

INTERTERM 2026 TRAVEL COURSES

Date	Function	Department	Notes
Fri. Feb 28	Course & Syllabi due for a NEW TC	Faculty, Academic Council	NEW TC Course & Syllabi due to the Academic Council <u>for complete review and approval before this deadline</u>
Fri. Aug 8	Preliminary Budgets due	Faculty, CGE	Must be Fully Signed Off through AFO, All Travel Courses Go Live
Tues. Oct 7	Participants' Deposit due and All Pre-Decision Global Gateway requirements	CGE	Participant's Global Gateway application in the CGE online portal.
Wed. Oct 8	Travel Course Cancellation	CGE, SBS	If 10 participants have not deposited, a TC is canceled; participant deposits are refunded
Thurs. Nov 6	Final Budgets due	Faculty, CGE	A single per-participant price is finalized and sent to the Student Business Services office.
Thurs. Nov 6	Registration	CGE, Registrar	CGE processes student registration for the Travel Course
Mon. Nov 17	SBS generates billing	SBS	Student accounts are billed
Fri. Dec 5	Final Payment Due and Post-Decision Global Gateway requirements	CGE	All application requirements in Global Gateway must be completed, including the final payment receipt.

SUMMER 2026 TRAVEL COURSES

Date	Function	Department	Notes
Wed. Oct 1	Course & Syllabi due for a NEW TC	Faculty, Academic Council	NEW TC Course & Syllabi due to the Academic Council <u>for complete review and approval before this deadline</u>
Thurs. Jan 8	Preliminary Budgets due	Faculty, CGE	Must be Fully Signed Off through AFO, All Travel Courses Go Live
Tues. Mar 10	Participants' Deposit due and All Pre-Decision Global Gateway requirements	CGE	Participant's Global Gateway application in the CGE online portal.
Wed. Mar 11	Travel Course Cancellation	CGE, SBS	If 10 participants have not deposited, a TC is canceled; participant deposits are refunded
Mon. Apr 6	Final Budgets due	Faculty, CGE	A single per-participant price is finalized and sent to the Student Business Services office.
Mon. Apr 6	Registration	CGE, Registrar	CGE processes student registration for the Travel Course
Tues. Apr 21	SBS generates billing	SBS	Student accounts are billed
Fri. May 8	Final Payment Due and Post-Decision Global Gateway requirements	CGE	All application requirements in Global Gateway must be completed, including the final payment receipt.