



CHAPMAN UNIVERSITY  
**SENATE MEETING AGENDA**  
Friday, March 10th, 2023

---

**I. Call to Order - 1:06 PM**

**a. Roll Call**

- i. Absent: Pamela Perez, Cristina Inboden, Mo Hijazi, Nicole Drew, Mac Francini

**b. Approval of Minutes**

- i. Motion: Sydney Pfeifer Picard  
1. Second: Amanda Dornsife  
a. Unanimous

**c. Approval of Agenda**

- i. Motion to add the Constitution to old business: Tiffany Le  
1. Second: Cintya Felix  
a. Unanimous
- ii. Motion to add the Budget Proposal to new business: Tiffany Le  
1. Second: Cintya Felix  
a. Unanimous
- iii. Motion to move SGA PR Media guide and Constitution Discussion to new business: Laurent Bramlett  
1. Second: Daniella Benabou  
a. Unanimous
- iv. Motion: Lauren Bramlett  
1. Second: Riya Belani  
a. Unanimous

**d. Welcome Guests**

**II. Public Forum**

- a. None

**III. Committee Reports**

- a. Allocations  
i. Tiffany Le: Reviewed 25 requests, funded 15 in full, 1 in partial, denied 1, tabled 1, and have 7 before senate.
- b. University & Academic Affairs  
i. Daniella Benabou: Discussed plan on the rest of the semester and will be discussing more in open forum
- c. Diversity Affairs  
i. Riya Belani: Met with Dr. reg this week to talk about plans moving forward with the CCC.
- d. Community Outreach



CHAPMAN UNIVERSITY  
**SENATE MEETING AGENDA**

Friday, March 10th, 2023

---

- i. Misty Vu: Finished packing shower kits and will be distributing them at the Hub OC this Saturday
- e. Executive Council
  - i. Alexis Reekie: We have been talking about the option of having some on campus housing for the Executive Council, President, VP, and Director of Finance, to be able to work here over the summer without financial barriers. We have also been talking about improving transparency between the organizations that share the student activities fee.
  - ii. Whitney Gassmann Mennes: Working with my team talking about transparency and we are doing a budget reallocation proposal. If you aren't aware if every request today gets funded in full it would be \$34,265.86 so we will talk about reallocation options later.
  - iii. Anya Nguyenhoa: Congrats to our President and VP elect and our new senators. Thank you all for helping though we did not get the constitution passed. After Spring break the filing period opens for Senate.
- f. External Committee Updates

**IV. Old Business**

- a. None

**V. New Business**

**a. Budget Reallocation**

- i. Whitney Gassmann Mennes: We do have a lot of very large funding requests and have some proposals to reduce internal spending. Reducing the Co-Sponsorship line by \$2000, removing the Flu Shot line by \$1500, and for now removing the Student meal cards by \$1500. We have \$723,964.21 in our reserves currently.
- ii. Sydney Pfeifer-Picard: would the \$34,000 all be coming from student orgs? And if we did fund all of them how much would be left?
- iii. Whitney Gassmann Mennes: The current amount in student orgs is \$27,000 and then the additional \$5000 from the adjustments that have been made. It is important to look at all funding requests with a level of scrutiny.
- iv. Riya Belani: Even if we don't fund everything in full today we do still need more money in the Student Orgs line anyways for the rest of the semester.
- v. Sydney Pfeifer-Picard: we could start with reallocating \$10,000 from the reserves?
- vi. Lauren Bramlett: I think it makes sense, we have a large reserve and are going to have to do it later anyways.
- vii. Alexis Reekie: I think you all could vote to do more as we think about how much time is left in the semester.
- viii. Riya Belani: I feel like we can do \$25,000 since we don't know how many requests allocations is going to see next week as those can pile up quickly.



CHAPMAN UNIVERSITY  
**SENATE MEETING AGENDA**

Friday, March 10th, 2023

---

1. Motion to approve the amended budget: Sydney Pfeifer-Picard
    - a. Second: Amanda Dornsife
      - i. Unanimous
  2. Motion to move \$25,000 from the reserves to the Student orgs line: Riya Belani
    - a. Second: Cintya Felix
      - i. Unanimous
- b. *Ouroboros Magazine Funding Request***
- i. Tiffany Le: They are requesting \$3,765.86 for physical prints of their magazine for 500 copies.
  - ii. Representative: We do stories and art from students and faculty and begin as an online version in fall 2020. We are working on our 6th issue. Being printed would help us create a relationship with the printing company and expand our reach and create good publicity.
  - iii. Amanda Dornsife: Do you know how many downloads there are of your magazine?
  - iv. Representative: I'm unsure.
  - v. Cintya Felix: What made you all think 500 copies was a good amount?
  - vi. Representative: this is how many our sister organization the Calliope prints.
  - vii. Richie Amarillas: I saw you were all looking to get some funding from the English department and wanted to know that status or update on that?
  - viii. Representative: I don't think they've gotten back to us.
  - ix. Anya Nguyenkhao: Is it possible to wait until you hear back from the English department before you request funding from us?
  - x. Representative: they are saying it is probably not likely for us to get funding from the department.
  - xi. Amanda Dornsife: Does the Calliope get funding for their books?
  - xii. Lauren Bramlett: they receive funding from both the department and SGA. Do you know if this is a rate per book?
  - xiii. Representative: I'm not completely sure, the English department seems tight on money even if we were able to get funding.
  - xiv. Whitey Gassmann Mennes: we allocated \$3000 to them, the actual payment ended up being \$2000 from the English department and about \$2400 from us.
  - xv. Rachel Berns: I understand that their budget might be slimmer later in the year like we are seeing with ours.
  - xvi. Riya Belani: In theory they are presenting us for the same request as the Calliope just later in the year.
    1. Motion to fund the Ouroboros Magazine Funding Request in the full amount of \$3,765.86: Lauren Bramlett
      - a. Second: Riya Belani
        - i. Unanimous



CHAPMAN UNIVERSITY  
**SENATE MEETING AGENDA**

Friday, March 10th, 2023

---

***c. The Collective Funding Request***

- i. Tiffany Le: The collective is asking for \$15,000 for their flower moon festival which will cover artist fees.
- ii. Representative: We are asking for funding for the second annual music festival put on by the collective. We are an arts collective creating spaces to network and expose new artists. The audience turnout is expected to be 650-850 as we sold out last year. We're calling it the Flower and Moon festival, on April 28th in Garden Grove. Tickets will be \$20 for Chapman students and \$30 for the general public. We are covering the venue agreement at \$7000 and are asking for \$14,310.45 for the remaining following costs: two headliners, six other artists, Chapman artists, video, production, editors, photographers, graphic designs and shuttles. We also are going to be making and creating the set designs which we want to be covered in greenery, lights, mirrors, backdrops, fake flowers, and paint. Our location is the Garden Amp in Garden Grove. There are three stages, multiple standing areas, bars, seats, a restaurant, vendor spaces for independent artists.
- iii. Rachel Berns: Sorry to interrupt but according to Robert's rules we can only have guests present for 10 minutes, so if you're able to move through the rest a bit faster.
- iv. Representative: Okay the last things are the artists. The major acts include Sir Please, Spill Tab, AMAG, Blank Space, 3xtuk, and Kami Kehoe. Smaller artists and Chapman artists include the Microblades, Acolyte, Megan Larian, Will Tulip, Tobey Lynn, Augie Isaac, Lucas Tecson, Zak Hilton, Just Rosie, and Jackson Gefen.
- v. Riya Belani: I know you all came in for funding last year and it was about \$8000, I understand things size up each year but this is a sizable increase. Do you think this is going to be a similar amount each year and will you be continuing to come back for funding from SGA?
- vi. Representative: A lot of people didn't get paid for their time last year since it was the first one. We want it to be successful so in the future the amounts we have to come to SGA for will be substantially less.
- vii. Riya Belani: If the tickets were \$25 last year your revenue should've been about \$16000, did you use this money for other things?
- viii. Representative: We are using money from last year's festival for this for marketing, promotional materials and the venue.
- ix. Tiffany Le: We aren't able to fund Chapman student artists if they are already employed by the university.
- x. Representative: we are aware of this and anyone getting paid is not working for the university.
- xi. Riya Belani: Has Chapman radio ever considered pitching in for a portion of this?



CHAPMAN UNIVERSITY  
**SENATE MEETING AGENDA**

Friday, March 10th, 2023

---

- xii. Representative: Chapman Radio does not have a large budget but we are able to contribute volunteers and physical labor.
- xiii. Riya Belani: If we were considering to fund this in partial, the biggest expense I see is the headliner. I enjoy the idea of highlighting Chapman artists and singers so if there's something to cut that's what I think.
- xiv. Representative: these were all the Chapman artists we were able to get, and \$5000 is a small amount in comparison to what the asking price was and how much other artists go for. It is also a great place for students to network.
- xv. Sydney Pfeifer-Picard: If we were funding this in full what is the total request amount?
- xvi. Representative: it is the exact amount \$14,310.45.
- xvii. Lauren Bramlett: When is the Spring Senate election?
- xviii. Anya Nguyenkhoa: The voting period is the 17th-19th of April.
- xix. Lauren Bramlett: When do you all plan on selling tickets for this?
- xx. Representative: starting the first week of April leading up to the show.
- xxi. Lauren Bramlett: We already have problems with student engagement and voting and I think it would be good if you were able to promote voting while selling tickets.
  - 1. Motion to fund The Collective Funding Request in the full amount of \$14,310.45: Riya Belani
    - a. Second: Richie Amarillas
      - i. 11 approved 2 opposed

**d. *ThinkMED Funding Request***

- i. Tiffany Le: requesting \$1000 for the youth centers of orange for 360 science kits for the kids to use.
- ii. Representative: We want to use this funding for a collaborative STEM day with the youth centers of orange. We have been asked to provide materials and curriculum for this event. We were also reached out to by the OC Register to talk about this impact on youth and the greater orange community and are making big strides for getting Chapman's name out there.
- iii. Whitney Gassmann Mennes: have you been working with Student organizations to make sure all the volunteers are minor trained through risk management?
- iv. Representative: yes, it is not publicly advertised for outside volunteers and they have all been trained. There are about 10 Chapman students along with the location's own staff.
  - 1. Motion to fund ThinkMED Funding Request in the full amount of \$1,000: Amanda Dornsife
    - a. Second: Tiffany Le
      - i. Unanimous

**e. *The ChapTones Funding Request***



CHAPMAN UNIVERSITY  
**SENATE MEETING AGENDA**

Friday, March 10th, 2023

---

- i. Tiffany Le: The ChapTones are asking for funding for transportation and lodging to their Semifinal ICAA competition for \$7000.
- ii. Representative: The ChapTones were able to make it to the International Collegiate Competition of A Capella (ICCA) Semifinals being hosted in Oregon and are asking for funding for lodging and transportation. We are looking at 15 roundtrip flights and one additional returning flight totaling about \$7714.60. We are also looking for lodging expenses covered, \$1150.80 for all of us to stay in a hotel. We have been working to get fundraising from different performance events, selling candy grams, and delivering sorority spoils all to help fund the trip. The total cost per person and grand total respectively is \$554.08 and \$8865.40
  1. Motion to fund The ChapTones Funding Request in the full amount of \$7,000: Amanda Dornsife
    - a. Second: Richie Amarillas
      - i. Unanimous

***f. InterVarsity Funding Request***

- i. Tiffany Le: They are asking \$5580, \$372 per person for their spring conference.
- ii. Representative: The conference will be from March 19-24 over spring break at Catalina Island. The goal is to provide students to focus on scripture, faith, and is an important event for our organization. We take a more academic approach to scripture study and engage in critical thinking. We also promote campus involvement and engagement which can carry past the conference onto the campus. We have a lot of first year students this year and are hoping to promote them to get more involved and find a place of support through each other and spiritual life. We have reached out to outside fundraising sources, local churches, and the national organization but it looks like it is unlikely to get funding this way.
  1. Motion to fund InterVarsity Funding Request in the full amount of \$5,580: Sydney Pfeifer-Picard
    - a. Second: Cintya Felix
      - i. Unanimous

***g. Tri Delta Funding Request***

- i. Tiffany Le: They are asking for flight funding for their conference for \$3750.
- ii. Representative: We're asking for funding for our Collegiate Leadership Conference in Dallas, Texas the weekend of April 14-16th. The weekend consists of leadership training, workshops, speakers, networking with the other about 150 North American chapters. We're covering all other conference funding like fees, registration, hotel, and most transportation, all we're asking is for the flights to be covered. We're asking for \$750 per member, 5 members of the executive committee total, though we expect for the flights to be less than this amount. We had some budget recalculations and cuts placed on us by our national office that



CHAPMAN UNIVERSITY  
**SENATE MEETING AGENDA**

Friday, March 10th, 2023

---

made us lose around \$15,000 which was going to be used for things like funding the flights. We don't plan on making this a recurring or annual funding request and as SGA is able to help out a lot of other organizations with their conferences we're asking the same here.

1. Motion to fund Tri Delta's Funding Request in the full amount of \$3,750:  
Riya Belani
  - a. Second: Amanda Dornsife
    - i. Unanimous

***h. Young Alumni Mixer Funding Request***

- i. Tiffany Le: Riya is asking for food for the Alumni event she presented a bit ago for \$878.35.
- ii. Representative: I've just reapplied through the Co-sponsorship line rather than the Senate line but it is for Sodexo food for about 60-80 attendees for upperclassmen and having a networking event for postgraduate students. The Alumni office is funding for Alcohol.
  1. Motion to fund the Young Alumni Mixer Funding Request in the full amount of \$878.35: Sydney Pfeifer-Picard
    - a. Second: Cintya Felix
      - i. Unanimous

***i. PR Media Guide Amendments Proposal***

- i. Elyse Crimmins: The changes were highlighted in red and the biggest thing was just clarifying in the documents that it is up to the Director of PR to decide the placement of logos on funded merch. We want to be more intentional about the fact that organizations need to promote SGA and be funded by SGA in their ads.
  1. Motion to approve the proposed changes to the Media Guide: Lauren Bramlett
    - a. Second: Sydney Pfeifer-Picard
      - i. Unanimous

***j. Motion to temporarily close this meeting at 2:15: Daniella Benabou***

- i. Second: Riya Belani
  1. Unanimous
  2. Meeting opens again at 2:41 pm

***k. Constitutional Amendments Conversation***

- i. Alexis Reekie: after it was not passed, we wanted to talk about getting the constitution passed by getting 749 signatures to have it passed. For this to happen, we want to clear any concerns people have as we need all the support we can to get the signature, as well as a 2/3rds vote from the senate.
- ii. Sydney Pfeifer-Picard: is it possible to lower the percentage of students who have to vote to get it passed?
- iii. Alexis Reekie: Yes, it can be a change.



CHAPMAN UNIVERSITY  
**SENATE MEETING AGENDA**

Friday, March 10th, 2023

---

- iv. Sydney Pfeifer-Picard: I know it's drastic but maybe 10%?
- v. Anya Nguyenkhoa: I think 10% is a little low and it was stressful to try and get people to vote, but I don't think that's enough to get the full opinion of the student body. We got 16.1% this year. I think a happy medium would be 15-17%.
- vi. Sydney Pfeifer-Picard: I think we can get that many signatures as 4 of us had to get 100, I agree that it would take a lot of effort.
- vii. Kayla, Advisor: I'm a strong proponent of keeping the percentage at 20%, there's always more room for improvement, is it good to get fewer students to have thoughts on the constitution? I don't think lowering the bar is better, if anything increasing it, but thinking of other strategies. I just want you all to be thinking of the big picture, it should be hard to amend the constitution but not impossible.
- viii. Sydney Pfeifer-Picard: In my opinion the change in percentage for me is not that students' voices are being heard or we aren't giving them the opportunity but they also aren't giving us a chance or wanting to have their voices heard. I also think it's a lot easier to watch someone sign it vs. telling them to vote. I just don't think students care enough.
- ix. Anya Nguyenkhoa: Do we feel like all of us put in a real hands-on effort to each get 100 votes? One thing we already amended was for extending the voting period and potentially making it longer. Another thing could be to do in person voting, though I'm not confident in students doing this.
- x. Rachel Berns: I think the changes are things about improving efficiency internally as well as the capacity. Most people aren't even reading the constitution, what's the difference between 200 if it allows us to expand our reach. We are also getting close to 3:00 so if there is a motion to extend.
  - 1. Motion to extend the meeting until 3:15: Amanda Dornsife
    - a. Second: Daniella Benabou
      - i. 9 approved 2 opposed 1 abstention
- xi. Elyse Crimmins: I think there is a number that we can come up with that is a happy medium that represents enough of the population but not as much as the 20% stands as a barrier.
- xii. Lauren Bramlett: I think we see the most people needing funding. If we can, reach out to the student orgs that we've funded and ask for their support and think of creative ways to promote the vote.
- xiii. Eric Hall: As a new senator, what was the reason to put all Student orgs senators into one?
- xiv. Alexis Reekie: just in terms of efficiency, sometimes when they overlap so much it's hard to find things for people to do and this allows the chance for more specific fleshed out initiatives.
- xv. David Bryant: just as a note the percent used to be 30% and so we keep lowering and lowering it. I think everyone could have done more but I also think engagement in general has gone down.





CHAPMAN UNIVERSITY  
**SENATE MEETING AGENDA**

Friday, March 10th, 2023

---

- xvi. Lauren Bramlett: I was unable to be here last week but I heard there was some discourse over Community Outreach? Is this something that should be talked about?
- xvii. Adi Takei: It would remove community outreach as a committee. As being on the committee I have been able to make a bigger impact and do more events and think it's important to keep. We think it makes an impact on the students and we want to continue the support next year.
- xviii. Anya Nguyenkhoa: removing the committee is not to diminish the great work that is able to be done and it is a valuable committee, we want to continue this but the literal distribution of senators between all four vs three is hurting the main way we help which is allocations.
- xix. David Bryant: how it is written in the documents is for community outreach to address Chapman student needs to the community and bring Chapman students voices to city council. There has not been a push now to make sure chairs know the extent of what their positions are which is a separate issue but it does impact how committees are structured.
- xx. Amanda Dornsife: We also talked about renaming UAA and including Community Outreach tasks and goals into that structure.
- xxi. Rachel Berns: not to say we shouldn't be supporting other committees but that wasn't the role of their committee this year as UAA to attend and participate in those events. If it is expected in later years for that to be a part of their roles then I'm sure they will do so, i just dont think thats a concrete expectation they were held to.
- xxii. Anya Nguyenkhoa: If you feel unsupported as a Senator that is something we can fix internally, not something necessarily in the constitution.
- xxiii. Motion to extend the meeting until 3:30: Amanda Dornsife  
1. Second: Sydney Pfeifer-Picard  
a. 8 approve 3 opposed
- xxiv. David Bryant: we would need to have this voted on for next week to be in line with the academic and senator class voting.
- xxv. Lauren Bramlett: would we be able to agree to rename the UAA committee to include Community Outreach?
- xxvi. Anya Nguyenkhoa: circling back, have we decided on a percentage for the constitution?
- xxvii. Motion to amend the percentage of the student body that must vote to pass the constitution down from 20% to 15%: Sydney Pfeifer-Picard  
1. Second: Daniella Benabou  
a. 2 approved 9 opposed
- xxviii. Motion to amend the percentage of the student body that must vote to pass the constitution down from 20% to 18%: Daniella Benabou  
1. Second: Amanda Dornsife



CHAPMAN UNIVERSITY  
**SENATE MEETING AGENDA**

Friday, March 10th, 2023

---

- a. Unanimous
- xxix. Motion to rename The University and Academic Affairs Committee to the University and Community Affairs Committee: Daniella Benabou
  - 1. Second: Lauren Bramlett
    - a. Unanimous

**VI. Open Forum**

- a. Daniella Benabou: the UAA will not be doing a survey this semester from both Wellness and Rec and Cristina's we decided it was too redundant. We decided we wanted to put together a masterlist resource guide in various ways, like PR, a canvas course, a raffle potentially but we have a different direction we want to take.
  - i. Sydney Pfeifer-Picard: for an event you could do a jeopardy game with prizes? So people have to read and know the resources to play and win.
  - ii. Daniella Benabou: I like that, the guide will probably be presented to you in the senate after spring break.
- b. Richie Amarillas: With first year students, many people are turned away from voting as they don't know their chapman username. Can we fix that or explain what it is?
  - i. Anya Nguyenkhoa: I can see what I can do, it was on the forms and voting flyers.
- c. Tiffany Le: Why does the election close at 5pm?
  - i. Anya Nguyenkhoa: It's always been 5 and out of convenience and at the end of the work day, we've kept it the same, but we can change this in operating documents.
- d. Whitney Gassmann Mennes: If you were a part of the discussion about the LatinX bus funding request with the DEI office please come talk to me.

**VII. Announcements**

- a. Rachel Berns: Please email Mac and myself about an absence as they get lost and miscommunicated easily. Also please discuss funding requests to their full extent even if time is running low. We still need to think critically about it and have an important longer conversation. Please also stay engaged throughout the whole meeting as well as during votes.

**UNABLE TO ADJOURN THE MEETING DUE TO LOSS OF QUORUM**