How to view monthly eBill Statements.
Students Menu:

Once logged into WebAdvisor, under ‘Financial Information’, click on ‘Access Chapman ePay/eBill’.

BRANDMAN STUDENTS:
Please use the links below through the Summer 2012 Term.
For Fall 2012 & beyond, click here.
View eBill Statements:

Access Chapman ePay/eBill

As a Chapman University student, please click on the "Access Chapman ePay/eBill" button to access your monthly eBill, make or schedule your tuition payments, set up authorized payers, your eRefund profile and payment profiles online.

Chapman University does not accept credit card payments for tuition, fees, room and board. All students may make their online payments via e-check through their checking or savings accounts OR mail their check payments to the Chapman University Cashier’s Office.

Click [here](#) for more details about Chapman ePay/eBill, the features and tutorials that are available. For technical assistance, please contact the Student Business Services Office at 714-432-5800.

Should you have any questions regarding your eBill statement, please contact the Student Business Services Office at 714-432-5800.

Click on ‘Access Chapman ePay/eBill’ to access your ePay student account information.
View eBill Statements (step 1):

To view your eBill Statements click on the ‘eStatements’ tab (top arrow).
View eBill Statements (step 2):

In the drop down list next to ‘Select the statement to view’, select the statement date you would like to view and click on ‘Select’.
View eBill Statements (step 3):

1. If you have clicked on ‘Select’ and your statement is not displaying your internet browser has blocked the statement from displaying.

2. Click on ‘Close’ on the ‘Information Bar’ pop-up.

3. After clicking ‘Close’ click on the ‘Pop-up blocked.’ Options will be displayed. Click on the option ‘Always allow pop-ups from this Site.’
After selecting ‘Always allow pop-up blockers from this site,’ the following prompt will appear. Select ‘Yes.’
View eBill Statements (step 5):

The following prompt appears after you answered ‘Yes’ to always allow pop-ups from this site ‘secure.touchnet.com.’ Click on ‘Retry’ to display your statement.
View eBill Statements (step 6):

### Account Balance as of 11/30/13

<table>
<thead>
<tr>
<th>Date</th>
<th>Term</th>
<th>Description</th>
<th>Charges</th>
<th>Payments</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/25/13</td>
<td>2014SPO</td>
<td>Student Activities Fee</td>
<td>70.00</td>
<td>70.00</td>
<td>0.00</td>
</tr>
<tr>
<td>11/25/13</td>
<td>2014SPO</td>
<td>Parking Fee</td>
<td>155.00</td>
<td>235.00</td>
<td>0.00</td>
</tr>
<tr>
<td>11/25/13</td>
<td>2014SPO</td>
<td>Health Center Fee</td>
<td>122.00</td>
<td>357.00</td>
<td>0.00</td>
</tr>
<tr>
<td>11/25/13</td>
<td>2014SPO</td>
<td>Tuition Undergraduate</td>
<td>21,844.00</td>
<td>21,867.00</td>
<td>0.00</td>
</tr>
<tr>
<td>11/26/13</td>
<td>2014SPO</td>
<td>Parking Fee Waiver</td>
<td>165.00</td>
<td>21,837.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

#### Minimum Amount Due

- **Due Date:** 12/31/2013
- **Amount Due:** $108.04

#### Itemized list of charges and credits

- Pending Financial Aid
  - Unsubsidized Direct Loan: 2,720.52
  - Subsidized Direct Loan: 5,750.00
  - Chapman Grant: 2,822.00
  - Deans Scholarship: 5,000.00
  - Federal Pell Grant: 7,500.00

#### Estimated Payment plan based on statements activity

- **December 31, 2013:** $406.04
- **January 31, 2014:** $406.04
- **February 28, 2014:** $406.04
- **March 31, 2014:** $406.04
- **Pending financial aid cannot be refunded**

#### Minimum Amount due and due date

- **Due Date:** 12/31/2013
- **Amount Due:** $108.04

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10/28/2014