



General Questions

1. Tell me about yourself.
2. Let's go through your resume. Tell me about your past experiences that are related to this role.
3. What are your greatest strengths and weaknesses?
4. Why did you choose to go to Chapman University?
5. What are you passionate about?
6. Why did you choose this major? This career?
7. What have you learned from participation in extra-curricular activities/internships/jobs/volunteering?
8. What accomplishments have you achieved (if any) in your jobs or internships?
9. Did you hold any positions of leadership in any organization?
10. Where do you see yourself in 5 years now and how does this job align with these goals?
11. Why should we hire you?
12. Why do you want this position?

Behavioral Questions

1. Describe a time when you were faced with a stressful situation. How did you overcome it?
2. Tell me about a time you were working on something and encountered a very difficult problem. What steps did you take to resolve it?
3. Tell me about a time when you had to go above and beyond to get a job done.
4. Give me an example of a time when you motivated others.
5. Tell me about a difficult decision you've made in the last year.
6. Tell me about a time when you were managing a variety of tasks/projects and you were required to prioritize.
7. Give me an example of a time when you worked with a person or group who saw things differently from you? How did you handle it?
8. Tell me about a time when you experienced failure.

How to Answer Behavioral Interview Questions:

Use the **STAR** Method

Situation | Describe the situation you were faced with related to the question you were asked.

Task | What was expected of you in order to accomplish the task at hand?

Action | What actions did you take? Focus on you and your role.

Result | What were the results at the end? What did you learn?

Questions to Ask the Interviewers

Do you have any questions for me?

Every time you interview, whether it is a phone, virtual, or in-person interview, be prepared with at least 5 questions to ask your interviewer.

You want to show that you have done research on the company, so avoid asking questions that you can easily find the answer to.

This tells the employer that you have done your research and are interested in the role and the company.

1. Where do you see this role/office going in the next 5 years?
2. Where does this position fit into the company's organizational structure?
3. Can you describe the company's culture?
4. What other departments will I be collaborating closely with, if any?
5. I saw on your company's website/on a news article/etc. that (insert information here). Can you tell me more about how this role might be impacted/work to support this?
6. What are the organization's strengths, and what major problems/challenges does it face?
7. Are there training and development programs required/offered within the organization?
8. What qualities are you looking for in a new hire?
9. What does success look like in this role?
10. What does the onboarding/training process look like?
11. What do you enjoy most about this organization/your role?
12. What is the next step in the process?