



**Faculty-Led Travel Course  
Critical Incident Template**

- Person reporting the incident
- Date and time of incident
- City, Country
- Location (where incident occurred)
  - Off program property
  - On program property
- Length of Program
  - Dates
- Program type:
  - Faculty-led
  - Field research
  - Internship
  - Service-learning
  - Other
- Nature of incident – including Clery Act defined categories
  - Criminal Homicide
    - Murder & Non-negligent manslaughter
    - Negligent manslaughter
  - Sex Offenses
    - Forcible
    - Non-Forcible
    - Robbery
    - Aggravated Assault
    - Burglary
    - Motor Vehicle Theft
    - Arson
  - Liquor Law Violations
  - Drug Law Violations
  - Illegal Weapons Possession
  - Larceny/Theft
  - Simple Assault
  - Intimidation
  - Destruction/Damage/Vandalism of Property
- Who was involved
- Type of injury sustained and where
- Type of illness and its cause
- Behavioral/psychological event
- Contributing factors
- Activity at time of incident
  - Free time
  - Program time