DRESS FOR SUCCESS

Hair should be clean and neat

Facial hair, if worn, should be well-groomed. Know the industry and observe how conservative it is.

Typically, tan or light gray suits give off a less formal vibe. Stick with black, navy, dark gray or dark brown suits for a more professional appeal.

A small briefcase is appropriate, but portfolios are better when you have no reason to carry a briefcase.

Shoes should be in polished condition.

BUSINESS

Ties are generally not necessary for business casual

Long-sleeved shirts are most appropriate; safe bets include white or light blue, solid or conservative stripes.

Clothes should be clean, neatly pressed, and fit properly, neither tight nor baggy.

Socks should match the suit/pants in color and rise to the mid-calf so no skin is visible when you sit down.

BUSINESS CASUAL
DRESS FOR SUCCESS

Hair should be clean and neat. Keep makeup conservative and natural looking. A little is better than none for a polished look.

Details are important - everything should be clean and not show wear. Inspect attire for tags and dangling threads.

Skirts should come to at least your knees while standing, slits in the center back of a skirt to facilitate walking or stair climbing are acceptable.

Shoes should be well polished and make sure heels are not worn down.

BUSINESS

Jewelry styles come and go, keep your choices simple and avoid extremes of style and color.

Tailored shirts or blouses are most appropriate. Cotton, silk, and blends are preferred; velvets and shimmery fabrics or cleavage should not be worn.

Pants should be clean, crisp, and fit properly. Solid navy, black, gray, brown, and khaki are safe bets.

Shoes should cover toes and match with attire and accessories. Dark colors are preferred, white and pastels, thin straps, spikes, and chunky platforms are not appropriate.

BUSINESS CASUAL