

# PETE THE PANTHER

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## EDUCATION

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- Bachelor of the Arts, Strategic & Corporate Communication, Psychology Minor** May 2018  
Chapman University, School of Communication, Orange, CA 3.8 GPA  
Chancellors Scholarship: Academic Scholarship based on grade point and test scores (2011 to present)  
Chancellor's List (2011 to present)  
Hispanic Scholarship Fund, Haz La U Scholarship Recipient
- Study Abroad, Anglo American University, School of Humanities & Social Sciences** Spring 2016  
Foundation for Global Scholars, Study Abroad Scholarship Recipient

## PROFESSIONAL EXPERIENCE

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Mochella Music & Arts Festival, Orange, CA 2017 – 2017

### Program Development Experience: Mochella (Music Festival)

- Collaborated with a team of 11 people to divide and organize a \$1500 budget amongst four sub-committees
- Recruited 10 musical groups to perform & create a set list for two stages over a two and a half-hour period
- Coordinated with Chapman Radio and Chapman media services to borrow media equipment, including amps, microphones, smoke machines, and power cords
- Designed floor plan for venue and where each station would be set up, including food, activities, and two stages

Chapman University Office of Career and Professional Development, Orange, CA 2015 – 2016

### Front Desk Assistant

- Provided students with information about career services, resources, and internship process
- Collaborated with marketing team to increase student attendance at events
- Assisted employers with recruiting and placement of jobs online
- Managed and processed student data with attention to detail and accuracy

Hertz, Seattle, WA

### Manager Trainee Intern

2015 – 2015

- Processed up to 15 rental transactions per day and responded to inquiries on quotes and vehicles
- Prepared daily inventory reports to plan for reservations and meet the demand for rentals
- Analyzed employee productivity reports to set sales goals and target areas for improvement
- Participated in management meetings to discuss local and corporate business strategy

## ADDITIONAL RELEVANT EXPERIENCE

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**ASBE Dean's Advisory Council**, Orange, CA 2016 – Present

- Formulate and execute projects with Assistant Dean and 16 student leaders to improve educational and career development at the business school
- Contribute project research, planning suggestions, and feedback at monthly meetings

**National Society of Leadership and Success**, Orange, CA 2015 – Present

- Nominated through school-wide process based on academic achievement
- Facilitate discussions with student networking group about leadership goals and progress

**I Am That Girl**, Orange, CA 2014 – Present

- Attend weekly meetings to discuss local and societal issues involving women and to develop methods for raising awareness on campus
- Coordinate chapter social events and community outreach opportunities
- Lead trust and teamwork activities for fourth-sixth graders at school for homeless children

## SKILLS

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- Fluent in Spanish (read, write, and speak)
- Proficient in French (read, write, and speak)
- Microsoft Office: Word, PowerPoint, Excel, Outlook, Access