246]

Not Satisfied: Complete the following requirements.

▼ **SW 127**

Satisfied:

- Courses: 1 required, 1 taken, 0 needed

The following courses may be used to satisfy this requirement:

Personalize View All [?] First 1 of 1 Last					
Course	Description	Units	When	Grade	Status
SW 127	Screenwriting Intensive	3.00	Fall 2017	A	✓

- To view detail of any area, click the arrow icon. To close the section the arrow icon again.

REQUIREMENTS [RQ 11246]

Not Satisfied: Complete the following requirements.

▶ **SW 127**

▶ **SW 128**

▶ **FTV 130**

REQUIREMENTS [RQ 11246]

Not Satisfied: Complete the following requirements.

▼ **SW 127**

Satisfied:

- Courses: 1 required, 1 taken, 0 needed

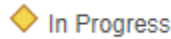
The following courses may be used to satisfy this requirement:

Personalize View All [?] First 1 of 1 Last					
Course	Description	Units	When	Grade	Status
SW 127	Screenwriting Intensive	3.00	Fall 2017	A	✓

▶ **SW 128**

▶ **FTV 130**

- Courses that are completed/in progress are identified by icons.



▼ **Natural Science Inquiry (NI)**

Satisfied: Complete a Natural Science Inquiry course (3 credits) to satisfy this requirement. See GE website for full list of approved courses for this category.

- Courses: 1 required, 1 taken, 0 needed

The following courses were used to satisfy this requirement:

Personalize | View All | [?] First 1 of 1 Last

Course	Description	Units	When	Grade	Status
BIOL 102	Forensics	3.00	Interterm 2019	A	✓

▼ **Global Study (GC)**

Not Satisfied: 6 credits of approved global studies courses, GE code GC, or complete a full-time semester of study abroad. See GE website for full list of approved courses for this category.

Students who transfer courses from a quarter system institution can meet the requirement with two 4-credit quarter courses or one 3 credit semester and one 4 credit quarter. Manual credit waiver is required.

- Credits: 6.00 required, 0.00 earned, 3.00 in progress, 3.00 needed

The following courses were used to satisfy this requirement:

Personalize | View All | [?] First 1 of 1 Last

Course	Description	Units	When	Grade	Status
ENG 447IRE	The "Real" Westeros: GoT N.Ire	3.00	Summer 2019		◆

- If there are several courses that can meet a requirement the course listing will appear with icons for courses completed/in progress. **NOTE:** There can be more courses available than displayed. Review the icons at the top of the section and note **view all** option.

▼ **Literature Written After 1850**

Not Satisfied: Complete two of the following courses.

- Courses: 2 required, 1 taken, 1 needed

The following courses may be used to satisfy this requirement:

Personalize | View All | [?] First 1-10 of 24 Last

Course	Description	Units	When	Grade	Status
HON 344	Illustrating History/The World	3.00	Fall 2019		◆
ENG 321	Topics in Amer Lit After 1870 (Asian American Literature)	3.00	Every Year		
ENG 321	Topics in Amer Lit After 1870 (Modernist American Poetry)	3.00	Every Year		
ENG 321	Topics in Amer Lit After 1870 (Contemporary U.S. Literature)	3.00	Every Year		
ENG 321	Topics in Amer Lit After 1870 (African American Writing)	3.00	Every Year		
ENG 327	Multicultural Lit of the US	3.00	Fall Semester		
ENG 339	World Lit Fr 1900-the Present (World Lit 20th Century Research)	3.00	Alternate Years		





- If the list is extensive, you may see a link to View Course List.

▼ **Additional Requirements**

Not Satisfied: Students must complete 9 credits from any of the categories above.

- Courses: 3 required, 1 taken, 2 needed

The following courses may be used to satisfy this requirement:

Personalize View All 						First 	1-2 of 2 	Last
Course	Description	Units	When	Grade	Status			
View Course List	Additional Requirements (LT60)							
HON 329	Experimental Course (The Power of Storytelling)	3.00	Fall 2019					

1. **GENERAL INFORMATION-** This section provides guidance for reviewing the program evaluation. There may also be disclaimers regarding the completeness of the evaluation. Once the Registrar's Office reviews your program evaluation for accuracy, the disclaimer will be removed. Here is an example of the disclaimers that may display for incoming new students as well as current students.

▼ **GENERAL INFORMATION [RG 1130]**

Student Responsibility: It is the responsibility of each student to refer to the Program Evaluation to check which requirements have been completed and which requirements still need to be completed. A student may not shift this responsibility to an advisor or to the staff of the Office of the University Registrar.

Please note that course lists may have more than ten courses. To view a course list in full, please click the "View All" option where available.

Requirement status of "Satisfied" includes in progress courses. The report assumes the minimum passing grade will be earned and counts the course while in progress as meeting the requirement.

Repeats for in progress courses are not processed until final grades are submitted and repeat rules applied. Credit totals and requirement statuses are subject to change.

*****TRANSFER EVALUATION PENDING [RQ 1909]**

The Office of the Registrar has not completed the full review of your transfer file. Please submit final transcripts for all institutions attended as early as possible so that your program evaluation may be updated to assist with planning and advising.

Course approvals and total credit earned are subject to change based on University policy. Review your Transfer Credit Report for your list of courses transferred, the Chapman equivalent, and any notes regarding those courses that may require additional action to have a course accepted towards a specific requirement.

Please see the LIMITATIONS OF CREDIT [RQ 10189] and the TRANSFER AND TEST CREDIT [RQ 10835] sections to be aware of any excess credit that may impact your overall credit requirement. A maximum of 70 semester credits from 2 year institutions may be applied toward the bachelor's degree. No more than 32 credits may be awarded for dual credit (college work/exams taken while concurrently enrolled in high school or GED program).

2. **UNDERGRADATE DEGRE REQUIREMENTS-** This is an example of an

undergraduate student. You see the overall graduation degree requirements are **Not Satisfied** but the Preparatory Skills are **Satisfied**.

▼ **UNDERGRADUATE DEGREE REQUIREMENTS [RG 1034]**

Not Satisfied: Students must meet all graduation requirements in addition to completing GE and major requirements.

GRADUATION REQUIREMENTS [RQ 1091]

Not Satisfied: All students must meet minimum graduation requirements.

▶ **Degree credit (minimum 120)**

▶ **Cumulative GPA (minimum 2.0)**

▶ **Institutional GPA (minimum 2.0)**

▶ **Residency (minimum 48)**

▶ **Upper Division (minimum 42)**

▶ **Residency Upper Division (minimum 30)**

PREPARATORY SKILLS [RQ 1097]

Satisfied: Complete MATH 98 and MATH 99 during first year at Chapman or satisfy by qualifying test score or transfer course taken prior to matriculation.

▶ **MATH 98 met by test**

▶ **MATH 99 by test**

- The **Degree credit minimum** for most students will reflect 120 credits. However it is possible, if any limitations of credit exceed the maximum amount that can be applied to a degree, this may increase. If so, you will see this message on your evaluation. Click the Note link to read the details.

GRADUATION REQUIREMENTS [RQ 1091]

Not Satisfied: All students must meet minimum graduation requirements.

▼ **Degree credit (minimum 120)**

Satisfied: Complete a minimum 120 credits, excluding preparatory skills and credit limitations. Credits taken over the limits allowed will be added to the minimum credit required count. Please see the LIMITATIONS OF CREDIT section below and the course catalog for more information.

This requirement may not include applicable credit adjustments based on credit limitations. If status under LIMITATIONS OF CREDIT section below shows Not Satisfied then adjustments have not been made and your remaining minimum credit needed is subject to change

Note 01: Required credits or courses have been changed.

- Credits: 126.00 required, 122.00 earned, 20.00 in progress, 0.00 needed

Requirement Course Notes

[Return to Cody Epstein](#)

Note	Description	Old minimum courses	New minimum courses	Old Minimum units	New minimum units
01	6 credit added to minimum requirement based on credits over the physical activity transfer limitation (AO 17484)	0.00	0.00	120.00	126.00

- **Transfer credit information** and tracking of transfer credit once enrolled at Chapman is tracked in this section along with and **limitation of credits** that will be applied toward your degree. You can view each detail by clicking on the green triangle.

MAXIMUM OF 24 CREDITS ALLOWED AFTER MATRICULATION [RQ 1099]

Satisfied: Once students begin study at Chapman no more than 24 credits are accepted in transfer.

▶ **Transfer credit after matriculation**

TRANSFER AND TEST CREDIT [RQ 10835]

This section displays the total credits of transfer and test credit. These lines automatically collapse in the web version. Please expand to see the details.

▶ **Total Transfer Credit**

▶ **Total Test Credit**

▶ **Total Dual Credit**

▶ **Total Credits From 2 Year Institutions**

LIMITATIONS OF CREDIT [RQ 10189]

Not Satisfied: The number of credits allowed toward the baccalaureate degree is limited. A status of Not Satisfied means you have gone over the limit in one or more of the categories. Adjustments are made to earned credit totals on the official transcript. If this requirement is listed as Not Satisfied please be aware that units taken total listed in the Degree Credit area under GRADUATION REQUIREMENTS above is not correct.

▶ **Physical Activity (Team)**

▶ **Performance/Ensemble**

▶ **Internship**

3. GENERAL EDUCATION REQUIREMENTS- Contains first-year foundations, Global Citizenship Cluster (Global Focus), language, and shared inquiry.

▼ GENERAL EDUCATION REQUIREMENTS [RG 1004]

Not Satisfied: Students may share credits between General Education requirements and degree requirements in the following ways:

*Up to nine credits from the degree program or major with GE Shared Inquiry and Global Citizen courses. Courses in the major's primary discipline are included in this limit even if they are not being used in the major.

*Up to six credits from a minor. Courses in the minor's primary discipline are included in this limit even if they are not being used in the minor.

*Up to nine credits from a second major.

Courses are set to be shared automatically based on sequential order of the requirements listed and the chronological order of courses completed. To request a different distribution of course sharing between major/minor and GE please submit a GE Usage form to the Office of the University Registrar.

Students may not share courses in the Inter/Multidisciplinary Cluster with their major, major's primary discipline or other General Education requirements.

FIRST-YEAR FOUNDATIONS [RQ 1014]

Satisfied: Required of all new students beginning their first year of academic enrollment at Chapman. The requirement is waived for students who have completed 24 or more transferable credits from another institution of higher education prior to matriculation and excludes all dual credit.

▶ First Year Foundations Course

GLOBAL CITIZENSHIP CLUSTER [RQ 1002]

Not Satisfied: Complete the following requirements

▶ Global Study (GC)

▶ Citizenship, Community, Service (CC)

LANGUAGE CLUSTER [RQ 1013]

Satisfied: Students complete part of their general education program in a language other than English. This may be accomplished through a language course at or above the 200-level, a course taught in the language, or documented functional language use.

▶ Language Study (LC)

SHARED INQUIRY [RQ 1010]

Not Satisfied: Courses in the shared inquiry categories are distinguished primarily by inquiry approaches rather than individual disciplinary areas. They engage students in both active learning and reflective thought, emphasizing critical inquiry in major liberal arts areas. All students take a course that has a primary focus in each of the following areas of inquiry: Artistic Inquiry (3 credits), Natural Science Inquiry (3-4 credits), Quantitative Inquiry (3 credits), Social Inquiry (3 credits), Values and Ethical Inquiry (3 credits), and Written Inquiry (3 credits).

▶ Written Inquiry (WI)

▶ Artistic Inquiry (AI)

▶ Natural Science Inquiry (NI)

▶ Quantitative Inquiry (QI)

▶ Values and Ethical Inquiry (VI)

▶ Social Inquiry (SI)

4. INTER/MULTIDISCIPLINARY CLUSTER (Exploration Cluster)- fulfilled by the inter/multidisciplinary cluster (themed inquiry), a minor, a second major or the University Honors Program. The student must declare this secondary information by the time they have reached 60 credits. The name of the cluster (themed inquiry) will only appear if the student has declared it like in the example below:

▼ INTER/MULTIDISCIPLINARY CLUSTER [RG 1009]

Satisfied: The Inter/Multidisciplinary Cluster provides students an opportunity to explore an area of interest from an interdisciplinary or multidisciplinary focus. A cluster consists of four related courses (12 credits) outside the student's designated degree program or major. At least two courses (six credits) in the cluster must be upper division. The cluster requirement is waived upon the successful completion of a minor or second major. Students not pursuing a minor or second major must declare a cluster.

*Courses in the Inter/Multidisciplinary Cluster must be unique to the cluster. They cannot be shared with any GE or major requirement.

*Courses in the major or major's discipline cannot count towards the cluster. Please be aware of this when selecting courses from the list of options.

*To apply experimental or topics courses listed on the cluster website, the cluster coordinator must email aps@chapman.edu with approval.

AMERICAN HISTORY IMDC [RQ 1523]

Satisfied: Complete the requirements from the cluster below. Not open to History majors.

*Courses in the cluster cannot be shared with any other GE or major requirement

*Courses in the major and major's primary discipline are not eligible to count in the cluster. Be aware of this policy when reviewing online information displaying the full list of eligible cluster courses.

▼ Requirements (60+ transfer)

Satisfied: Complete six credits from the courses below. All must be upper division (300-400 level).

- Credits: 6.00 required, 6.00 earned, 0.00 in progress, 0.00 needed

- If student hasn't declared secondary information, they would see a different message.

▼ INTER/MULTIDISCIPLINARY CLUSTER [RG 1009]

Not Satisfied: The Inter/Multidisciplinary Cluster provides students an opportunity to explore an area of interest from an interdisciplinary or multidisciplinary focus. A cluster consists of four related courses (12 credits) outside the student's designated degree program or major. At least two courses (six credits) in the cluster must be upper division. The cluster requirement is waived upon the successful completion of a minor or second major. Students not pursuing a minor or second major must declare a cluster.

*Courses in the Inter/Multidisciplinary Cluster must be unique to the cluster. They cannot be shared with any GE or major requirement.

*Courses in the major or major's discipline cannot count towards the cluster. Please be aware of this when selecting courses from the list of options.

*To apply experimental or topics courses listed on the cluster website, the cluster coordinator must email aps@chapman.edu with approval.

DECLARE IMDC, MINOR OR 2ND MAJOR [RQ 1109]

Students must declare an Inter/Multidisciplinary Cluster, minor or 2nd major by the time they complete 60 credits.

5. **IN PROGRESS COURSES-** This section should be reviewed to see if there are any transfer courses pending. Also courses taken by the student that are not meeting a requirement are listed and may be determined to meet a degree requirement.

IN PROGRESS COURSES [RQ 10126]

This requirement is a listing of courses with In Progress grades and is not an actual degree requirement. Courses appearing here will also appear in GE, major, minor or the Other courses section below. Courses with TI grade are in progress transfer.

IP COURSES

The following courses were used to satisfy this requirement:

Personalize View All ? First 1-5 of 5 Last					
Course	Description	Units	When	Grade	Status
FS 244	History of Film to 1959	3.00	Fall 2019		◆
PA 101	Volleyball (Volleyball)	0.50	Fall 2019		◆
PA 110	Self Defense for Women	0.50	Fall 2019		◆
SPAN 201	Intermediate Spanish I	3.00	Fall 2019		◆
SW 257	Storytelling Strategies	3.00	Fall 2019		◆

OTHER COURSES NOT USED TO SATISFY MAJOR, MINOR & GE [RQ 1494]

Other courses not used to satisfy Major, Minor and GE requirements. Courses listed here are counting towards the overall minimum credits required for the degree.

All Courses Not used

The following courses were used to satisfy this requirement:

Personalize View All ? First 1-3 of 3 Last					
Course	Description	Units	When	Grade	Status
PA 101	Volleyball (Volleyball)	0.50	Fall 2019		◆
PA 110	Self Defense for Women	0.50	Fall 2019		◆
POSC 130	Intro to Comparative Politics	3.00	Spring 2019	B	✔

6. **ACADEMIC PROGRAM REQUIREMENTS** - this example is for an undergraduate pursuing a BFA in Screenwriting. This example displays separate sections of required courses. Each section will have a similar breakdown of classes and student progress towards completion.

▼ **BACHELOR OF FINE ARTS IN SCREENWRITING [RG 11032]**

Not Satisfied: All courses in the major must be taken for a letter grade (except for independent internships) and passed with a "C-" or higher.

REQUIREMENTS [RQ 11246]

Not Satisfied: Complete the following requirements.

- ▶ SW 127
- ▶ SW 128
- ▶ FTV 130
- ▶ FTV 140
- ▶ SW 155

7. **ADDITIONAL PROGRAM REQUIREMENTS-** this section displays the progress toward GPA, upper division, and residency requirements. Also, includes 60 credits outside of major discipline for BA degrees.

▼ **ADDITIONAL SCREENWRITING REQUIREMENTS [RG 11033]**

Not Satisfied: In addition to course requirements, students must meet all credit and GPA requirements detailed below.

MAJOR GPA [RQ 11249]

Satisfied: A minimum 2.0 major GPA and a minimum 2.0 upper division GPA are required.

- ▶ Major GPA Check
- ▶ Upper Division Major GPA

UPPER DIVISION REQUIREMENTS [RQ 11250]

Not Satisfied: A minimum of 21 upper division credits are required. Lower division courses allowed to substitute for upper level requirements in the major are not applicable.

- ▶ Minimum 21 Upper Division
- ▶ Upper Division Residency

8. **EXCEPTIONS/SUBSTITUTIONS-** When exceptions, such a substitution for a Chapman to Chapman course or a transfer to Chapman course is made, notes are placed in the requirements section. A transfer course has been approved for this example below.

LITERATURE, RHETORIC, AND CULTURAL STUDIES AREA OF STUDY [RQ 1401]





Not Satisfied: Complete the following requirements. Although many courses satisfy elective requirements in multiple areas, elective courses cannot be double-counted.

▼ Diversity Electives

Satisfied: Take two of the following courses.

- Credits: 6.00 required, 6.00 earned, 0.00 in progress, 0.00 needed
- Courses: 2 required, 2 taken, 0 needed


The following courses may be used to satisfy this requirement:




		Personalize View All 		First	1-2 of 2	Last
Course	Description	Units	When	Grade	Notes	Status
ENG 326	Topics in American Literature (American Short Stories)	3.00	Interterm 2019	A		
HIST 100TR	Transfer: History	3.00	Fall 2018	A	01	

Click on the note number link to view the substitution note, which will open in a new screen.

9. ADDITIONAL MAJOR, MINOR(S), UNIVERSITY HONORS PROGRAM- the additional academic programs will display towards the bottom of the program evaluation. They appear as students declare this information with the Office of the University Registrar.
10. PROGRAM EVALUATION as PDF- When you enter the Program Evaluation screen, at the top of the report is a **view report as pdf button**. Click that button to generate a pdf copy. Disable pop-up blockers.

This report last generated on 09/10/2019 4:24PM

[Collapse All](#) [Expand All](#) [View Report as PDF](#) 

 Taken  In Progress  Planned

- The report provides all the details by section of the student's progress and outstanding requirements. The pdf can be printed or saved to a file for future reference.

PROGRAM EVALUATION**Undergraduate Career**

Advisors: [James \[Redacted\]](#) [\[Redacted\]](#)
Exp Grad Term: Spring 2022 Catalog Year: Fall 2018

Plan(s)

Screenwriting BFA

GENERAL INFORMATION [RG 1130]

Student Responsibility: It is the responsibility of each student to refer to the Program Evaluation to check which requirements have been completed and which requirements still need to be completed. A student may not shift this responsibility to an advisor or to the staff of the Office of the University Registrar.

Please note that course lists may have more than ten courses. To view a course list in full, please click the "View All" option where available.

Requirement status of "Satisfied" includes in progress courses. The report assumes the minimum passing grade will be earned and counts the course while in progress as meeting the requirement.

Repeats for in progress courses are not processed until final grades are submitted and repeat rules applied. Credit totals and requirement statuses are subject to change.

*****TRANSFER EVALUATION PENDING [RQ 1909]**

The Office of the Registrar has not completed the full review of your transfer file. Please submit final transcripts for all institutions attended as early as possible so that your program evaluation may be updated to assist with planning and advising.

Course approvals and total credit earned are subject to change based on University policy. Review your Transfer Credit Report for your list of courses transferred, the Chapman equivalent, and any notes regarding those courses that may require additional action to have a course accepted towards a specific requirement.


11. **TRANSFER CREDIT** - There are two ways to review transfer credit in the Advisor Center. You can click on the **transfer credit** tab or select the **Transfer Credit** report from the drop down menu in the Academics section.
- The **transfer credit** tab provides summary detail of the student's transfer and test credit units. Click on the Expand All icon to open up both tabs and see all data provided.

Advisee Transfer Credit

Transfer Credit


*Change Advisee

Course Credits

Model(1) | Statistics(2) | 


Detail	Source	Career				Model Status
Detail	New York University	Undergraduate	Chapman University	Undergraduate Degree	Fall 2017	Posted
Detail	College of San Mateo	Undergraduate	Chapman University	Undergraduate Degree	Fall 2017	Posted

Test Credits

Model(3) | Statistics(4) | 

Career				Model Status
Undergraduate	Chapman University	Undergraduate Degree	Fall 2017	Posted

Course Credits



Detail	Source	Career			Model Status	Units Transferred	Transfer Passed for GPA	Transfer Taken Not for GPA	Transfer Grade Points	Transfer GPA	
Detail	New York University	Undergraduate	Chapman University	Undergraduate Degree	Fall 2017	Posted		6.000		23.100	3.850
Detail	College of San Mateo	Undergraduate	Chapman University	Undergraduate Degree	Fall 2017	Posted		6.000		24.000	4.000

- The **Transfer Credit** report will generate a detailed breakdown of each class, the Chapman equivalent and any notes by the Registrar's Office staff regarding the review of the transfer/test credit. Select the transfer credit report from the drop down menu.

Advisee Student Center

Transfer Credit

*Change Advisee

Academics

My Class Schedule
Shopping Cart

 You are not enrolled in classes.

Transfer Credit: Report  

- Transfer work will be listed for every school taken in transfer. Left side will display the external course information, right side will display Chapman course equivalent, notes, and other designations.

Faculty Center | **Advisor Center** | Search

[My Advisees](#) | [Student Center](#) | [General Info](#) | [Transfer Credit](#) | [Academics](#)

Advisee Transfer Credit

▼ **Course Credits**

Model Nbr	1	Posted			Credit Source Type	External					
Institution	Chapman University				Source Institution	Saddleback College					
Career	Undergraduate										
Program	Undergraduate Degree										
Transfer Term	Incoming Course	Incoming Course Title	Units Taken	Grade Input	Status	Equivalent Course	Equivalent Course Title	Units	Grade	Notes	Rqmt Designation
Fall 2017	CTVR 3	Hist and Apprc Amer Cinema	3.00	A	Posted	FTV 140	Intro to Film Aesthetics	0.000	A	Transfer/Institutional Exclude;	AI
Fall 2017	CTVR 40	TV and Scriptwriting I	3.00	A	Posted	SW 227	Screenwriting Fundamentals	3.000	A		AI
Fall 2017	ANTH 2	Cultural Anthropology	3.00	A	Posted	ANTH 102	Cultural Anthropology	3.000	A		SI, GC
Fall 2017	CTVR 7	Cross Cultural Cinema	3.00	B	Posted	FS 100TR	Film Studies Transfer	3.000	B		AI, GC, SI
Fall 2017	ENG 1AH	Prin of Comp I Honors	4.00	B	Posted	ENG 103	Sem in Rhetoric & Writing	4.000	B		WI
Fall 2017	CTVR 5	Hist and Apprc	3.00	A	Posted	FS 100TR	Film Studies Transfer	3.000	A		AI, GC, SI

ACADEMICS TAB

Student academic career data is displayed in addition to summaries of enrollment history. This provides the student's current degree program, major, minor, cluster etc.

Faculty Center | **Advisor Center** | Search

[My Advisees](#) | [Student Center](#) | [General Info](#) | [Transfer Credit](#) | **Academics**

Advisee Academics

Institution / Career / Program		Edit Program Data
CHPMN - Chapman University	Program	UDEG Undergraduate Degree
UGRD - Undergraduate	Student Career Nbr	0
UDEG - Undergraduate Degree	Status	Active in Program as of 06/21/2019
	Admit Term	2174 Spring 2017
	Expected Graduation	2198 Fall 2019
	Approved Load	Full-Time
	Load Determination	Base On Units
	Level Determination	Base On Units
	Plan	ACTGBS Accounting BS
	Requirement Term	2174 Spring 2017
	Plan	NUTMIN Nutrition min
	Requirement Term	2174 Spring 2017

The lower part of the screen is the Term Summary. There is a link for each enrollment term on the left side. The screen will default to the most recent term with enrollment data.

Term Summary
Edit Term Data

- CHPMN - Chapman University
- UGRD - Undergraduate
 - 2198 - Fall 2019
 - 2196 - Summer 2019
 - 2194 - Spring 2019
 - 2192 - Interterm 2019
 - 2188 - Fall 2018
 - 2186 - Summer 2018
 - 2184 - Spring 2018
 - 2182 - Interterm 2018
 - 2178 - Fall 2017
 - 2176 - Summer 2017
 - 2174 - Spring 2017

Fall 2019

Eligible to Enroll Yes

Primary Program UDEG Undergraduate Degree

Academic Standing Status Data unavailable

Level / Load

Academic Level - Projected Senior

Academic Level - Term Start Senior

Academic Level - Term End Senior

Approved Academic Load Full-Time

Academic Load Enrolled Full-Time

Classes

✔ Enrolled
 ✖ Dropped
 ▲ Wait Listed

Class	Description	Units	Grading	Grade	Status
ACTG 440-01 (2425)	Actg for Invstmnts & Consolidtn (Lecture)	3.00	Graded		✔
ACTG 460-02 (2429)	Auditing (Lecture)	3.00	Graded		✔
ACTG 496-01 (2984)	Special Topics in Accounting (Lecture)	3.00	Graded		✔
ACTG 496-02 (2985)	Special Topics in Accounting (Lecture)	3.00	Graded		✔
BUS 475-02 (2444)	Business Policy: An Inter Pers (Lecture)	3.00	Graded		✔
FSN 338-01 (1126)	Nutrition and Human Perform (Lecture)	3.00	Graded		✔

Statistics

	From Enrollment	Combined Term Total	Cumulative Total
Units Toward GPA:			
Taken			90.000
Passed			90.000
In Progress	18.000	18.000	21.000
Units Not for GPA:			
Taken			9.330
Passed			9.330
In Progress			
Transfer Units			9.000
GPA Calculation			
Total Grade Points			350.400
/ Units Taken Toward GPA			90.000
= GPA			3.893

Term History

To change to another term, simply click on the term in the list under Term Summary.

Term Summary Edit Term Data

CHPMN - Chapman University Fall 2019

- └ UGRD - Undergraduate
 - └ 2198 - Fall 2019
 - └ 2196 - Summer 2019
 - └ 2194 - Spring 2019
 - └ 2192 - Interterm 2019
 - └ 2188 - Fall 2018
 - └ 2186 - Summer 2018
 - └ 2184 - Spring 2018
 - └ 2182 - Interterm 2018
 - └ 2178 - Fall 2017
 - └ 2176 - Summer 2017
 - └ 2174 - Spring 2017

Eligible to Enroll Yes

Primary Program UDEG Undergraduate Degree

Academic Standing Status Data unavailable

▼ Level / Load

Academic Level - Projected Senior

Academic Level - Term Start Senior

Academic Level - Term End Senior

Approved Academic Load Full-Time

Academic Load Enrolled Full-Time

The Academic Level is based on the enrollment at both the start and end of the term assuming successful completion of units attempted. Individual grades are reflected once submitted and posted. The Statistics section provides both term and cumulative units and GPA. These are the official calculated GPAs.

▼ Statistics

	From Enrollment	Combined Term Total	Cumulative Total
Units Toward GPA:			
Taken			90.000
Passed			90.000
In Progress	18.000	18.000	21.000
Units Not for GPA:			
Taken			9.330
Passed			9.330
In Progress			
Transfer Units			9.000
GPA Calculation			
Total Grade Points			350.400
/ Units Taken Toward GPA			90.000
= GPA			3.893

[Term History](#)

Click the [Term History](#) link to be routed to the Term Statistics screen within PeopleSoft.

[Term Statistics](#) | [Cumulative Statistics](#) | [Term Withdrawal](#) | [Session Withdrawal](#) | [Academic Standing](#)

Is: [REDACTED] [REDACTED] ★

Find | View All First 1 of 1 Last

Academic Career: Undergraduate

Find | View All First 1 of 11 Last

Institution: Chapman University Academic Level - Term Start: Senior
 Term 2198 Fall 2019

Enrollments

	Graded Units	Grade Points	GPA	Earned Units	In Progress Units		
For GPA	0.000	0.000	0.000	0.000	18.000	Units Taken Towards Acad Load	18.000
Not For GPA	0.000			0.000	0.000	Units Earned Towards Acad Load	0.000
						Units Taken For Audit	0.000

Transfer Credit

	Graded Units	Grade Points	GPA	Earned Units		
For GPA	0.000	0.000	0.000	0.000	Graded Transfer Units GPA / No GPA	0.000
Not For GPA	0.000			0.000	For Units Only	0.000
					Units Adjustment	0.000
					>>> Total Adjusted Transferred Units	0.000

Combined (Enrollment + Transfer Credit Units)

	Graded Units	Grade Points	GPA	Earned Units	In Progress Units		
For GPA	0.000	0.000	0.000	0.000	18.000	Combined Earned Units GPA / No GPA	0.000
Not For GPA	0.000			0.000	0.000	Transfer Credit For Units Only	0.000
						Transfer Credit Units Adjustment	0.000
						>>> Total Term Units	0.000

Click the **Cancel** button to return to the Academics screen.

Click the **Student Center** link to return to the student's main page or click the **Return to Search** button to enter the ID for another student to review.