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## List of Acceptable Documents

### DON'T FORGET YOUR ID!

It is important to remember that when you're hired, you will need to show two forms of identification in accordance with Federal and State laws set in 1990 to establish identity and eligibility to work. We must see originals; photocopies and faxes are not accepted. Most commonly used documents are:

- Driver's License
- Social Security Card
- Passport
- Birth Certificate

Make sure you bring these documents with you to school, even if you're undecided about working! If you have any questions, please call Student Employment Services at (714) 997-6674.

### LIST OF ACCEPTABLE DOCUMENTS *(All documents must be unexpired)*

You must provide one item from List A, OR one item *each* from both Lists B and C

\* **Bold** indicates documents most commonly used

List A Documents that Establish Both Identity and Employment Authorization	List B Documents that Establish Identity	List C Documents that Establish Employment Authorization
<ol style="list-style-type: none"> <li>1. U.S. Passport or U.S. Passport Card</li> <li>2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)</li> <li>3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine readable immigrant visa.</li> <li>4. Employment Authorization Document that contains a photograph (Form I-766)</li> <li>5. In the case of a nonimmigrant alien authorized to work for a specific employer incident to status, a foreign passport with Form I-94 or Form I-94A bearing the same name as the passport and containing an endorsement of the alien's nonimmigrant status, as long as the period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form.</li> <li>6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI.</li> </ol>	<ol style="list-style-type: none"> <li>1. Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address.</li> <li>2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address.</li> <li>3. School ID card with a photograph.</li> <li>4. Voter's registration card.</li> <li>5. U.S. Military card or draft record.</li> <li>6. Military dependent's ID card.</li> <li>7. U.S. Coast Guard Merchant Mariner Card.</li> <li>8. Native American tribal document.</li> <li>9. Driver's license issued by a Canadian government authority.</li> </ol> <p><b>For Persons under age 18 who are unable to present a document listed above:</b></p> <ul style="list-style-type: none"> <li>• School record or report card.</li> <li>• Clinic, doctor, or hospital record.</li> <li>• Day-care or nursery school record.</li> </ul>	<ol style="list-style-type: none"> <li>1. Social Security Account Number card other than one that specifies on the face that the issuance of the card does not authorize employment in the United States.</li> <li>2. Certification of Birth Abroad issued by the Department of State (Form FS-545).</li> <li>3. Certification of Report of Birth issued by the Department of State (Form DS-1350).</li> <li>4. Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal.</li> <li>5. Native American tribal document.</li> <li>6. U.S. Citizen ID Card (INS Form I-197).</li> <li>7. Identification Card for Use of Resident Citizen in the United States (INS Form I-179).</li> <li>8. Employment authorization document issued by the Department of Homeland Security.</li> </ol> <p style="text-align: right;">rev 08/07/09</p>

See HR Forms page to download I-9 document.