2024-2025 Deadlines for Late Thesis/Dissertation Submission without Continuous Enrollment*

Late Thesis/ Dissertation Defenses and Library Submissions
Students who miss the standard deadlines for defense/library submission in a given term may have their degrees conferred in the immediate following semester without continuous enrollment in the final term provided:

- They were enrolled as required by the University in the preceding term; and
- Their successful defense was held in the preceding term or by the deadline specified below; and
- Their library submission is complete by the deadline specified below.

<table>
<thead>
<tr>
<th></th>
<th>Fall 2024 Conferral</th>
<th>Interterm 2025 Conferral</th>
<th>Spring 2025 Conferral</th>
<th>Summer 2025 Conferral</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preferred deadline to apply for degree conferral (online at chapman.edu)</td>
<td>8/15/2024</td>
<td>8/15/2024</td>
<td>1/15/2025</td>
<td>1/15/2025</td>
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<tr>
<td>Last day to hold an oral defense without continuous enrollment</td>
<td>9/6/2024</td>
<td>N/A</td>
<td>2/14/2025</td>
<td>6/13/2025</td>
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<tr>
<td>Last day to complete submission of thesis/dissertation to Leatherby Libraries, UMI ProQuest and Digital Commons by 2 p.m. (consult Library website for guidance) without continuous enrollment</td>
<td>9/27/2024</td>
<td>N/A</td>
<td>3/7/2025</td>
<td>7/2/2025</td>
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Continuous Enrollment Requirement
If the defense is not held or the library submission is not complete by the deadlines above, the student must be immediately registered for one credit of the appropriate continuous enrollment course pertinent to their program to be eligible to complete the program and the University’s requirements for their degree. The date in the row above is the deadline, at 2 p.m., for enrollment in such courses, which usually requires ‘in-person’ action by the Program Director and Registrar – it cannot normally be achieved in the Self-Service portal. Students must plan accordingly.

**PhD only:** After library submission is complete, submit [Survey of Earned Doctorates](#). Must forward email confirmation received with your name and ID # to [aps@chapman.edu](mailto:aps@chapman.edu) for diploma release.

Last day for graduate program to enter all program evaluation actions for degree conferral | 9/29/2024 | N/A | 3/8/2025 | 7/3/2025 |

Commencement Ceremony participation – May 23-25, 2025 | Eligible | N/A | Eligible | Not eligible |

* Applies only to students with a research-based thesis or dissertation requirement.

Late submission without continuous enrollment is not possible during the compressed Interterm: students submitting for conferral during Interterm do so on the regular deadline schedule.