

Appendix B. Curriculum

- The total number of credits required for the degree.
 - The total number of core credits required for the degree.
 - List all core courses by catalog number, title, and credit.
 - The total number of elective credits required for the degree.
 - List elective courses by catalog number, title, and credits that can be used to satisfy the degree requirements.
 - Provide the number of required credits to complete the degree, the number of credits that may be transferred to Chapman from other institutions, and how transferability will be determined. [WASC]
- Provide updated course syllabi for all core courses in the proposed degree (the syllabi should be uploaded in a separate folder). Include draft syllabi for proposed new courses.
- Identify any new courses needed in the first year of the degree or after the first year. Provide catalog description and objectives for all new courses.
- Identify all existing courses that will be substantively revised for the proposed new degree and describe these revisions.
- For a joint or interdisciplinary degree program, provide the following:
 - A description of a significant learning experience that integrates the curriculum across programs/departments and academic units.
 - A description of unifying seminars or courses that facilitate and encourage cross-curricular learning.
 - A description of teaching loads and credits for interdisciplinary courses, including where credits are distributed to academic units and programs/departments.
- Provide a summary of the curriculum offerings, describing the course schedule by term, year, and instructor. If courses from another program are used, provide evidence that the appropriate program chair/director has been consulted and agreed to include that course or courses in the new degree.
- Provide a study plan and the course sequence for students. The plan should demonstrate the sequence of required and elective courses to demonstrate a student's ability to progress through the curriculum. The plan should also provide a timeframe for completing all other program requirements in the expected time to complete the degree.
- For a research-based program with comprehensive or qualifying exams and/or theses or dissertations, provide a draft of their graduate student's progress milestones and statuses to monitor time-to-completion. The new program must (1) select the appropriate milestones, (2) set the order of the selected milestones, and (3) indicate the term (number) when the milestone is due. The template for the Milestones form is provided in the [Appendix](#).
- Provide a draft of their graduate student's mentorship plan for a research-based program with a capstone, thesis, or dissertation requirement. The plan should specify appropriate activities at the program and the university level that aim for the professional and individual development of the students and provide a sample timeline for the specific activities. The template for the mentorship plan is provided in [Appendix](#).
- Describe any internship or residency requirement and monitoring procedures if an internship or residency is required. [WASC]