

Confirmation of Intent to Interview

Applications to the Department of Art will be considered **INCOMPLETE** without this page filled out in its entirety, and without a scheduled appointment including all collateral material, and without departmental interview results shared with the Office of Admissions.

Please select one:

- I will be interviewing **in person** for the major(s) of _____.
My appointment on the Chapman University campus is on _____ at _____.
- I will be interviewing **by telephone** for the major(s) of _____
and my appointment is on _____ at _____.
The telephone number I can be contacted at is _____.

Acknowledgement:

I understand that it is my responsibility to provide my interview materials two days prior to the appointment time and day listed above.
If they do not arrive in time to make the posted deadlines, my application may be considered late or may not be considered at all.

Signature: _____
Electronic Signature is acceptable.

Freshman Early Action Applicants (application due November 15):

Interviews need to be completed no later than December 1, 2010. Any interviews that take place after this time will require that the application be moved to the Regular Decision pool.

Freshman Regular Decision Applicants:

Interviews will need to be completed no later than March 1, 2011. Students who interview after this time risk late consideration on a space-available basis.

Transfer Applicants:

Interviews need to be completed no later than six weeks after the admission deadline for the semester application. For spring, interviews must be completed by December 1, 2010, and for fall, auditions/interviews must be completed by April 15, 2011. *Students enrolling in the Department of Art at Chapman University during the spring semester may have to enroll in General Education courses during their first term, and begin courses in their major during the following fall semester.*

Name: _____ Date: _____

Signature: _____
Electronic Signature is acceptable.

Checklist and Signature

Before uploading your application, please confirm that all requirements have been met. Initial each description.

Make sure your name and the last four digits of your Social Security number are included on all additional materials submitted to the Office of Admission.

- _____ I have completed and submitted The Common Application, the Chapman University Supplemental Application, and the Department of Art Application, including Confirmation of Intent to Interview.

- _____ I have requested a signed letter of recommendation from my most recent art instructor that is separate and different from the recommendation that is required for The Common Application. You need two letters of recommendation — one for the Art Department Application and one for the Admission Department for your Common Application. Art History majors are required to provide a writing sample in place of the portfolio (details in supplemental application).

- _____ I have uploaded a digital copy of my portfolio, including a photograph of myself, a statement of interest, and a signed letter of recommendation, to complete my departmental application.

- _____ I understand that admission to the Department of Art in one degree program or area of emphasis does not automatically entitle me to admission in another program or area of emphasis, and that requests for a change of major are reviewed on a case-by-case basis.

Chapman University considers all applicants without regard to race, religion, color, national origin, age, sex, marital status, sexual orientation, special needs, veteran status or any other characteristic protected by applicable state or federal civil rights laws. Some information requested in this application is requested for federal reporting, and will not be used in a discriminatory manner.

Chapman University is committed to assisting all members of the Chapman community in providing for their own personal safety and security. Information regarding campus security and personal safety, including topics such as crime prevention, university public safety law enforcement authority, crime reporting policies, crime statistics for the most recent three year period, and disciplinary procedures, are available from the Chief of Public Safety at 415 N. Glassell, The Department of Public Safety, 714-997-6763.