



Shared Courses Approval Form

Academic programs (degree, major, minor programs) may share courses from other units within their academic programs. In order to do so, agreement of the other academic unit/program unit/department must be obtained. Please use the form below to demonstrate this agreement or provide an email exchange with the program head that approval has been given.

This approval is needed so that the academic unit/program can plan for the additional enrollment that may ensure when one program's courses are included in another program. Also, it is important that any revisions to programs that involve shared courses include appropriate notification to the academic units involved.

Name of Academic Program requesting Approval for shared courses

Program or division head/department chair of requesting unit

Name of Academic Program from which approval is requested

Courses from that program to be approved for inclusion in another academic program:

Subject Code	Catalog Number	Course Title

I approve the inclusion of these courses in the Academic Program making the request.

Program or division head/department chair of approving unit