IRB Collaborators Decision Tree

Does the external collaborator's scope of work meet the OHRP definition of "engaged in research"? See the Chapman IRB collaborations webpage, or the federal guidance[1] for more information

Yes → What is the protocol type?

No → **Complete IRB application as usual. No special action is required to collaborate.**

What is the protocol type?

- **Exempt** → **Each investigator must follow their home institution's requirements for exempt studies**
- **Expedited / Full Board** → Is it a federally funded study?

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- **Yes** → Single IRB is required. Does a current Federalwide Assurance[2] cover the collaborator's organization?
- **No** → Single IRB is optional (i.e., choose to go through each institution's IRB or follow a single IRB process)

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- **No** → **Go through the process of individual agreement**
- **Yes** → Which institution will be the IRB of record?

Single IRB is optional (i.e., choose to go through each institution's IRB or follow a single IRB process)

- **Opt for single IRB** → Which institution will be the IRB of record?
- **Opt out of single IRB** → **Each PI should seek IRB approval for their own institution**

Which institution will be the IRB of record?

- **Chapman IRB of Record** → **Submit Cayuse application (expedited or full)**
- **Chapman as relying institution** → **Submit "Request to rely" application in Cayuse**